

# LONGFRAMLINGTON PARISH COUNCIL

## A MEETING OF LONGFRAMLINGTON PARISH COUNCIL WILL BE HELD ON

Wednesday 5<sup>th</sup> April 2023 at 7.30 p.m.

in the Memorial Hall, Longframlington

### A G E N D A

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
  - 2) **Table Urgent Business to be discussed in 22 below** – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
  - 3) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
  - 4) **Gifts & Hospitality** - Declaration from councillors if any received.
  - 5) **Community Police Report**- To receive a report from the Community Police representative.
  - 6) **County Councillors Report** - To receive a report from the County Councillor.
  - 7) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 1<sup>st</sup> March 2023
- Housekeeping Issues** – These issues should take no longer than 60 minutes.
- 8) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
    - a) Traffic calming measures - Rothbury Rd.
    - b) Rothbury Road/A697 Parking Restrictions
    - c) Archiving of LPC records
    - d) Website - Review website to ascertain content improvements.
    - e) Village Inspection – Check: roads, pavements, tree review, and infrastructure for report to NCC.
    - f) West Road Garage Development
  - 9) **Finance**
    - a) Notification of receipts since the last meeting
    - b) Approval of clerk's salary, expenses, PAYE & NI and approval of Other Payments since the last meeting
    - c) Requests for donations.
    - d) Bank Reconciliation to 31<sup>st</sup> March 2023.
    - e) Arrangements for Internal Audit and Annual Governance and Accountability Return
  - 10) **Allotments**
    - a) Management.
    - b) Maintenance.
  - 11) **King George V Playing Field** including:
    - a) Clerk's weekly/monthly Inspection report.
    - b) Pruning of hedging around tank turn.
    - c) Drainage Solution around outdoor multigym.
  - 12) **Planning**
    - a) To note any planning issues since previous meeting.
  - 13) **Cemetery issues:**
    - a) Burials/Ashes internments.
    - b) Memorial applications.
    - c) Maintenance including:
      - i) Additional flower holders
      - ii) Paving and drainage on path.
    - d) Cemetery Extension.
  - 14) **Action Plan – April 2023:**
    - a) Sports Courts and Playground – Inspect in preparation for RoSPA inspection.
    - b) Playground –bark chippings, order more if required.
    - c) Review Risk Assessments for Parish Council and Cemetery
- Main Issues** – These issues are allocated a longer time for discussion.
- 15) **Issues reported to Highways:**
    - a) Lighting bollard on traffic island on A697 at south entrance to village.
    - b) Kerbstones on Rothbury Rd between A697 junction and St Mary's Church.
    - c) Potholes on A697 adjacent North End Cemetery
  - 16) **School Community Project**
  - 17) **Biodiversity and Climate Change Committee**
    - a) TPO Updates
  - 18) **King's Coronation Event**
  - 19) **Request from St Mary's Church re Easter Cross**
  - 20) **Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.
  - 21) **Agenda Items for, and Date of Next Meeting: Wednesday 10<sup>th</sup> May immediately after the Longframlington Annual Village Meeting (7.00 p.m.) & Annual Meeting of the Longframlington Parish Council in the Memorial Hall, Longframlington**

*The public may only observe the proceedings of the meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.*

Garth Rhodes – Parish Clerk, 5 Wardle Terrace, Longframlington, Northumberland NE65 8AB. E-mail [longframlingtonpc@gmail.com](mailto:longframlingtonpc@gmail.com)