



Zena Tett - Parish Clerk  
Exbourne with Jacobstowe Parish Council  
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I hereby give notice that the annual meeting of the Parish Council will take place on Tuesday 30<sup>th</sup> July 2019 at 8:00pm in The Vestry, Jacobstowe. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

## AGENDA

32. **Welcome:** the Chairman will welcome everyone to the meeting
33. **Apologies for Absence:** to receive apologies made to the Clerk prior to the meeting
34. **Minutes of the Last Meeting:** to consider the approval of the minutes of the last meeting of the Council.
35. **Declarations of Interest:** Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
36. **Public Speaking Time:** members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
37. **Borough Councillor Report:** items raised for discussion will appear on the Agenda for the next meeting.
38. **Matters Arising**
  - 38.1 Neighbourhood Plan: update from Cllr Hedley
  - 38.2 Maintenance of Parish Assets: update from Cllr Blakeman
  - 38.3 Devon Air Ambulance: update from Cllrs Blakeman and O'Connor
  - 38.4 Projector: for discussion
  - 38.5 Village Hall Funding: update from the Clerk and Cllr Hedley
  - 38.6 Queens Memorial: Cllr Blakeman
39. **New Items**
  - 39.1 Correspondence from a Parishioner re grass cutting and field access: update from Cllr O'Connor
  - 39.2 Road Closure Request: for discussion
40. **Planning**
  - 40.1 0851/19/OPA: to discuss correspondence between the Clerk and Cawse Design
  - 40.2 2152/19/HHO: The Downes, Exbourne for re-erection of part of former garage with new corrugated iron roof, erection of lincage for log store and rebuilding retaining walls (part retrospective)
  - 40.3 2327/19/PDB: Barn at Gibbings Meadow, Exbourne for prior approval for proposed change of use of agricultural building to dwelling-house (Class C3) and for associated operational development (Class Q)a+b).
  - 40.4 Additional Applications: to discuss any applications which may arise between the date of this Agenda and the date of the meeting.
41. **Clerks Report**
  - 41.1 Correspondence: to note/review items listed below which have been circulated or will be available for inspection at the meeting
    - 41.1.1 Cllr James McInnes: Crediton Road, Jacobstowe
    - 41.1.2 Okehampton District Community Transport Group – newsletter
    - 41.1.3 Highways: temporary prohibition of through traffic and parking A3072, Jacobstowe
    - 41.1.4 Parish Paths Partnership: newsletter
    - 41.1.5 WDBC: News Release re roads around Bedford Square during the Festival of Craft and Food

- 41.2 Declaration of Acceptance of Office: to receive signed declaration of office form from Cllr Lawson
- 41.3 Register of Interests: to receive completed Register of Interests from Cllr Lawson
- 41.4 Bank Account: to receive completed form from Cllrs Guy and Stuart and obtain signatures from Cllrs Blakeman and Hedley.
- 42. **Councillors Reports and Items for Future Agenda:** each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 43. **Finance**
  - 43.1 To consider the following payments:

43.1.1 Clerks Expenses	£30.50
43.1.2 DALC – training Cllr Stuart	£66.00
43.1.3 Data Protection Fee	£40.00
43.1.4 R Cobb: grass cutting	£300.00
  - 43.2 Review the bank balance
- 44. **Date of Next Meeting:** to confirm the date of the next meeting of the council.

*Z. Tett*

Zena Tett – Parish Clerk  
Date: 23<sup>rd</sup> July 2019