

# Shireoaks Parish Council

## Minutes of the Parish Council Meeting held on 14<sup>th</sup> April 2026

Present:

Chair: Cllr R Hauxwell

Councillors: Cllr R Hewson, Cllr C Dixon, Cllr G Robinson, Cllr J Potts Cllr B Ayton, Cllr S Fielding, Cllr P Blagg

District Cllr – none

County Cllr – none

Clerk: S MacDonald (Clerk), Louise Richmond-Smith (Clerk)

There was 0 member of the public present.

### 36/26 Apologies for Absence

Apologies were received from: District Cllr D Pressley

Absence without apologies being received: Cllr B Bingham

### 37/26 Declaration of Interest and to identify any agenda items from which the press and public should be excluded due to the confidential nature of the business.

Cllr Fielding declared an interest in any planning matters and Friends of Woodland items on the agenda.

### 38/26 To approve the minutes of the meetings held on 10<sup>th</sup> March 2025

The Minutes of the Meeting held on the above date, copies of which had been circulated previously to members, were confirmed as a true record.

Proposed by Cllr Hewson, seconded by Cllr Robinson and signed by the Chair.

### 39/26 Matters Arising

- a) Village Tidy Up – The issue of the fence between the footpath and the railway line was noted. Clerk to contact NCC Ted Wooddisse to inform.
- b) Co-optioin of Councillor - The member interested in joining has decided that they do not wish to join at this time. The Parish Council, therefore, still has one vacancy available, and it will be added to social media by R Hauxwell
- c) Xmas Lights - It was reported that there are no issues from conservation. We await the testing update to take the next steps.
- d) Benches – The options of new benches and repairs, including composite options, were discussed. It has been agreed that the best option is to repair the current benches. The cleaning up of benches in preparation for refurbishment has been quoted as £200. Proposed by G Robinson, Seconded by P Blagg. S MacDonald will contact to arrange. Painting has been quoted at £960 (to take place after the cleaning). Proposed by R Hewson. Seconded by G Robinson. Clerk to contact to arrange. In addition, a quote is to be requested to look at the repair and painting of the two village signs.
- e) Bins at Village Hall – Caretaker at the village hall has agreed to take these down for collection.

### 40/26 New Business

- a) Fireworks 1st Meeting – The fireworks display is to take place. It was agreed that a similar display would be put together, and a £3000 budget was proposed by R Hewson and seconded by Blagg. P Blagg to contact fireworks company
- b) Newsletter – Content 10<sup>th</sup> May Deadline, and is to include the usual information, including:
  - Save the Date for Fireworks on 24<sup>th</sup> October. To include a plea for volunteers to help with the clean-up on the morning of Sunday, 25<sup>th</sup> October.
  - Parish Cllr Vacancy to be included (highlighted)
  - Include that we are currently investigating Christmas lights to be displayed on lampposts through the Village.

- New Cllr Emails to be included on the back page
  - Add to the back page the updated Clerk details
  - Flood wardens
- c) Planting of Tubs (summer plants) Quote for the summer plants throughout the village, which is subject to change due to prices not being confirmed by Nursery, is £1500. Cllrs ask for an additional 2 planters to be added, including any maintenance on Cornwall road – Clerk to get a quote.
- Regarding Church planters, it is requested that the church planters keep the statement flowers but use smaller plants to match those on Shireoaks Common – Clerk to action
- d) Clerk course – New Clerk training is available for £70 from Notts ALC, which includes two sessions. One with a course covering new clerk information and a second to ask any questions which may arise from that. Proposed by C Fielding . Seconded by B Ayton
- e) Bleed Kits – Free stop the bleed kits, which are housed in existing Defib machines, are available through funding. Clerk has followed up to ensure these are free, but as yet has not replied. The Clerk will follow up on this. It is proposed that these would be added to the school and club Defib machines, depending on the outcome of the costs.

#### 41/26 Planning

##### a) New applications

26/00312/ELE -Replace Two Existing Grid Transformers and Install Concrete Bunds Around New Transformers and Install Two New Natural Earth Resistors on Concrete Bases at Holme Carr 33Kv/11kV Primary Substation - Electricity Sub Station Spring Lane Shireoaks Nottinghamshire – no objections

26/00174/CAT - Works to Trees within a Conservation Area Consisting of 50% Reduction in Height for One Ash Tree - Hudson Farm Shireoaks Road Shireoaks Nottinghamshire -There were no objections as long as the tree officer is satisfied.

##### b) Decisions and Awaiting Decisions

23/01399/FUL – proposed construction of a ground-mounted solar photovoltaic Farm – Land N and NE of Steetley

24/00646/CDM County Matter Application for the Proposed Development of a Plastic Chemical Recycling Facility and Energy Recovery Facility with Integrated Materials Recovery Area, along with Associated Development Including Car Parking, Boundary Treatment and Fencing, hard and Soft Landscaping and Ecological Enhancement – Former Notts Recycling centre, Shireoaks Road S80 3HA- Bassetlaw District Council raised objections

25/01247/HSE – Erect two storey rear extension – 30 Middle Meadow - **Approved**

26/00004/HDG – remove 12m section of hedgerow to allow construction of a temporary access into a field for siting of Welfare Facilities (Hedgerow to be reinstated when works complete). – Electricity substation, Spring Lane - **Approved**

26/00174/CAT - Works to Trees within a Conservation Area Consisting of 50% Reduction in Height for One Ash Tree - Hudson Farm Shireoaks Road Shireoaks, Nottinghamshire – **Not to be used as Basis for Order**

#### 42/26 Reports from County/District Councillors

County Cllr Bingham did not attend the meeting and no report

District Cllr D Presley did not attend the meeting and no report

District Cllr C Fielding was present and reported the following.

- Letters have now gone out regarding collection days for the black bins and will be collected 6 weekly in line with the schedule.

- The local government review is taking place next Summer. No confirmation of when and what this will look like, but this will mean new elections

#### 43/26 Finance

- a) Balance/Payments and Receipts – see attached report
- b) New Signature for Bank/Change address for Bank statements

New Clerk, Louise Richmond-Smith, will be added as a new signature for the bank, and her address will be added for the statements. Paperwork completed and signed for S MacDonald to apply.

- c) Presentation of 2025/2026 Final Accounts – See attached report. This will be sent to the auditor. A sign is to be put in notice board to say these are available for the public to review.
- d) Accept New Policies for Website
  - 1) IT Policy
  - 2) Assertion 10 Policy
  - 3) Retention of Documents Policy

All policies have previously been made available to Cllrs. The only note was to amend the insurance section to add years to make it clear. These have been read and approved. Proposed by P Blagg, Seconded by C. Dixon. These will be added to the website

#### 44/26 Emergency Measures

- a) Flooding – Cllr Hauxwell attended refresher training
  - Cage in Village Garden - this does not report. R Hauxwell will discuss when they visit to review
  - Spring Lane – discussed area is liable to flooding, sign and consider if suitable.
  - Leaking Dams – need to wait and monitor.

#### 45/26 Correspondence

- a) Emails from the public
  - Shireoaks WI – Duck race Date 21<sup>st</sup> June. Poster to be displayed on the notice board
  - Tree Damage on land near RDS Transport – This is not land which belongs to the Parish, but advised contacting Canal and River Trust - Clerk to respond

#### 46/26 Police report

None present, but the reports for February and March have been shared and are attached below

#### 47/26 Members' reports and exchange of information on matters of concern.

Cllr Fielding,- Friend of Woodland, has Family Nature Day on 13<sup>th</sup> June. Are looking for volunteers to support task days with weeding and tidying, litter picking, cutting back overgrown paths etc. Contact if interested in supporting.  
 Cllr Hauxwell – Discussed social media contact regarding the use of the field for Cricket. This was passed to Cllr D Pressley. There was discussion around the use and how this is linked to the Parish Council, in particular, the advert in the Shireoaks newsletter. It was agreed that the wording would be changed to make it clear that we would put them in contact with the owners, rather than how it currently reads.

Cllr Potts – Cycofix (pop-up coffee shop and cycle repair), was looking a pitch in the village to trade from. Raised issues with BDC Recycling centre, and that it has had several days when turned away as full  
Raised issues with the Brown bin not being collected. Discussed issues around this, and it is advised to leave it out as it will be collected, but they are running behind planned collection dates.

Cllr G Robinson – asked for contact details regarding contact from the cricket club so he could contact. Due to GDPR this would not be possible, but the Clerk should contact on the Parish Council's behalf.

**Meeting ended at 20:21**

**Date of next meeting: 12<sup>th</sup> May**

**Police Reports**

| <b>Bassetlaw – North West (Sandy Lane, Rhodesia, Shireoaks, West Gateford)</b> |                 |  |
|--|-----------------|--|
| No. Incidents  | Recorded Crimes |  |
| February: 98   | 38              |  |
| January: 91  | 40              |  |

| <b>Shireoaks Results</b> |        |                          |                   |
|--------------------------|--------|--------------------------|-------------------|
| No. Incidents            |        | Recorded Crimes          |                   |
| Theft – Other            | 2      | Theft- Other             | 1                 |
| Road Related             | 2      | Theft From motor vehicle | 1                 |
| Road Traffic Collision   | 1      |                          |                   |
| Highways Disruption      | 1      |                          |                   |
| Abandoned Call           | 1      | <b>February Total</b>    | <b>2 (Down 1)</b> |
| Violence Against         | 1      | January                  | 3                 |
| Suicide Risk             | 1      |                          |                   |
|                          |        |                          |                   |
|                          |        |                          |                   |
|                          |        |                          |                   |
|                          |        |                          |                   |
| <b>February Total</b>    | 10 ( ) |                          |                   |
| January Figure           | 6      |                          |                   |

| <b>Bassetlaw – North West (Sandy Lane, Rhodesia, Shireoaks, West Gateford)</b> |                 |  |
|--|-----------------|--|
| No. Incidents  | Recorded Crimes |  |
| March: 132   | 55              |  |
| February: 98   | 38              |  |

| <b>Shireoaks Results</b> |        |                       |                |
|--------------------------|--------|-----------------------|----------------|
| No. Incidents            |        | Recorded Crimes       |                |
| Road Related Incident    | 3      | Arson                 | 1              |
| Suspicious               | 2      | Criminal Damage       | 1              |
| Sudden Death             | 2      | Stalking & Harassment | 1              |
| Road Traffic Collision   | 2      |                       |                |
| Mental Health            | 1      | <b>March Total</b>    | <b>3 ( - )</b> |
| Domestic incident        | 1      | February              | 2              |
| Anti-Social Behaviour    | 1      |                       |                |
| Harassment               | 1      |                       |                |
| Hate Incident            | 1      |                       |                |
| Fire/Gas/Water           | 1      |                       |                |
| Theft from Motor Vehicle | 1      |                       |                |
| Found Abandoned Vehicle  | 1      |                       |                |
| <b>March Total</b>       | 18 ( ) |                       |                |
| February Figure          | 10     |                       |                |

There has been an increase of vehicle crime such as; Theft from motor vehicle and The of Motor Vehicle. This has not been Shireoaks specifically but in the surrounding area. Please ensure vehicles are locked and securely parked overnight. Avoid items being on display within vehicles and electronic keys are kept in pouches away from the door. Ensure CCTV is working where possible.

**Balanced to statements as at****25.3.26**

|  |        |                         |
|--|--------|-------------------------|
| Nat West Current   |        | 8,275.51                |
| Nat West Reserve   |        | 5,971.89                |
|  |        | <u><b>14,247.40</b></u> |
| Payments received since last meeting (inc in above)<br>interest on deposit |        | 4.35                    |
|  |        | <u>4.35</u>             |
| The following Cheques are still unrepresented<br>2365 NALC membership      |        | 568.41                  |
|  |        | <u>568.41</u>           |
| The following are to pay this meeting                                      |        |                         |
| 2371 V Hall rent till year end   |        | 264.00                  |
| 2373 L Richmond Smith - wages  | 328.70 |                         |
|  | 10.00  | 338.70                  |
| 2374 S MacDonald - wages feb   | 55.75  |                         |
| S MacDonald - expenses   | 27.20  | 82.95                   |
| 2372 HMRC  |        | 95.80                   |
| 2376 Smith of Derby - clock service  |        | 410.40                  |
| This months cheques  |        | <u>1,191.85</u>         |
| Total of all outstanding cheques   |        | <u><b>1,760.26</b></u>  |
| After the above movements the balances will be:                            |        |                         |
| Nat West Current   |        | 6,515.25                |
| Nat West Reserve   |        | 5,971.89                |
| <b>TOTAL FUNDS HELD</b>  |        | <u><b>12,487.14</b></u> |
| of which the Firework balance is   |        | 1,286.84                |
| <b>Remaining Parish Council funds</b>                                      |        | <u><b>11,200.30</b></u> |