

# DODDINGTON PARISH COUNCIL

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Annual Meeting of the Parish Council** will be held at **Doddington Village Hall** at 8pm on **Monday 11 May 2015** when it is proposed to transact the following business:

## **1 Apologies**

To receive and accept apologies for absence.

## **2. Declaration of Acceptance of Office**

To receive the Declaration of Acceptance of Office from all Councillors

## **3. Election of Chairman**

To elect a Chairman and receive their Declaration of Office

## **4. Election of Vice Chairman**

## **5. To Appoint Representatives to External Bodies**

i. To confirm - Representatives at KALC Swale Committee Meetings

ii. To confirm and update - Councillors areas of Interest

## **6 Declarations of Interest**

Members are required to declare any items of interest or lobbying on this agenda

## **7. To Determine whether any items should be discussed in closed session**

## **8. Minutes of the Parish Council Meeting held on 13 April 2015**

To consider the minutes of the meeting and if in order sign as a true record

## **9. MATTERS ARISING (except those issues appearing under specific headings)**

i. Land at Hope's Hill

## **10. COMMUNITY WARDEN REPORT**

Report from the Community Warden

## **11. NEIGHBOURHOOD WATCH REPORT**

Report from the Co-ordinator

## **12. PUBLIC QUESTION TIME**

This is a concessionary short session and will be limited to ten minutes. Five minutes per person will be allowed initially and only if time permits will further comments be heard.

## **13. PLANNING MATTERS**

i. Any planning matter received by 11 May 2015

## **14. ADMINISTRATION AND SYSTEMS**

i. Parish Council Allowances To agree allowances for the year

## **15. FINANCE**

i. Internal audit Report from David Buckett

a. Year End Accounts 14/15

b. Annual Return, Notice: Exercise of Electors' Rights,

ii. Cllrs Expenses

iii. Precept - £3,800.00 To confirm receipt

iv. Insurance

To consider quotations for renewal of insurance policy

## Invoices for Payment

i. LCR Subscription Renewal

Any other invoice for approval received by 11 May 2015

## Request for Grant

i. To consider request from Doddington in Bloom for a grant

ii. To consider a request from Doddington Church for a grant

## **16. PLAYING FIELD**

i. Cllr Duckworth's monthly report

## **17. HIGHWAYS**

i. Highways Update and notification of further work required – Cllr Cuthbert

## **18. CORRESPONDENCE**

## **19. AOB – Information Items only**

**Date of next Meeting:- Monday 8 June 2015**

*Wendy Licence*

Clerk to Doddington Parish Council

6 May 2015