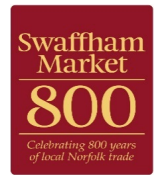




Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
Telephone 01760 722922
www.swaffhamtowncouncil.gov.uk



PLEASE REPLY TO: Richard Bishop, Town Clerk

E-mail: townclerk@swaffhamtowncouncil.gov.uk

NOTICE – 4th August 2022

Councillors are hereby summoned to a meeting of Swaffham Town Council, to be held on Wednesday 10th August 2022 at 6.30 p.m. in the Council Chamber at the Town Hall.

PLEASE NOTE - We will be Live Streaming the meeting on Facebook

(NOTE: In the case of non-members, this agenda is for information only.)

DECLARATIONS OF INTEREST

Councillors, please note that members are asked at item 2. on the agenda to declare any interests they may have in any items on the agenda. Declarations include the nature of the interest, and whether it is a personal or disclosable pecuniary interest.

Richard Bishop, Town Clerk

AGENDA

The meeting commences with prayers led by the Mayor.

6.30pm

1. To receive APOLOGIES & REASONS FOR ABSENCE

6.31pm

2. To receive DECLARATIONS OF INTEREST – for items included on the Agenda.

6.32pm

PUBLIC OPEN FORUM

The meeting will be adjourned for a maximum of 15 minutes to allow members of the public to address the Town Council.

6.47pm

3. To receive and consider REPORTS: police, principal authority etc

N.B. Councillors have an opportunity to ask questions after each report and discuss items under the authority heading where the representative can make a positive contribution towards the debate: -

3.1 POLICE

- a) PC report from PC Button or PC Johnson on police matters for the past month.

3.2 NORFOLK COUNTY COUNCIL

- a) COUNTY COUNCILLOR report from County Councillor Ed Colman.
- b) Norfolk Social Infrastructure Fund – open for expressions of interest to 19th Sept 2022.

3.3 BRECKLAND COUNCIL

- a) BRECKLAND COUNCILLOR report from Cllrs I Sherwood, E Colman or D Wickerson
- b) Breckland Council notification of Norfolk Social Infrastructure Fund.

7.07pm

4. To receive and consider REPORTS: from the Mayor, the Town Clerk,

- 4.1 MAYOR - Announcements including a report on Civic Events attended.
- 4.2 URGENT BUSINESS - late correspondence, or information at the mayor's discretion - prior notice must be given.
- 4.3 TOWN CLERK – Update and Councillor questions relating to ongoing business.

7.15pm

5. To receive and/or agree the MINUTES:

- 5.1 ** FULL COUNCIL - Wednesday 13th July 2022.

7.17pm

6. To receive and consider FINANCE:

- 6.1 ** PAYMENTS for August 2022 (*recorded as **Appendix 1***).
- 6.2 ** SARCOPHAGUS PLANTER Idea for close to the Buttercross.
- 6.3 ** REQUEST FOR SUPPORT – West Norfolk Deaf Association.
- 6.4 ** CHRISTMAS LIGHTS – consider costs of putting lights up and taking down, also remote switch-on mechanism, attendance at Christmas event and supply of electrical equipment.
- 6.5 ** FIRE ALARM & ELECTRICAL TESTING – quotes to consider.
- 6.6 ** LIGHTING COLUMN & CAR PARK MACHINE – separation costs of supply and contribution from Breckland Council.
- 6.7 CEMETERY SIGNAGE/WALL – update report/costs to consider for in-house construction.
- 6.8 ASHILL FIRE – proposal by the Mayor Cllr Stewart Bell.

6.9 BARN UPDATE – progress report from the Barn Steering Group regarding brief for urgent dilapidation work and with architect drawings + costs

6.10 SWIMMING POOL – feedback from the Swaffham Swimming Pool following decisions at the last meeting.

7.45pm

7. To receive and consider GENERAL CORRESPONDENCE or INFORMATION

7.1 NOTE receipt of weekly correspondence or information (a list is recorded as **Appendix 2**).

7.2 ** NOURISHING NORFOLK INITIATIVE – Norfolk Community Foundation.

7.3 ** MOSIAC application by Cultural Consortium (for information).

7.4 CAR BOOT SALES – request to use the Haspall’s road Recreation Ground for possible monthly events for Friends of Swaffham.

7.5 YOUTH PROJECT - to confirm arrangements for Youth Project trial for summer of 2022 – location, urgent action, and consideration of graffiti area.

8.00pm

8.To notify the DATES of forthcoming meetings and to receive any items for a future AGENDA: NB All meetings in the Council Chamber unless stipulated.

<u>Meeting</u>	<u>Date & time</u>	<u>Staff</u>
8.1 PLANNING Committee	Tues 30 th Aug 4.00pm	HC HD
8.2 TRANSPORT & ENVIRONMENT Committee	Tues 6 th Sept 4.00pm	RB HC
8.3 FULL COUNCIL	Wed 14 th Sept 6.30pm	RB HC
8.4 MARKET Committee	Mon 19 th Sept 6.30pm	HC RO
8.5 ASSETS & OPEN SPACES Committee	Mon 26 th Sept 6.30pm	HC NF
8.6 PLANNING & BUILT ENV Committee	Tues 27 th Sept 4.00pm	RB NF

8.02pm

9. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:

CONFIDENTIAL BUSINESS following the exclusion of the public and press.

9.1 2-ACRES LAND TRANSFER – legal update

9.2 DAYS FIELD – legal update

*Indicates where copies have been circulated to Town Councillors previously.

**Indicates where copies have been circulated to Town Councillors recently.

Approximate closure of meeting 8.15pm