

WELLINGTON (SOM.) BOWLING CLUB

Minutes of the Executive Committee Meeting held on Friday 9th December 2021 at the Clubhouse.

The meeting opened at 9.30am

1. Members

<i>Role</i>	<i>Name</i>	<i>Initials</i>	<i>Role</i>	<i>Name</i>	<i>Initials</i>
President	Paul Kelly	PK	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Derrick Alford	DG	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

2. Apologies:

3. Minutes of Previous meeting

The minutes of the meeting held on Friday 12th November 2021 were accepted as a true record.

4. Matters arising from previous minutes (not included elsewhere on the agenda).

a) Club Shirts – Brian has told Karula that we are no longer interested in their product. We have found a distributor in Gloucester called ZapKam, who have been very informative and keen to do business with us, but we will have to wait for their samples and designs before we make a decision. They do have designs which are very similar to ours, but we have sent them one of our ladies and one men's shirt and asked them to point out any differences that their design would have. I hope to get this all sorted out in January.

5. Chairperson's Report Janet Moore

I met with some of our Lady members last week to see if there was anything that could be done to improve access for all our Ladies. We had an interesting discussion and came up with some suggestions which we can discuss.

The Indoor season has not gone as smoothly as we would hope, and this is also something that we need to discuss.

We have had some social events which have gone very well. Attendance has not been at pre Covid levels which is to be expected. Thanks to Steve and the Social Committee for their hard work.

6. Admin Co-ordinator Henry Richbell

a) **Membership** I have noticed recently that applications for membership have been passed directly to Chris Williams instead of going through the formalised channels. This means that members are not being entered onto the BowIR system and consequently not being added to the database for emails being sent out. If we are to have a fully accurate database, we must ensure that the correct path is followed. I will be speaking to Chris about not accepting membership applications without a BowIR membership ID Number on the form

b) **BowIR** - Following the AGM at which the subject of easy accessibility of contact details was raised I contacted BowIR and we now have this facility on the system. I sent an email to all members and to date have only received three responses requesting that their details are not shown. This has been done. It will mean that we will have to be careful when updating the database. Generally, this enhancement seems to have been well received.

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c) Constitution - Following the AGM, I am in the process of updating the constitution to reflect the approved changes

d) Trophies and Shields - Following the presentation evening at which some of the indoor trophy winners were disputed I am trying to ascertain the correct details and will get the shields updated. I will also arrange for the honours boards to be brought up to date.

e) County Competitions - Entries need to be submitted to SBA in January for 2022 outdoor competitions so if people want to enter completed forms need to be returned by 15 January so that I can forward to SBA

f) 2022 Fixture Booklet - I am starting the process of preparing the fixture booklet for 2022 for inclusion in the renewal pack.

7. Bowls Coordinator Ed Dilley

The short mat seems have died with not much interest being shown so we have cancelled the match against Kingsmead short mat club. We also having trouble filling our matches against other indoor clubs we will have to see how it goes in the new year. I want to discuss renaming the weekend triples to take out the word mix this could help if we can't make mixed teams as ladies have to drop out.

We also need to discuss the rollup some teams have more players than others.

8. Asset Co-ordinator Tony Woollard

a) Photovoltaic system, still waiting for inverter to be replaced

b) The work on the ladies changing is planned for the new year. I need to get some new lockers first so that the relevant foot lockers can be cleared. I propose to put the new lockers in the visitors changing room temporarily and move them into the ladies changing room when ready.

c) The occupancy switches have yet to be fitted to the indoor rink fans. I need about 2 hours to fit them, with an extra contingency hour. A suitable time is to be arranged.

d) Outside work is still in progress. It has been brought to my attention that the lock on the back gate is broken so will add that to the list.

e) Outside lighting still giving problems. Investigation and repair ongoing.

f) PAT testing in progress. Some necessary repairs have been found necessary. Planned to be completed by end of this week.

Additional light planned to be fitted by entrance door to bar.

9. Functions Co-ordinator Steve Lovell

a) We have held several events in the last month one of which was our very first craft fair. This was a very successful day and all the crafters enjoyed the atmosphere of our club and many are returning for the next on the 18th December. All the social group joined in with door duties, raffle, selling refreshments and cakes from our kitchen and in total we raised around £350 pounds which includes the hire of the tables. The proceeds from the 18th December Fair will be going to the Air Ambulance charity. It seems they would be very keen to do this once a month but not January as no one buys anything, I have told them we could only hold them between end of September until end of March due to our bowling commitments.

c) Bingo went down very well again in November and the next one is 18th December,

d) Acoustic night had quite a number of people attending, and everyone enjoyed themselves.

e) Music Quiz night with Pete Nichol was an excellent evening we had just over 20 members at this event with the raffle and what Pete made we raised around £90 pounds.

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f) I have had a look at some wooden structures for outside, but they are very expensive with the price of the materials going up and up. It would probably be cheaper to make these ourselves and I suggest that this is something to discuss in the new year.

Greenkeepers Report Paul Kelly

No report

10 Matters requiring attention: December/January

11 Any other business

- a) The year end accounts are currently with the auditor and as soon as the signed off version is received a notice of an EGM will be sent out to approve them
- b) A number of the Executive Committee are currently considering their positions and whether they will be standing at the next AGM.
- c) The question of the indoor rink was raised and a number of potential problems identified. It was agreed that at the end of the indoor season we would call in experts to look at if the green is level and also to address the battening problems.
- d) Following the withdrawal of a number of teams from the indoor leagues, it was agreed that these slots would be released for members wishing to book roll ups. These roll ups should be booked through the BowIR system and unless for a competition must be free to members to add names up to the rink maximum.
- e) Redecoration of the ladies changing room is planned for January/February and in order to facilitate this all lockers will need to be emptied as the changing room will be closed during completely during this time. A notice will be sent and displayed when the actual date is set.
- f) At this point in time the rink timer buzzer is not working and we have been advised that the parts are now obsolete. Whilst we look into this, members should use the clocks at either end of the rink to monitor playing. Please note that the actual playing time for a two-hour slot is 1 hour 50 minutes and this should only be exceeded if the jack has been cast before the time is up.
- g) Following some speed checks we will be looking at a possible upgrade to the internet if that is what they show. Recently the internet has been very slow and has caused problems with our SumUp machine.
- h) It has come to the attention of the Exec that not all roll up groups are paying up front. It was agreed that the Roll Up Secretary would be responsible for ensuring that all monies for the second half of the season are collected and the Treasurer advised. This will be monitored and if it does not happen then the roll up group will be suspended from play until such time as it is corrected.
- i) With the increase in Covid infections, the Executive Committee, on behalf of the club will enforce guidelines as laid down by the Government and will monitor any changes to those guidelines that may be issued. A notice of any changes will be issued if the need arises but everyone hoped that we would not have to.
- j) Brian will be asked to contact the mayor about availability for the opening of the green.

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12. Applications for Membership - None

The meeting closed at 11.35am

Date of Next meeting: Thursday 13th January 2022 at The Clubhouse.

Signed:Janet Moore (Chair)

Date:2022