

Mabe Parish Council

Minutes – 12 October 2023

Minutes of the monthly meeting of Mabe Parish Council held on Thursday 12 October 2023 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe

Councillors present: Councillors: P Tisdale (Chair), C Cole, B Galke, R Phillips (from 7.04pm), T Tindle, A Wills

Cornwall Councillor: C.Cllr Bastin

Officer support: Clerk/RFO

Minutes no:	Agenda Items
	<p>Chair’s Announcements</p> <ul style="list-style-type: none"> - Mark Kessell’s funeral last Thursday (former Parish Councillor for many years) - Chair and Clerk attended visit by Princess Royal at the university last week - Cllr West has resigned from the Mabe Open Space Committee
MPC23.24.178	<p>Apologies for absence – were received from Cllrs Simmons, Thomas, West, Wilkinson and Wills.</p>
MPC23.24.179	<p>Members’ Declarations of Interests – None</p>
MPC23.24.180	<p>To approve written requests for dispensation – None</p>
MPC23.24.181	<p>Cornwall Councillor report</p> <p>Cllr Bastin reported:</p> <ul style="list-style-type: none"> - The next CAP meeting is on 31 October at Falmouth Town Council (Cllr Galke to attend) - The requested safety signage for the A39 crossing from Kingston Way was not yet in place, it was needed in view of the new intake of university students
MPC23.24.182	<p>Public Speaking</p> <p>Cllr Phillips arrived at the meeting during this item.</p> <p>A representative from Chyan Farm attended and spoke of the changes that have been implemented at the site over the last 20 years. The comments on the current planning application by the parish council were understandable based on the documents provided by Cornwall Council, and it was explained that these differed from the original application submitted. The Chyan Farm management were seeking to keep the planning application open, to correct the planning documentation.</p> <p>It was noted that if plans are amended, Cornwall Council would usually re-consult the parish council.</p> <p>It was agreed that Chyan Farm representatives would give a presentation to the November meeting of the Council.</p> <p>A speaker spoke in support of changing the map for the Neighbourhood Plan, an agenda item later in the meeting.</p>

	<p>A speaker asked that more extensive public consultation is carried out for the proposed devolution of fields on Antron Hill.</p> <p>A speaker from Trevone Quarry reminded of the invitation to visit Trevone Quarry, but that parish and Cornwall Councillors seemed to be of the opinion that they were not able to do so, due to ongoing planning issues. There was due to be an Inquiry on 6 December. C.Cllr Bastin advised that he had been following up on this advice from Cornwall Council officers and would ask for the Ward Member and parish councillors to be invited to the site visit.</p>
MPC23.24.183	<p><u>Minutes of meeting of the council held on 14 September 2023</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
	<p>Antron Hill</p> <p>The Chair of the MOS Committee reported that the committee had reviewed the tenders, considered carefully the amount of work and risks involved with the challenging schedule which would not give time for a comprehensive public consultation. The committee recommended not to proceed with the CLUP application and nor the parking / ev charging aspects of the proposed devolution project.</p> <p>Resolved –</p> <ol style="list-style-type: none"> 1) to seek the devolution of the land (2 fields at Antron Hill) from Cornwall Council for the purpose of community land with tree planting; 2) not to continue with the funding applications to the CCF or CLUP funds; 3) the Clerk to notify those who had tendered for the design concept and feasibility work in the recent tendering process, that the contract will not be awarded as the project has been discontinued.
MPC23.24.184	Clerk's update report - Noted
MPC23.24.185	Planning Applications – None
MPC23.24.186	<p>Neighbourhood Development Plan – requested amendment to the development boundary map <i>to confirm with Cornwall Council the parish council's understanding of the development boundary intended for the Mabe NDP</i></p> <p>Resolved – that as the Qualifying Body, Mabe Parish Council agrees the Modification Document wording and revised map for the Mabe Neighbourhood Plan (25 September 2023), Modification Document dated 6 October 2023. The modification to the adopted plan corrects errors on the Map at Figure 15 on page 51 of the Mabe Neighbourhood Plan. The proposed map, as set out in the Modification Document, is considered to be the correct map.</p>
MPC23.24.187	<p>Update on use of s.106 funds <i>To receive an update on:</i></p> <ul style="list-style-type: none"> - <i>the s.106 funding agreed to be granted to Bloomin Mabe for purchase of plants</i> <p>The plants had been purchased, receipts would be supplied to the parish council. Noted.</p> <ul style="list-style-type: none"> - <i>application for s.106 funds for the Mabe Open Space project</i>

	Resolved – that the application for the s.106 funds be adjusted, to request funding for the project as it now stands (devolution of fields for tree planting and amenity land for the community). It was noted that the funds need to be spent soon, and so it was suggested that the s.106 funding be used for public consultation (either part or whole of the funding)
MPC23.24.188	Update on request to Cornwall Council for devolution of land at Antron Hill - Not discussed, following related decision made earlier in this meeting.
MPC23.24.189	Update on application for funding from the Community Capacity Fund, to develop the land at Antron Hill - Not discussed, no longer relevant following related decision made earlier in this meeting.
MPC23.24.190	Antron Hill Fields – community amenity project - Not discussed, following related decision made earlier in this meeting. No terms of reference agreed for the Mabe Open Space Committee.
MPC23.24.191	Antron Hill Fields – consultation with the community - Not discussed, following related decision made earlier in this meeting.
MPC23.24.192	Treliever Roundabouts maintenance and improvement <i>To consider supporting an offer from the university to Cornwall Council, to sponsor the roundabouts</i> Resolved – to support the university offer to Cornwall Council to sponsor the Treliever Roundabouts.
MPC23.24.193	Plaque for Landmark Tree Deferred to next meeting.
MPC23.24.194	Draft letters to Potters Farm and BF Adventure <i>[Cllr Galke]</i> Members referred to the email circulated prior to the meeting. It was Agreed that this matter be deferred to the November meeting of the council.
MPC23.24.195	Arrangements for Remembrance 2023 The Chair reported that arrangements were in hand, however there was a need to arrange for someone to conduct the service. Organisations were ready to participate.
MPC23.24.196	Community Infrastructure Levy – update on incoming funds The community Infrastructure Levy (CIL) is a charge which allows planning authorities to charge development to fund infrastructure which addresses the cumulative impact of development. Cornwall Council is the Charging Authority. The Charging Authority pays a portion (the Neighbourhood Portion) to the local council in which development takes place. It was noted that the next payment to be made to the parish council would be: PA20/02213 Mabe £1,906.32
MPC23.24.197	Arrangements for budget setting 2024/25 Agreed that the draft budget will be emailed to the Finance Committee members, to make recommendation to Council in December.

MPC23.24.198	Council credit, debit or pre-paid card Agreed - Defer to next meeting.																												
MPC23.24.199	Training - no requests.																												
MPC23.24.200	<p>Schedule of payments</p> <p>Resolved – to approve the payments as set out in the schedule, and also to approve in advance the repayment of expenses to be incurred by the clerk for purchase of projector, and for the projector screen if necessary.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online banking:</i></td> </tr> <tr> <td>Purple Cloud</td> <td>Email support and Microsoft business licence</td> <td>£150.00</td> </tr> <tr> <td>Mabe WI</td> <td>Hall hire May – Sept</td> <td>£120.00</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s salary (Sept)</td> <td>£501.40</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s expenses (Sept)</td> <td>£43.16</td> </tr> <tr> <td>HMRC</td> <td>PAYE tax and NI (month 7)</td> <td>£125.40</td> </tr> <tr> <td colspan="3"><i>Direct debit payments</i></td> </tr> <tr> <td>Vodafone</td> <td>Oct – wifi hub</td> <td>£12.85</td> </tr> </tbody> </table>		Payee	Purpose	Amount (inc VAT)	<i>To be paid by online banking:</i>			Purple Cloud	Email support and Microsoft business licence	£150.00	Mabe WI	Hall hire May – Sept	£120.00	L Dowe	Clerk’s salary (Sept)	£501.40	L Dowe	Clerk’s expenses (Sept)	£43.16	HMRC	PAYE tax and NI (month 7)	£125.40	<i>Direct debit payments</i>			Vodafone	Oct – wifi hub	£12.85
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MPC23.24.201	Finance report and bank reconciliation – no report due to other work																												
MPC23.24.202	Polling Districts and Polling Places Review – Cornwall Council Resolved – that the polling stations proposed are agreed, provided that the university has suitable accommodation to provide a room for the polling station which provides privacy for voting.																												
MPC23.24.203	Climate Group – regular update <i>None</i>																												
MPC23.24.204	University Update <i>None</i>																												
MPC23.24.205	Correspondence 1. Cornwall Sustainability Awards, Forest For Cornwall <i>Noted.</i>																												
MPC23.24.206	<p>Agenda items for a future meeting</p> <p>Any matters deferred from, or raised at this meeting</p> <ul style="list-style-type: none"> - Scheme of Delegation - Terms of Reference for Committees - Review of Asset Register - Review of the Council’s Financial Risk Assessment - Review of Council Policies 																												
	Meeting closed: 8:50pm	Signed by Chair:																											