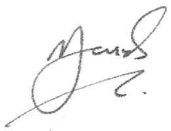
The council has adopted a Data Protection Policy but has no documented arrangements covering Subject Access Requests or personal data breach management. Consideration should be given to incorporating basic guidance on these matters within the council's existing Data Protection Policy.

5. Conclusion and signature

Notwithstanding the above observations, I do not consider there to be any significant risk to the Council and was therefore happy to sign the annual AGAR form.

I would like to thank Bill for his assistance during the audit.

If the council requires clarification on any matter raised in this report, please contact me.



26 May 2026