

Lanhydrock Parish Council: Minutes of Meeting held in the Lanhydrock War Memorial Hall at 19:32 on Monday 27th January 2020

1) NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED.

2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:

a) In attendance: Cllr. J. Coad (Chairman), Cllr. M. Coad, Cllr. W. Ayres, Cllr. P. Miller, Cllr. Hill, S. Knight (clerk)

b) Apologies: Cllr. C Batters (C.C.)

3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:

None received.

4) PUBLIC FORUM: No matters raised

5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETINGS ARE AN ACCURATE RECORD:

a) It was resolved that the Minutes of the Parish Council meeting held on 25.11.2020 were an accurate record.

6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

a) **Cornwall Council:** The clerk read a report from Cllr. Batters stating that he had reported a number of blocked drains in the parish (which he believed CORMAC had now attended to) and a derelict caravan filled with rubbish left on the roadside at Fenton Pits. Councillors were pleased to hear that he had requested a thorough investigation and that the caravan's owner had been identified.

b) **Bodmin Community Network (BCN) Meeting held on 08.01.2020:** The clerk reported that the police were hoping to publish a regular newsletter to keep the public better informed of locally occurring police work. A presentation from Martin Lyall, the General Manager of Bodmin Jail, had provided an interesting update on the development of both the visitor attraction, due to open in May, and the hotel, due to open in November. Attendees of the BCN meeting expressed concerns at the adequacy of the surrounding roads to cope with the increased traffic but Mr Lyall responded that, as Cornwall Council are responsible for the highway, this was not within his power to control. A final presentation from Cornwall Council's 'Together for Families', reported on plans to accommodate an increasing requirement for school places in the area by expanding Bodmin College into land near the current school rugby pitch, building a new primary school in the

west of Bodmin and a new school at Cardinham for children with social, emotional and mental health (SEMH) needs.

7) PLANNING MATTERS: No applications received.

8) PARISH MATTERS

- a) **Noticeboard:** Following a report that the lock on one door of the parish noticeboard had broken, the clerk reported that she had contacted three local locksmiths to requests quotes. Ray Tyres of Fenmoormountain Locksmith division had subsequently responded that he would inspect the lock and, if possible, fix it free of charge and, when the clerk had recently tried the lock she had found it was now working.

ACTION: Clerk to contact Ray Tyres and thank him for fixing the lock (or inform him that it no longer needs fixing).

- b) **Community Network Highways Scheme:** Following the award of funding for signage to improve road safety outside the War Memorial Hall, councillors had expressed concerns that the signage offered by Cornwall Council (directional signs for the War Memorial Hall) would not solve the problem and merely increase street clutter. Cllr. Ayres suggested that a red warning triangle with an exclamation mark (denoting 'other warning ahead') would be preferable, alongside a plate indicating the nearby entrance. The rest of the council was in agreement. It was furthermore discussed that the issue of road safety in Lanhydrock could also be improved by reducing the speed limit of the B3268 to 30mph.

ACTION: Clerk to respond to Sarah Sims asking if an 'other warning ahead' sign would be an option. If not, the parish council wished to withdraw the request for signage. Clerk to write to CORMAC to enquire about the viability of reducing the speed limit on the B3268.

9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

| Date | Sender | Regarding | Action |
|------------|---------------|--|--|
| 29.11.2019 | Steve Shaw | Request to support Local Electricity Bill | Councillors to research the bill further and discuss at next meeting |
| 14.12.2019 | Sally Vincent | FOI: Number of councillors undertaking Code of Conduct training since 2017 | None |
| 02.01.2020 | HMRC | Notice of credit on PAYE account | Clerk and Chairman to investigate |

10) TO NOTE CORRESPONDENCE DISPATCHED:

| Date | Addressee | Regarding |
|------------|-----------|--|
| 21.01.2020 | NALC | Strengthening Police powers to tackle unauthorised encampments |

11) FINANCE

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed a balance of £3359.03 and no outstanding receipts or payments.

12) GOVERNANCE

- a) **Insurance:** The clerk informed councillors that the council's insurance would be due for renewal in March, before the date of the next meeting. The current provider, BHIB, had charged £334.72 for the 2019/20 renewal and is a partner of the National Association of Local Councils. It was agreed to renew the current policy and investigate other options in greater depth next year.

ACTION: Clerk to renew policy with BHIB

- b) **Financial Regulations:** The clerk presented councillors with print copies of the updated Financial Regulations adopted at the meeting held on 25.11.2019.
- c) **Internal Audit:** The clerk informed the council that Mandy Eaves, who carried out the parish council's 2017/2018 internal audit, had agreed to carry out its 2019/2020 internal audit without payment. The council were pleased and grateful to hear this and agreed to remunerate Mandy with a gift.

ACTION: Clerk to arrange appointment with Mandy Eaves at end of financial year and purchase a gift up to the value of £20.00 to thank her for her time.

- d) **Cllr. Ayres:** Cllr. Ayres informed the council that, following her recent move to Lostwithiel, she remained within the required three mile radius to retain her seat on the parish council. She stated that, dependent on the views of the other councillors, she was happy to remain on the council for the time being but would be willing to step aside if any candidates living within Lanhydrock wished to take her seat. The councillors expressed their satisfaction for Cllr. Ayres to remain on the council, noting her commitment to the role and hard work over several years.

13) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

- a) Local Electricity Bill
- b) Parish litter pick
- c) Respryn bridge re. tidying of site.

- 14) ANY OTHER BUSINESS:** The chairman recommended that a sub-committee be set up to deal with the issuing of raising a complaint against the Cornwall Councillor for the parish. The sub-committee was formed of Cllr. J Coad and Cllr. Ayres and agreed to meet with the clerk at 18:30 on Thursday 6th Feb at Lidcutt Farm to discuss the matter.

- 15) DATE OF NEXT MEETING:** Monday 30th March 2020

PUBLIC AND PRESS EXCLUDED**16) CLERK PAYMENT:**

- a) The following payments were authorised,

| Recipient | Cheque No. | Reason for payment | Amount |
|-----------|------------|--------------------------|--------|
| S Knight | 100318 | Clerk Salary + Expenses | |
| HMRC | 100319 | PAYE tax on Clerk Salary | |

Meeting Closed at: 20:54

Signed and Accepted as a correct record

Chairman

Jan D. Board

Date:

18/5/20