

Reports of the Executive Committee Meeting held on Friday 10th February 2023 at the Clubhouse.

The meeting opened at 9.30am

1. Members

Role	Name	Initials	Role	Name	Initials
President	Anne Cowling	AC	Acting Admin Co-ordinator	Jay Merrell	JCM
Chair	Paul Kelly	PK	Bowls Co-ordinator	Graham Brown	GB
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Janet More	JM	Admin. Assistant	Brian Wombwell	BW

Action
by

2. Apologies: All present

3. Minutes of Previous meeting

The minutes of the meeting held on Friday 13th January were accepted as a true record proposed by the Chairman and approved by Jay Merrell and seconded by Graham Brown.

4. Matters arising from previous minutes (not included elsewhere on the agenda).

a) Ann queried the issue of "ladies not volunteering to play in matches". This matter referred to Friendly matches and is being addressed.

5. Chairperson's Report Paul Kelly

a) Paul told the committee that at the EGM he would start the meeting by explaining the reasons why we have called the meeting and what the Executive Committee are proposing to the members in order to maintain financial stability for the club.

b) Paul will also remind those attending that only Full (inc. Outdoor only) Members are allowed to vote.

6. Acting Admin Co-ordinator Jay Merrell

a) The deadline for content for the 2023 outdoor fixture booklet is the 17th of February. I've received the President's address from Ann and a draft list of league team contacts from Graham. I assume no one else has anything for the booklet.

b) An agenda for Monday's EGM has been circulated to the membership via email and website with two copies on display in the clubhouse.

c) Team and individual county and national competition entries have been forwarded to the SBA competitions secretary. Derrick has paid by BACS, which the SBA reluctantly agreed to.

d) The proposed changes to the Code of Conduct were accepted and are to be included in the Fixture Booklet.

Webmaster: Jay Merrell. Nothing to report.

Publicity Officer Di Dagg

a) The Committee approved the suggestion that we should proceed with an advertisement in the Wellington Edge Magazine in the April issue. This should comprise a half page advert costing £64.00. The purpose of the advert is to dispel the widely held view in the community that the club is full and not open to new members.

b) Martin Speakman has offered to help Di with news content which he will provide for Di to forward to the local News Outlets.

Safeguarding Officer Henry Richbell.

Nothing to report.

Welfare Officer: Steve Lovel

Nothing to report.

Membership Secretary: Linda Manning

a) Linda has suggested some revisions to the New Member Application Form and existing Member Registration Form. The revisions were approved by the committee subject to the recommendations to the EGM on Monday being accepted. The committee send their thanks to Clive and Linda for their input in this matter.

7. Bowls Coordinator Graham Brown

Subgroup members report the following for this month's activities:-

Men's Captain (Eddie Dilly)

No Report

Captains' reports.

Ladies' Captain (Brenda Wilson)

No Report

Friendlylies Captain (Ian Hollingsworth)

No Report

Indoor Captain (Gerry Mangeolles)

No Report

Fixture Secretary (Jay Merrell)

The fixtures list for the summer outdoor season has been completed and that the Fixture Book can now be put together and finished ready for printing. However, we should expect that there may be some changes to some fixtures throughout the season as is usually the case.

Outdoor fixtures update since January meeting.

a) Home only friendlylies v Bradninch and Sherborne arranged (both 4 mixed triples)

b) Fixture check completed.

Outdoor Competitions Secretary (Trevor Jenkins)

a) Handover meeting with Henry has taken place.

b) Liaison with Lynda Manning regarding competitions entry process.

c) Competitions paperwork currently being revised.

Bowls Co Ordinator (Graham Brown)

a) Welcome Trevor to the subgroup who is already adding valuable input from his past golf experience. Several meetings have taken place to discuss this years' internal outdoor competitions.

b) Amy Stanton will revert to Mixed Handicap Pairs as agreed at the 2022 AGM.

c) Mixed Pairs, Men's Pairs and New Bowler competitions will be reinstated, subject to adequate entries being received.

- d) A single draw will take place once entries are received, with “play by” dates for subsequent rounds to allow later rounds to progress where necessary to accommodate holiday absences etc.
- e) The Outdoor Competitions Committee for 2023 will comprise Trevor Jenkins, Ann Cowling and Graham Brown.
- f) Graham confirmed that the Competition entry forms had been designed and would be ready for the 2023 Outdoor Season. He added that he is considering having a special box just for competition Entry Forms. This will ensure that the forms do not get mixed up with other items and are easily accessed by his team.
- g) Contacts for the coming season, including League contacts, virtually complete.
Thanks To Ian H for his endeavours.
- h) Coaching. Nothing to report this month.

8. Asset Co-ordinator Tony Woollard

- 1. “Greengage” visited and lifted the carpet. They discovered that some of the tape joints in the underlay had parted. They retaped the joins, relayed and stretched the carpet, and tested the bowling speed (16 secs over 27 meters). They plan to come back in September to lift the carpet to enable us to re-secure the flooring and then relay and stretch the carpet. This work to be done over two days.
- 2. Heating appears to be operating better but requires repairs during the summer. We are still using far too much gas. I have fitted 2 electric heaters in the clubroom to take advantage of the daytime “free” electricity from the solar panels. They appear to be helping so I will fit some more. The faulty thermostat has been replaced with a newer model. The timer has been reset and is now working satisfactorily.
- 3. There are several small jobs planned for next month, including tidying up some areas.
- 4. The Sum Up system must be updated, and Janet said that she would attend to this.

9. Functions Co-ordinator Janet Moore

- a) We have had two functions in January, Bingo, and a Quiz both which were well supported by members. I regret to report that as there were only 2 members, other than the social team members, on the list for the Valentine Disco by the cut-off date. I therefore cancelled the Valentine Disco on the 11th of February. This is very disappointing as Halloween and New Year’s Eve were also poorly supported.
- b) The Social Team met and discussed options for social events next Winter. We intend to ask members for their suggestions after the EGM. The Executive Committee made several suggestions and Janet said that she would discuss these at her next meeting with the Social Team.
- c) We also discussed Opening of the Green and if everyone is agreeable, we propose a Bring and Share for the meal. Agreed by the Committee.
- d) We also need to contact Dick Northam who expressed his wish to Open the Green this year, as part of his celebrations for his 100th Birthday. Agreed by the Committee.
- e) Club’s Coronation Celebration. If the Executive has any ideas, please let me know and I will pass them onto the Social Team. We have our next meeting on 22 February to discuss and formulate plans.
- f) I’ve also been approached about the chairs currently stored in the corridor. We need to move them to another area as they should not be stored there as the corridor is a route to a Fire Door. The Committee decided to store them temporarily at the back of the Club Room.
- g) Janet asked the Committee if the cost of a cup of coffee or tea should be increased. It was decided that the price should be raised to 70p per cup.
- h) Janet suggested that we should have a designated notice board for the Social Team to report future activities. This was agreed and that it would be positioned at the kitchen end of the Club room.

10 Greenkeepers Report Paul Kelly

- a) We are continuing with regular mowing, but the ground is too wet and not suitable to carry out any other work. We will be starting to get the green ready in March in preparation for the Opening in April.
- b) Our supplier will be coming to view and inspect the Green and prepare a report with recommendations for appropriate treatments.

11. Matters requiring attention February/March.

- a) Fixture Books and Membership Forms etc. to be made ready for distribution by the end of March. The committee decided to order the same number of booklets as last year.
- b) Arrangements to be made to deep clean the kitchen prior to the start of the Outdoor season.

12 Any other business

- a) **The dishwasher** in the kitchen to be replaced with a floor mounting model. This item is being addressed.
 - b) Match results – Graham confirmed that it is not possible at this time to display match results automatically on our web page, but we will continue to post these to our website ourselves.
 - c) Development of a mentoring scheme for new members. The committee agreed that this was essential, and a team is to be assembled to discuss and implement a scheme before the we commence recruiting in the spring.
 - d) **Club Licence** – Tony Woollard to submit appropriate information.
 - e) Phil Ellis has agreed to take on the duties of Assistant Treasurer and was approved by the Committee.
 - f) Anne asked the Committee to consider installation of some means of hanging coats and bags at the far end of the Green.
- All the other items listed on the agenda have been resolved.

13. Applications for Membership - None

The meeting closed at

Date of Next meeting: Friday 10th March

Signed: Paul Kelly (Chair) Date: 2023

Reserved Business on next page.