

Clarks Gpy



**To: The Chairman and Members of Hightown Parish Council.**

**You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Monday 18<sup>th</sup> March 2024 at 7.00 pm at the Alt Centre for the following purposes:**

#### **AGENDA**

- 1. Apologies for Absence.**
- 2. Minutes.**  
Members are asked to consider and approve the Minutes of the Ordinary Meeting held on 22<sup>nd</sup> January 2024.
- 3. Declarations of interest.** - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hightown Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 4. To adjourn the meeting to receive public comments.**
- 5. Casual Vacancy.**  
Members are asked to note the casual vacancy and consider any applications received for the vacancy.
- 6. Sefton Communities.**  
Members will receive an introduction to the newly appointed Area Co-ordinator at Sefton MBC.
- 7. To receive reports of meetings.**  
(For information purposes only - No decisions may be made under this item.)
- 8. Correspondence.**  
Members are asked to consider any correspondence which may have been received and respond.
- 9. Planning Applications.**  
Members are asked to consider the planning applications set out in the schedule of planning applications circulated and also available on Sefton Council's website.
- 10. Accounts paid and for payment.**  
Members are asked to agree the payments set out in the schedule of payments circulated.

**11. Exclusion of press and public.**

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**12. To review staff pension arrangements.**

Members are asked to consider and approve the Initial Contribution Rate Summary Paper relating to staff pensions.

*J Farrar*

Miss J Farrar  
Clerk to Hightown Parish Council  
12<sup>th</sup> March 2024



**MINUTES OF THE ORDINARY MEETING OF  
HIGHTOWN PARISH COUNCIL**

**HELD ON 22<sup>nd</sup> JANUARY 2024 AT THE ALT CENTRE**

- Present:** Cllrs: Munro (in the chair), Barlow, Shacklady and Williams.
- 2024/01.** Apologies for absence.  
Cllrs Magill and Stobie.
- 2024/02.** Minutes of the Ordinary Meeting held on 20<sup>th</sup> November 2023.  
RESOLVED that the Minutes of the Ordinary Meeting held on 20<sup>th</sup> November 2023 be approved as a correct record.
- 2024/03.** Declarations of interest - Members are requested to give notice of any interest relating to any item on the agenda.  
None.
- 2024/04.** To adjourn the meeting to receive public comments.  
A resident attended to provide an update regarding amenity land at Thirlmere Drive.
- 2024/05.** Casual vacancy.  
RESOLVED that casual vacancy be noted.
- 2024/06.** Merseytravel update.  
It was noted that grants may be available that may assist in opening up the area at the bottom of the footbridge at the train station for use which may assist in cleaning up the area and agreed that these should be researched further.
- 2024/07.** Obstruction at the junction of Thornbeck Avenue and Alton Close.  
RESOLVED that Sefton highways and the speedwatch team would be contacted to see whether there was any action they could take about these issues.
- 2024/08.** Hightown hedgerow grant.  
RESOLVED that assistance with any project should be requested at the outset, in particular prior to the submission of any grant application and that the Parish Council was unable assist on this occasion.

- 2024/09. D Day anniversary grants.**  
RESOLVED that up to 5 grants of £100 each be offered for community groups towards the cost of any D Day celebration they hold.
- 2024/10. Reports of meetings.**  
None.
- 2024/11. Correspondence.**  
The clerk reported on correspondence from a resident of defective lighting on the dual carriageway at the Hightown junction, this had been noted and checked and now appeared to be working properly.
- 2024/12. Planning applications.**  
RESOLVED that the applications be noted.
- 2024/13. Cash flow to end of December 2023.**  
The current financial position was noted.
- 2024/14. 2024/25 Budget and precept.**  
RESOLVED that:  
1. The draft budget be agreed; and  
2. The precept for 2024/25 be set at £25,000.
- 2024/15. Accounts paid and for payment.**  
RESOLVED that the amounts listed on the schedule circulated be approved.

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**18<sup>th</sup> March 2024**

**Planning Applications**

**[? Installation of 7 No. Air Conditioning Units to the side of the dwellinghouse.  
\(Retrospective\)](#)**

**38 Blundell Road Hightown L38 9EQ**

**Ref. No: DC/2024/00269 | Validated: Fri 09 Feb 2024 | Status: Registered**

**[? Erection of two dormers to the front and a new balcony to flat roof of existing rear extension of the dwellinghouse.](#)**

**9 Mark Road Hightown Liverpool L38 0BG**

**Ref. No: DC/2024/00202 | Validated: Wed 31 Jan 2024 | Status: Registered**

**[? Erection of a single storey extension to the side of the dwellinghouse.](#)**

**23 Mark Road Hightown L38 0BG**

**Ref. No: DC/2023/02209 | Validated: Wed 17 Jan 2024 | Status: Decided**