

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith

Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 5th April 2022 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 1st March 2022 are a correct record.
6. **To consider** and agree any action regarding: **Correspondence**:
 - a) Request for funding for the Village Newsletter email 5/3/22
 - b) Electric Vehicle Strategy Consultation (SBC) email 15/3/22
7. **To consider** and agree any action regarding: **Matters Arising**:
 - a) Queen's Platinum Jubilee;
 - b) Repair or renew metal fence at Burial Ground
 - c) To consider information sign at the Brickfields
8. **Finance**
 - a) To appoint new Internal Auditor
 - b) Review of Westfield Car Park rents
 - c) Review of Allotment rents
 - d) Review of Burial Ground fees
 - e) To consider new quote from EDF for authorisation. – Email 16/3/22
 - f) To review Clerk's Salary – National Salary Award email NALC 4/3/22
9. **To discuss and agree response (if any) including the following Planning Applications**
None received at time of producing agenda.
10. **Any applications planning received between producing the agenda and this meeting.**
11. **To receive reports on the following**:
 - a) Parks & Leisure & Planning (MS)
 - b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
 - c) Parish Highways Plan (AS and K H-C)
 - d) Dock (MS)
 - e) Brickfields and Seawall (TP)
12. **To receive Clerk's report, to include**:
 - a) To note payment received since last meeting;
 - b) To authorise Invoices for Payment – See Payments List.
13. **Items for information only**:
 - a) Items for Website and Village News.
 - b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 31 March 2022