

# MINUTES

## CANTLEY, LIMPENHOE AND SOUTHWOOD PARISH COUNCIL MEETING

Thursday 20<sup>th</sup> July 2023, 7.00pm at Cantley Village Hall, Manor Road,  
Cantley, NR13 3QH

Present: Councillor D Machin (Chair), Councillor B Pawsey, Councillor S Bennett, Councillor P Key, Councillor N Knight, Councillor K Francis, Councillor J Davis

Also Present: Anne Tandy, Locum Clerk

Members of the Public: 2

1. There were no apologies for absence.
2. No declarations of interest were received.
3. The meeting was adjourned for Public Forum and District and County Councillor Reports

Plastic oil tanks had previously been replaced due to splitting. One of the new ones has split. Could this go in the newsletter? Nextdoor app can be utilised for this purpose.

District Councillors report was given on the activities at Broadland District Council including housing and nutrient neutrality.

No County Council report available.

4. The Minutes of the meeting on Thursday 29<sup>th</sup> June 2023 were received and it was agreed they were an accurate account of the meeting. **All agreed.**
5. The following urgent items were raised through the Chair.
  - Anne Tandy is attending as Locum Clerk
  - Thank you to Tim for helping out with Minutes at the last meeting
  - Planning application 2023/1496. Comments were submitted directly to the planning officer as the website was unavailable at the time but confirmation received that it is now showing on the portal.

Councillor P Key arrived.

6. An update regarding matters relating to Highways and transport was presented. The following issues were raised.

- The gulley's around the village are full of weeds and look very untidy. BDC do gulley sweeping NCC Highways are responsible for spraying and killing the weeds. Spraying is in progress at other parishes. Sweeping is carried out on a graded basis and Cantley will fall into the lower category meaning it won't be a priority. A letter to be sent to BDC Veolia to try and expedite this.
  - It was reported that line markings have been renewed at road junctions.
7. An update regarding the Village Hall was presented including the following matters:
- A bid has been put in for £500,000.00 to build a new village hall. The Committee is exploring a number of fundraising options including setting up a Crowdfunding page ([www.crowdfunding](http://www.crowdfunding)). These are pledges for money and repaid to the donor, if the target is not met.
  - Coronation Bottles went really well at the fun day. At this event the Village hall stand raised over £500.00.
8. The position with the Village Green was considered and a Holding Position was proposed of the installation of a sign to warn of the dangers therein. Drafted wording to be explored by the Clerk and presented at the next meeting. **All agreed.**
9. An update on the purchase of a SAM2 device for the parish was heard from the Clerk. Westcotec confirmed that an order has not been placed. It was discussed with this should be pursued further as it has also been agreed to make an application this year for a trod path. A proposal was made to go ahead with the SAM2. **All agreed.**
10. An update was presented for matters pertaining to the Council website. Information is very out of date. This will be resolved once staffing matters have been agreed.
11. Finance
- a. The signing of the Annual Governance the Accountability Return and Certificate of Exemption by the Locum Clerk was agreed due to the resignation of the Clerk.
12. Items for publication/media and items for the next Parish Council meeting on **Thursday 21<sup>st</sup> September 2023.**
- Empty houses on Langley Road/Church Road
13. A proposal was made to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed – personnel matters.
- a. Arrangements for Parish Clerk cover
    - i. It was agreed to accept the Clerk's resignation and arrange for salary payment up to the end of contract.
    - ii. Appointment of a locum clerk on an approved hourly rate for 3-6 months in order to resolve the staffing matters and bring the business of the Council up to date.

Meeting concluded at: 20:46