

Coombe Bissett Parish Council

Confirmed Minutes for Ordinary Parish Council Meeting held 14th January 2025.

Minutes of Coombe Bissett Parish Council Meeting held on Tuesday 14th January 2025 at The Homington Room, Coombe Bissett Village Hall.
The meeting started at 7pm.

Present: Cllrs Abigail Bird (Chair), Simon Boxall (Vice-Chair), Michelle King, Lynnie Reed, Stephen Gledhill, Des Hobson, Duncan Scott

Also present: Jay McGowan (Clerk), Cllr Richard Clewer, 2 members of the public

Public Session

Mr G Bundy – Mr Bundy would like to raise the following items:

- a. Pennings Drove Cemetery Hedge – the hedge was supposed to be cut in October, but this has not been done yet. *Cllr Boxall explained the hedge will be cut this by the end of this month.*
- b. Pennings Drove Cemetery Wall – there are approximately 8 coping stones on the top of the wall surrounding the parking area which are loose and need refixing into position. *Cllr Boxall visited the cemetery prior to the wall and agreed these will need fixing. Quotes will be obtained for the next Parish Council meeting.*
- c. Grips at the bottom of Old Foundry Cottages have not been cleared. *Due to Salisbury being a main road (40mph) traffic management will be needed to clear these, this is being arranged by Highways.*

Mr I Beers – Mr Beers introduced himself and is the candidate for the Reform UK Party and intends to stand at the May 2025 elections. He came to observe the meeting.

Agenda

93.24 To receive and consider acceptance of apologies for absence. None.

94.24 Vacancies in Parish Council Office: None

95.24 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. Cllr Bird declared an interest in item 100.24, Cricket Club Lease. **Resolved:** it was agreed by show of hands Cllr Bird could remain and listen to discussions but would leave the room for any voting. Cllr Boxall would lead this item.

96.24 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors. (For discussion only, no decisions can be taken). None.

97.24 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public. None.

98.24 Minutes: To approve the Minutes of meeting held 12th November 2024. **Resolved:** Cllrs approved the Minutes as a true record of the meeting. Cllr Bird signed the Minutes.

99.24 Clerk's Report/Items carried forward from previous meeting:

- a) **Playpark.** Due to poor weather conditions the adult exercise equipment cannot be painted at present; this will be carried out when conditions improve.

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b) CHAVs Update. Again, due to poor weather conditions, tasks are on hold. Planting of the bulbs will be done as soon as possible.

c) Parish Steward Visits.

8th January 2025

6th February 2025

All items to be submitted to either the Clerk or Cllr Reed.

d) Defibrillator Training. This is scheduled for Monday 27th January 2025 at Coombe Bissett Village Hall. The session will run from 7 – 8.30pm, all residents are welcome.

e) Flooding. No issues to report, please report any blocked drains on the My Wilts App.

100.24 Coombe Bissett Cricket Club Lease renewal. To review and agree to the draft lease provided by the Cricket Club for their use of the Recreation Field. The draft lease was circulated prior to the meeting and some text in it needs revision. Because further discussion is required, Cllr Hobson proposed that a sub-committee is formed to liaise directly with the Cricket Club to seek their agreement to proposed changes to the text. Resolved: Cllrs Boxall and Scott will form the sub-committee. They will meet with the Cricket Club committee to discuss and seek agreement to the wording of the draft lease. The final wording is to be agreed by the full Parish Council.

To note: the Parish Council has no concerns with how the current arrangements with the Cricket Club work in practice, but this needs to be reflected in the new lease so both parties' obligations and expectations are clear.

101.24 Coombe Bissett Village Map. To consider the quote received to replace the Parish map. **Resolved:** As the quote received from the original contractor is for more than expected further quotes will be obtained.

102.24 Parish Noticeboard. The noticeboard at the bottom of Shutts Lane has been damaged, to consider a replacement. The debris will be tidied up, and the damaged posts removed. Cllr Gledhill proposed a review of this item in 4 months. Cllr Reed seconded this. Resolved: a vote taken; 5 Cllrs voted for this proposal; 2 Cllrs abstained therefore the proposal stands.

103.24 Planning.

a) To consider any new planning applications received.

PL/2024/11152 & 10778: Bridge House, Salisbury Road, Coombe Bissett.

PL/2024/11612 & 11619: The Manor, Barbers Lane, Homington

b) To consider any new planning applications received between publication of agenda and meeting.

PL/2025/00097: Box Cottage, Lower Road, Homington. *No comment to be submitted.*

PL/2025/00134: Home Close, Homington Road, Coombe Bissett. *No comment to be submitted.*

c) To confirm any planning application responses determined by email for applications received since last meeting: (Comments can be viewed on the Wiltshire Council Planning Portal.)

PL/2024/11124: Minterns, Shutts Lane, Coombe Bissett, SP5 4LU. *No comment submitted.*

PL/2024/08356: New Farm, Blandford Road, Coombe Bissett.

d) To note any planning application decisions made by Wiltshire Council.

PL/2024/09459: Land on the South Side of Chalke Pit Cottage, Blandford Road, Coombe Bissett. *Refuse.*

104.24 Neighbourhood Plan. To receive an update from Cllr Gledhill. A health check of the plan was carried out before Christmas which has now come back with some recommended changes, we are working on these now and hope to have completed the draft by the end of

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January 2025. This revised draft will need to be agreed by the Parish Council and then submitted to Wiltshire Council. Wiltshire Council will then conduct a further formal consultation (Regulation 16) which takes approximately a further 3 months. Following this Wiltshire Council will arrange for an independent examination of the draft plan.
The Parish Council would like to thank Cllr Gledhill, Christine Cooper and the working group for all their time and perseverance to get the Neighbourhood Plan this far in the process.

105.24 Finance.

a) To note bank accounts at 14.01.25

Current Account: £10,346.04

Savings Account: £33,076.96

b) To note bank reconciliation for 3rd quarter. *Noted.*

c) To consider and approve the Schedule of Payments. **Resolved:** All payments approved.
See full list below.

106.24 Parking Requests. Noted.

- 18th January 2025 – Private event
- 25th January 2025 – Private event
- 31st January 2025 – Sales of Sales
- 1st March 2025 – Cricket Club Bingo event

107.24 Forthcoming Meetings.

- LHFIF Meeting: 14th January 2025 – 6pm, Salisbury
- WC Town & Parish Council Meeting: 29th January 2025 – 9.30am, TEAMS
- Salisbury City Council Neighbouring Parishes Meeting: 26th February 2025, Salisbury

108.24 Correspondence Received. (Circulated to Councillors prior to the meeting)

- Wiltshire Association of Local Councils – Bulletin December 2024
- The Wiltshire Classic Road Cyclo Sportive Event will take place on Saturday, 15th March 2025.
- Local Transport Plan Consultations will run till 24th January 2025.
- WC Planning: Town & Parish Council Forum – 11th February 2025.
- Southwest Ambulance Service Trust Newsletter.

109.24 Items to be carried forward to next Parish Council Meeting.

Cricket Club Lease.

Coombe Bissett Village Map

Pennings Drove Cemetery Wall

110.24 Date of next meeting.

- Tuesday 11th March 2025

111.24 To close the meeting.

With no further business to discuss Cllr Bird closed the meeting at 8.40pm.

Schedule of Payments.

Payments to be approved:

Date	Payee	Particulars	Amount
18.12.24	CB Cricket Club	Concrete Base	£579.00

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18.12.24	CB Cricket Club	Play Park Maintenance	£100.00
18.12.24	CB Cricket Club	Recreation Ground Maintenance	£525.00
22.12.24	Hurdcott Landscapes	Grass Maintenance	£194.20
07.01.25	CB Village Hall	Defib Power	£35.00
12.03.25	123 Reg	Domain	£22.61
10.01.25	HMRC	Clerk's Expenses	£ 4.00
Total			£1,459.81

Outgoings between 07.11.24 – 10.01.25

Date	Payee	Particulars	Amount
22.10.24	Hurdcott Landscapes	Grass Cutting	£194.20
31.10.24	ROSPA	Playpark Report	£93.60
05.11.24	SLCC	Annual Membership	£64.60
07.11.24	A Bird	Playpark repairs	£25.98
29.11.24	J McGowan	Clerk's Expenses	£793.85
03.12.24	Hurdcott Landscapes	Grass Cutting	£194.20
16.12.24	HMRC Shipley	Clerk's Expenses	£78.26
18.12.24	CB Village Hall	PC Use	£36.00
	WALC	Training	£48.00
31.12.24	J McGowan	Clerk's Expenses	£541.60
Total			£2,070.29

Income Received between 07.11.24 – 10.01.25

Date	Received From	Particulars	Amount
30.11.24	NatWest	Interest	£35.40
12.12.24	Haven Memorials	Cemetery	£70.00
18.12.24	J McGowan	Clerk's Expenses	£11.46
20.12.24	N Green	Cemetery	£140.00
31.12.24	NatWest	Interest	£39.10
Total			£295.96