

MELLING PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL
HELD ON 14th JANUARY 2020 AT MELLING PRIMARY SCHOOL

- Present: Cllrs: A. Kyle (in the chair), ^{Baker,} Carr, Clatworthy, Harrison, ~~Hope~~, S.Kyle and Rigby.
- 2658: **Apologies for Absence**
Cllrs Baines, Hope, Rogers and Todd.
- 2659: **Minutes of the Ordinary Meeting held 10th December 2019**
RESOLVED that the Minutes of the Ordinary meeting held on 10th December 2019 be approved as a correct record.
- 2660: **Declarations of Interest** - Members are requested to give notice of any interest relating to any item on the agenda.
Cllr Carr declared a non-pecuniary interest as a Ward Councillor.
- 2661: **Public Participation**
None.
- 2662: **Financial Regulations and Scheme of Delegation**
RESOLVED that the revised Financial Regulations and the Scheme of Delegation be approved as amended.
- 2663: **Parish Council App**
RESOLVED that the electronic payment of £500 to the App Store in respect of the development of the parish council app and the ongoing payments of £39 per month to be made by direct debit be agreed.
- 2664: **Christmas Tree**
RESOLVED that the clerk's report regarding the condition of the Christmas tree and the options for obtaining a replacement tree be noted
- 2665: **Reports of Meetings**
Cllrs A.Kyle and S. Kyle reported on the Tithebarn Christmas Fair.
Cllrs Baker and Rigby reported on the Aintree Festival meeting.
Cllr Clatworthy reported on issues raised at the Pensioners Club including inconsiderate parking on Waddicar Lane in the vicinity of the new railings, the lack of a bus stop cage or double yellow lines in that area and the need for a bin by the GP surgery.
The reports were noted.
- 2666: **Correspondence**
The clerk reported on correspondence from a resident regarding incorrect information about a family member on the Council's website and information received from LALC regarding the Queen's garden party.
Correspondence received was noted.
- 2667: **Planning Applications**
Members considered the planning applications set out in the schedule of planning applications circulated and also available on Sefton MBCs website.

RESOLVED that:

1. The applications be noted;
2. No modifications would be made to the comments submitted by the Parish Council in respect of planning application ref DC/2018/00844;
3. Cllr Baker's comments in respect of planning applications ref DC/2017/01528 and DC/2017/01532 be confined to the issues relating to the effect of the applications on traffic through Melling.

2668: Accounts paid and for payment.

Members were asked to agree the payments set out in the schedule of payments circulated.

RESOLVED that the amounts listed on the schedule be paid.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: Tuesday 11th February 2020

Deadline for Agenda Items: Tuesday 4th February 2020

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MELLING PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL
HELD ON 11th FEBRUARY 2020 AT MELLING PRIMARY SCHOOL**

Present: Cllrs: A. Kyle (in the chair), Baines, Baker, Hope, S.Kyle, Rigby and Todd.

2669: Apologies for Absence

Cllrs Carr, Clatworthy, Harrison and Rogers.

2670: Minutes of the Ordinary Meeting held 14th January 2020

RESOLVED that the Minutes of the Ordinary meeting held on 14th January 2020 be approved as a correct record.

2671: Declarations of Interest - Members are requested to give notice of any interest relating to any item on the agenda.

None.

2672: Public Participation

None.

2673: Awards Evening

RESOLVED that:

1. The event would be held at the ratepayers and enquiries would be made about booking a date during the week commencing 29th June 2020;
2. The events working group and any other councillors who wished to assist with the organisation of the event would meet at the scout hut on 18th February 2020.

2674: Reports of Meetings

Cllr Baker reported on his attendance at Sefton planning committee to speak on the issue of the applications relating to the land east of Maghull.

The report was noted.

2675: Correspondence

The clerk reported on correspondence from a member of the public relating to litter picks, an enquiry about the use of the wheeler drive field for football and plans for a defibrillator at the scout hut.

Cllr Baker reported on correspondence from Sefton planning regarding the building at Fox House Farm.

Cllr A Kyle reported on correspondence with Sefton chasing up the road signs ordered last year.

Cllrs Hope and Baines reported on correspondence with the Canal and Rivers Trust which has cleared the canal and paths with the help of a team of 15 volunteers.

Correspondence received was noted.

2676: Planning Applications

Members considered the planning applications set out in the schedule of planning applications circulated and also available on Sefton MBCs website.

RESOLVED that:

1. The applications be noted;

2. Cllr Baker was appointed to liaise with the CPRE and other environmental groups regarding general planning issues on behalf of the Parish Council.

2677: Accounts paid and for payment.

Members were asked to agree the payments set out in the schedule of payments circulated.

RESOLVED that the amounts listed on the schedule be paid.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: Tuesday 10th March 2020

Deadline for Agenda Items: Tuesday 3rd March 2020

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MELLING PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL
HELD ON 10th MARCH 2020 AT MELLING PRIMARY SCHOOL

Present: Cllrs: A. Kyle (in the chair), Baines, Carr, Hope, S.Kyle, Rigby and Rogers.

2678: Apologies for Absence

Cllrs Baker, Clatworthy, Harrison and Todd.

2679: Minutes of the Ordinary Meeting held 11th February 2020

RESOLVED that the Minutes of the Ordinary meeting held on 11th February 2020 be approved as a correct record.

2680: Declarations of Interest - Members are requested to give notice of any interest relating to any item on the agenda.

None.

2681: Public Participation

None.

2682: Awards Evening

RESOLVED that:

1. The event would be held at the ratepayers on Tuesday 30th June 2020 with a start time of 7.30pm;
2. A budget of up to £1,500 be set for the event;
3. The event categories would be the same as in previous years;
4. The event working group would complete all event documentation.

2683: Grant to Scouts for Defibrillator

RESOLVED that a grant of £750 would be made to the Scout group towards the purchase of a defibrillator.

2684: Grant to Melling in Bloom for Planters

RESOLVED that a grant of £1,810.20 would be made to Melling in Bloom towards the purchase of planters.

2685: Grant Awarding Policy

RESOLVED that the Grant Awarding Policy be approved as drafted.

2686: Training

RESOLVED that:

1. Cllr Rigby would attend the Chairmanship course on 8th October 2020 at a cost of £25.00;
2. The clerk would make enquires with LALC as to the cost of holding new councillor training locally.

2687: Reports of Meetings

Cllrs A. Kyle and S. Kyle reported on their attendance at Maghull's Civic Award Ceremony.

Cllr Carr reported on his attendance at the appeal hearing in respect of planning application ref DC/2018/00844 and also a meeting in respect of a planning application submitted at the site of Ashworth Hospital.

Cllr Rigby reported on her attendance at a meeting regarding Aintree festival.
The reports were noted.

2688: Correspondence

Cllr Hope reported on correspondence from a group of residents requesting bins to be placed at Rock Lane.

Cllr Baines reported on correspondence sent to Sefton regarding 2 pot holes outside the school and also faulty street lights.

Cllr Rigby reported on correspondence to Sefton regarding faulty street lights.
Correspondence received was noted.

2689: Planning Applications

Members considered the planning applications set out in the schedule of planning applications circulated and also available on Sefton MBCs website.

RESOLVED that the applications be noted.

2690: Accounts paid and for payment.

Members were asked to agree the payments set out in the schedule of payments circulated.

RESOLVED that the amounts listed on the schedule be paid.

2691: Appointment of an Internal Auditor.

RESOLVED that Batten Hughes be appointed as the internal auditor for 2019/20 and their fee of £144.00 (inc VAT) be agreed.

2692: Exclusion of the Press and Public.

RESOLVED that the press and public be excluded from the remainder of the meeting due to the confidential nature of the matters to be discussed.

2693: Playgroup Lease

RESOLVED that the clerk would contact the lease holder to discuss amendments.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: Tuesday 14th April 2020

Deadline for Agenda Items: Tuesday 7th April 2020

MELLING PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL

HELD ON 14th APRIL 2020 BY TELEPHONE CONFERENCE

(accessed by calling 020 3051 3255, entering Room Number 786951 and PIN number 1982)

Present: Cllrs: A. Kyle (in the chair), Baines, Baker, Carr, Clatworthy, Hope, S.Kyle, Rigby, Rogers and Todd.

2694: Apologies for Absence.
Cllr Harrison.

2695: Minutes of the Ordinary Meeting held 10th March 2020.
RESOLVED that the Minutes of the Ordinary meeting held on 10th March 2020 be approved as a correct record.

2696: Declarations of Interest. - Members are requested to give notice of any interest relating to any item on the agenda.
Cllr Carr declared a non pecuniary interest as a ward councillor.

2697: Public Participation.
None.

2698: Awards Evening.
RESOLVED that the event planned for Tuesday 30th June 2020 be postponed to an undetermined date.

2699: Training.
RESOLVED that the booking of training in the form of the new Councillors course to be delivered by LALC at a local venue be agreed at a cost of £190.

2700: Repairs to Chain of Office.
RESOLVED that this item be deferred until the October meeting.

2701: Items Actioned under Delegated Authority.
Grant payment to Melling Community Volunteers
After obtaining the agreement of a majority of Councillors a grant payment of £500 has been made to Melling Community Volunteers, however, it has since been advised that the group have no bank account and are unable to bank the cheque;
Purchase of replacement name badges
Two replacement name badges have been ordered at a cost of £14.34;
Serviced call conference system
In order to facilitate remote meetings under new legislation a conference call management company has been engaged to manage the remote meeting on 14th April 2020 at a cost of £75 plus VAT.

The items were noted.

2702: Grant to 'Melling Community Volunteers'.
Advice was provided to the Council by the clerk that this grant application does not comply with the grant awarding policy approved by the Council at the March meeting.

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Consequently approving the grant may cause issues to arise during internal and external audits in respect of the tax year 2020/21.

RESOLVED:

1. That a grant of £1,000 would be made;
2. The payment would be made by cheque payable to 'Miss L E Brown' who has signed the grant application as the 'treasurer'.

2703: Damage to cars in and around Satinwood Crescent.

Councillor Todd reported on damage being caused to cars in and around Satinwood Crescent. The report was noted.

2704: Reports of Meetings.

Cllr Carr reported on a potential meeting with United Utilities.
Cllr Hope reported on a meeting of the youth club committee.
The reports were noted.

2705: Correspondence.

Cllr Baines reported on correspondence with Sefton regarding Rainbow Park.
The clerk reported on correspondence received from a resident who was in the process of collating historical information about the parish.
Correspondence received was noted.

2706: Planning Applications.

Members considered the planning applications set out in the schedule of planning applications circulated and also available on Sefton MBCs website.
RESOLVED that the applications be noted.

2707: Sefton's Local Plan Supplementary Planning Documents.

Members considered the supplementary planning documents listed at www.sefton.gov.uk/newspd.
RESOLVED that a letter would be sent to Sefton enquiring as to whether the government and Sefton Council would be reviewing the current policy which permits development to take place on greenbelt land taking into account future farming needs and climate change issues.

2708: Accounts paid and for payment.

Members were asked to agree the payments set out in the schedule of payments circulated.
RESOLVED that the amounts listed on the schedule be paid.

2709: Remote Meetings.

RESOLVED that a conference call management company would be engaged to facilitate all meetings required to take place remotely in accordance with government guidelines at a cost of £75 plus VAT.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: Tuesday 12th May 2020

Deadline for Agenda Items: Friday 1st May 2020

MELLING PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF
MELLING PARISH COUNCIL

HELD ON 12th MAY 2020 BY TELEPHONE CONFERENCE

(accessed by calling 020 3051 3255, entering Room Number 786951 and PIN number 1982)

Present: Cllrs: Rigby (in the chair), Baines, Baker, Carr, Clatworthy, Hope, Kyle, A, Kyle, S, Rogers and Todd.

2710: Election of Chairman

Cllr Rigby was elected as Chairman by a majority vote.

2711: Declarations of Acceptance of Office

RESOLVED that the time for delivery of the Chairman's Declaration of Acceptance of Office be extended to before or on 11th May 2021

2712: Election of Deputy Chairman

Cllr Baines was elected as Deputy Chairman by a unanimous vote.

2713: Apologies for Absence

Cllr Harrison.

2714: Minutes of the Ordinary Meeting held on 14th April 2020.

RESOLVED that the Minutes of the Ordinary meeting held on 14th April 2020 be approved as a correct record.

2715: Declarations of Interest

Members are requested to give notice of any pecuniary or personal interest relating to any item on the agenda.

Cllr Carr declared a non-pecuniary interest as a Ward Councillor

2716: Public Participation

None

2717: Retiring Chairman's Annual Report

The report was noted.

2718: Appointment of Representatives

RESOLVED that Cllr Rigby be appointed as representative to LALC and all other appointments be deferred to the next meeting.

2719: Appointment of Members of Working Groups

RESOLVED that:

1. Cllrs Baker, Carr, Kyle, A and Rigby be appointed to the finance working group.
2. Cllrs Baker, Hope, Kyle, A and Rogers be appointed to the open spaces working group.
3. Cllrs Clatworthy, Kyle, S, Rogers and Todd be appointed to the events working group.
4. Cllrs Carr, Hope and Rigby be appointed to the communications working group.

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MAY 2020

2720: Banking Arrangements

RESOLVED that:

1. The bank signatories to remain unchanged;
2. All online payments to be authorised by email by two signatories and payment made electronically as soon as possible thereafter by the clerk.

2721: General Power of Competence

RESOLVED that the Council meets the criteria set out by the Secretary of State in respect of the General Power of Competence as set out in the Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012.

2722: Delph Maintenance

RESOLVED that this item be deferred to the next meeting.

2723: Accounts paid and for payment

RESOLVED that the amounts listed on the schedule be paid.

2724: Dog Fouling and Uncontrolled Dogs

RESOLVED that the report be noted.

2725: Blocked Drainage Ditches at Rainbow Fields Development

RESOLVED that this item be deferred to the next meeting.

2726: Pipeline & Detention Tank: Waddicar Lane & Dapple Heath Avenue, United Utilities Works

RESOLVED that this item be deferred to the next meeting.

2727: Reports of Meetings

Cllr Kyle,A noted that his report on the work being carried out by United Utilities was deferred to the next meeting.

Cllr Todd left the meeting.

2728: Correspondence

Cllr Kyle, A reported on correspondence from Sefton Highways advising that the replacement of street signage had been further delayed due to the lockdown and was not yet in place and also on correspondence from Sefton Highways confirming that they were not proceeding with our request for a bus cage.

The clerk reported on correspondence from Sefton Planning advising that they were not aware of any plans for central government to review their policy relating to building on greenbelt land and that Sefton themselves were not carrying out any such review.

2729: Planning Applications

RESOLVED that the application be noted

Cllr Todd rejoined the meeting.

2730: Cashflow.

RESOLVED that the cashflow report be noted.

2731: Street Champion Scheme

RESOLVED that this item be deferred to the next meeting.

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2732: Grant to Carol Fitzgerald
RESOLVED that the grant application be declined.

2733: Motion submitted by Councillor Lynn Rigby - Additional funding for The Melling Volunteers
This item was withdrawn.

2734: Motion submitted by Councillor Lynn Rigby - Recording/notification of Parish Council expenditure/expenses/costs
This item was deferred to the next meeting.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: Tuesday 9th June 2020

Deadline for Agenda Items: 9am Monday 1st June 2020

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20 June 2020

MELLING PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL
HELD ON 9th JUNE 2020 BY TELEPHONE CONFERENCE
(accessed by calling 020 3051 3255, entering Room Number 786951 and PIN number 1982)

Present: Cllrs: Baines (in the chair), Baker, Carr, Clatworthy, Hope, Kyle, A, Rogers and Todd.

2735: Apologies for Absence

Cllr Harrison.

2736: Minutes of the Annual Meeting held on 12th May 2020.

RESOLVED that the Minutes of the annual meeting held on 12th May 2020 be approved as a correct record.

2737: Declarations of Interest

Members are requested to give notice of any pecuniary or personal interest relating to any item on the agenda.

Cllr Carr declared a non-pecuniary interest as a Ward Councillor

2738: Public Participation

None

2739: Asset Register

RESOLVED that the asset register be agreed.

2740: Annual Governance and Accountability Returns 2019/20

RESOLVED that:

1. The Annual Internal Audit Report 2019/20 be received;
2. Section 1 – Annual Governance Statement 2019/20 be agreed; and
3. Section 2 – Accounting Statements 2019/20 be agreed.

2741: Casual Vacancy

The casual vacancy was noted.

2742: Review of Councillor Absence

RESOLVED that Councillor Harrison's absence be approved.

2743: CPRE Membership

RESOLVED that ongoing membership of the CPRE be approved at a cost of £36 per year.

2744: Accounts paid and for payment

RESOLVED that the amounts listed on the schedule be paid.

2745: Street Champion Scheme

RESOLVED that Cllrs, Baker, Hope, Rogers, Todd and Baines would sign up as Street Champions with Sefton CVS and form a working group.

- 2746: Delph Maintenance**
RESOLVED that a full mow of the Delph would be carried in March and October each year starting in October 2020 at a cost of up to £500 for each mow.
- 2747: Blocked Drainage Ditches at Rainbow Fields Development**
RESOLVED that the report be noted.
- 2748: Pipeline & Detention Tank: Waddicar Lane & Dapple Heath Avenue, United Utilities Works**
RESOLVED that the report be noted.
- 2749: To Appoint Representatives to LALC and MALC**
RESOLVED that this item be deferred to the next meeting.
- 2750: Reports of Meetings**
None.
- 2751: Correspondence**
Cllr Kyle, A reported on correspondence chasing up Sefton Highways who have advised that there are further delays with the replacement of street signage.
Cllr Rogers reported on information received about a project within the Parish to paint rocks with messages to cheer up residents and the clerk will send out a letter of thanks.
Cllr Baines reported on anti social behaviour in Rainbow Park and correspondence with Sefton about this.
The clerk reported on correspondence from a resident regarding the work being carried out by United Utilities and should reply to advise that the Parish Council was not involved in the decision making process regarding these works.
- 2752: Planning Applications**
RESOLVED that the application be noted
- 2753: Motion submitted by Councillor Lynn Rigby - Recording/notification of Parish Council expenditure/expenses/costs**
RESOLVED that this motion was not approved.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: To be confirmed subject to government guidelines

Deadline for Agenda Items: To be confirmed subject to government guidelines

MELLING PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL
HELD ON 23rd JULY 2020 BY TELEPHONE CONFERENCE
(accessed by calling 020 3051 3255, entering Room Number 786951)**

Present: Cllrs: Baines (in the chair), Baker, Carr, Clatworthy, Andrew Kyle and Christine Rogers.

2754: Election of Chairman

RESOLVED that Councillor Stephen Baines be elected as Chairman.

2755: Declarations of Acceptance of Office

RESOLVED that the time for delivery of the Chairman's Declaration of Acceptance of Office be extended to before or on 11th May 2021.

2756: Election of Deputy Chairman

RESOLVED that this item be deferred to the next meeting.

2757: Apologies for Absence

Cllr Harrison and Todd.

2758: Minutes of the Annual Meeting held on 9th June 2020

RESOLVED that the minutes of the ordinary meeting held on 9th June 2020 be approved as a correct record.

2759: Declarations of Interest

Members are requested to give notice of any pecuniary or personal interest relating to any item on the agenda.

Cllr Carr declared a non-pecuniary interest as a Ward Councillor

Cllrs Kyle and Rogers declared personal interests in item 8 of the agenda.

2760: Public Participation

None

2761: Casual Vacancies

RESOLVED that Sharon Kyle and Colin Rogers be co-opted as members of the Parish Council and that the time for delivery of their Declarations of Acceptance of Office be extended to before or on 11th May 2021.

2762: Annual Governance and Accountability Return 2019/20

The amendment made to Section 2 of the Accounting Statements 2019/20 was noted. (Cllr Carr requested that his abstention from this item be recorded.)

2763: To Appoint Representatives to LALC and MALC

RESOLVED that Councillors Andrew Kyle and Christine Rogers be appointed as representatives to both LALC and MALC.

- 2764: Call Charges for Remote Meetings**
RESOLVED that the reimbursement of call charges incurred in respect of the attendance of Members at remote meetings be approved.
- 2765: Mowing of Village Green**
RESOLVED that:
1. The cost of mowing the village green be approved at £30 per mow;
2. The mowing should take place every 2 weeks until further notice.
- 2766: Website Fees**
RESOLVED that the fees in respect of the website be approved in the sums of £9.99 per year for the domain name, £1.99 per month for the mailboxes and £9.99 per month for hosting to be paid by direct debit.
- 2767: Conference Call Fees**
RESOLVED that the monthly subscription of £20 for the continuation of the conference call service be approved.
- 2768: Accounts paid and for payment**
RESOLVED that the amounts listed on the schedule be paid.
(Cllr Carr requested that his abstention from the vote on this item be recorded.)
- 2769: Reports of Meetings**
Cllrs Carr, Baines and Andrew Kyle reported on a meeting with United Utilities regarding the works to be carried out on Waddicar Lane.
Cllr Andrew Kyle reported on discussions with Morris Homes regarding the cutting of overgrown hedges on the Dapple Heath estate.
- 2770: Correspondence**
Cllr Baker reported on correspondence with Sefton Planning regarding the permitted use of the building being erected at Fox House Farm.
Cllr Baines reported on correspondence with Sefton relating to overgrown hedges and footpaths.
The clerk reported on correspondence with Sefton Council regarding the Travellers on Rock Lane as follows: We have liaised with Sefton Council and have been made aware that they have issued 2 enforcement notices against the owners of the land; one relating to the change of use of the site and the other relating to operational development (importing hardcore) The notices take effect on 26th August (provided no appeal is made) and there is a 3 month timescale to comply with this.
The clerk reported on correspondence relating to the development of the Land East of Maghull, referred Councillors to the ongoing consultation and confirmed that a response had been submitted stating a preference for option 6 in accordance with the previous resolutions of Council.
The clerk reported on correspondence from a resident regarding overgrown hedges on Leatherbarrows Lane that has been reported to Sefton.
The clerk also confirmed that reports had been submitted to the police regarding anti-social behaviour in the vicinity of the Horse & Jockey and the Satinwood Park and to Sefton Highways in respect of the graffiti on the pavement and carriageway along Waddicar Lane.
- 2771: Football Pitch on Waddicar Lane**
Reports received relating to proposals for a football pitch on Waddicar Lane were noted.

2772: Planning Applications
The applications were noted.

Cllr Carr notified the Council of his resignation.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: 8th September 2020 at 19.30.

Deadline for Agenda Items: 1st September 2020 at 09.00.

MELLING PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL**

**HELD ON 8th SEPTEMBER 2020 BY TELEPHONE CONFERENCE
(accessed by calling 020 3051 3255, entering Room Number 786951)**

Present: Cllrs: Baines (in the chair), Clatworthy, Andrew Kyle, Sharon Kyle, Christine Rogers, Colin Rogers and Todd.

2773: Apologies for Absence

Cllrs Baker, Harrison and Hope.

2774: Minutes of the Ordinary Meeting held on 23rd July 2020

RESOLVED that the minutes of the ordinary meeting held on 23rd July 2020 be approved as a correct record.

2775: Declarations of Interest

Members are requested to give notice of any pecuniary or personal interest relating to any item on the agenda.

Cllr Todd declared a personal interest in Item 15 given his role as scout leader.

2776: Public Participation

None

2777: Election of Deputy Chairman

RESOLVED that this item be deferred to the next meeting.

2778: Casual Vacancies

RESOLVED that the vacancies be noted and the item deferred to the next meeting.

2779: Grant to Melling in Bloom for Maintenance of the Village Green

RESOLVED that a grant of £940 be made to Melling in Bloom to cover the cost of a lawnmower for the group and the cost of mowing the village green for 12 months.

2780: Christmas Tree

RESOLVED that a letter should be sent to the legal department at Sefton MBC in respect of the failure of Sefton MBC to replace the failing tree under the guarantee provided with the same.

2781: Christmas Lights/Decorations

RESOLVED that, given the difficult year faced by residents and the likelihood of a budget surplus because of reduced activity due to lockdown restrictions, that the lamp post lights installed in previous years be installed this year at a cost of £3,578.00 plus VAT subject to obtaining the required permissions from Sefton MBC.

2782: Community Speedwatch

RESOLVED that application forms for the scheme would be circulated to Members.

- 2783: Code of Conduct**
RESOLVED that this item be deferred until the new code of conduct was available following the conclusion of the ongoing consultation.
- 2784: Training**
RESOLVED that:
1. The clerk's attendance at the SLCC conference which is being held remotely in October at a cost of £25 plus VAT be approved;
 2. The clerk's attendance at a course relating to understanding challenging behaviour which is provided online and free of charge by Southport College be approved;
 3. The cancellation of the chairmanship course due to be provided by LALC in October be noted.
- 2785: Lease of Playing Field**
RESOLVED that the lease of the playing field be continued and the invoice in the sum of £5 in respect of the same be paid.
- 2786: NALC Subscription**
RESOLVED that the Parish Council's membership of the National Association of Local Councils be continued at a cost of £543.82 for the current year.
- 2787: Hire of Counce Hall for the Youth Club**
RESOLVED that the invoice from Counce Hall in the sum of £242 in respect of the use of the hall by the Youth Club be approved.
- 2788: Reports of Meetings**
The clerk reported on the first meeting of the SLCC's new Merseyside Branch, on discussions with Gerry Lee regarding the ongoing provision of the Youth Club and on meetings with Cllr Baker and the CPRE regarding a number of planning enforcement issues relating to the proposed football pitch on Waddicar Lane, the Traveller's site on Rock Lane and the development at Fox Bridge Farm.
Cllr Andrew Kyle reported on meeting with United Utilities regarding the works on Waddicar Lane.
Cllr Clatworthy thanked United Utilities workers for their help and the information provided by them whilst works were being carried out on Waddicar Lane.
- 2789: Correspondence**
Cllr Baines reported on correspondence with Sefton relating to overgrown hedges and confirmed that these have now been cut back and also on correspondence regarding the repainting of the zebra crossings on Waddicar which Sefton have advised will not be carried out.
- 2790: Planning Applications**
The applications were noted.
- 2791: Accounts paid and for payment**
RESOLVED that the amounts listed on the schedule be paid.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: 10th November 2020 at 19.30.

Deadline for Agenda Items: 2nd November 2020 at 09.00.

MELLING PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING OF
MELLING PARISH COUNCIL
HELD ON 10th NOVEMBER 2020 BY TELEPHONE CONFERENCE
(accessed by calling 020 3051 3255, entering Room Number 786951)**

Present: Cllrs: Andrew Kyle (in the chair), Baker, Clatworthy, Harrison, Hope, Sharon Kyle, Christine Rogers, Colin Rogers and Todd.

2792: Election of Chairman

RESOLVED that Cllr Andrew Kyle be appointed as the Chairman of the Council.

2793: Election of Deputy Chairman

RESOLVED that Cllr Alan Todd be appointed as the Deputy Chairman of the Council.

2794: Apologies for Absence

None.

2795: Minutes of the Ordinary Meeting held on 8th September 2020

RESOLVED that the minutes of the ordinary meeting held on 8th September 2020 be approved as a correct record subject to amendments made.

2796: Declarations of Interest

None.

2797: Public Participation

None.

2798: Casual Vacancies

RESOLVED that the vacancies be noted and that an advert for the vacancies be placed in the community newsletter.

2799: Christmas Tree

Noted that in response to our letter of complaint about the condition of the tree Sefton MBC had responded to say that the tree was in reasonable condition and would not be replaced this year. A review will be carried out in summer 2021 at which time a final decision is expected to be made.

2800: Christmas lamp post lights

RESOLVED that, subject to the outcome of the condition report from Sefton MBC as to which lamp posts may be utilised for the trees, the lights would start at the roundabout by the Village Green and continue on every lamp post up Waddicar Lane as far as possible. It was noted that an installation date for the lights had been given as 1st December.

2801: Community Newsletter

RESOLVED that:

1. The content of the newsletter be approved as per the draft circulated;

2. The quote received from Flexipress for the design, printing and delivery of 1500 copies of the newsletter be approved in the sum of £135;
3. The quote provided by the Champion newspaper for the distribution of the newsletter throughout the Parish be approved in the sum of £57.50 (plus VAT).

2802: Cashflow report

The content of the cashflow report and current financial position to the end of September 2020 was noted.

2803: Budget 2020/21

The updated and amended budget for 2020/21 was noted.

2804: Budget and precept 2021/22

RESOLVED that, in view of the submission of alternative budgets by the Finance Working Group for consideration this item would be deferred to the January meeting at which time the survey results in respect of the ongoing provision of the Christmas lamp post lights would also be available.

It was requested that the alternative draft budgets prepared by the Finance Working Group be appended to the minutes.

2805: Communications Working Group

RESOLVED that Cllrs Hope, Sharon Kyle, Christine Rogers and Colin Rogers be appointed to the Communications Working Group.

2806: Reports of Meetings

The clerk reported on training provided by Sefton MBC relating to Freedom of Information requests and data protection rules relating to the publication of personal data.

Cllr Andrew Kyle reported on the informal laying of the wreath at St Thomas' church on Remembrance Sunday along with Cllr Sharon Kyle with other Cllrs observing the 2 minute silence from their doors or gates.

2807: Correspondence

The clerk reported on communications with a resident in respect of informal litter picks in response to which bin bags had been provided to the resident along with advice regarding arranging for any waste collected to be removed.

The clerk also reported on communications with Sefton MBC regarding the missing bin on the canal bridge.

Cllr Andrew Kyle reported on contact with Sefton highways and United Utilities in respect of flooding on Leatherbarrows Lane.

Cllr Andrew Kyle has also chased Sefton to complete the installation of the last boundary sign.

Cllr Todd advised that he had made a report to Sefton Ward Cllr Tony Carr in relation to excessive delays with the bus service while the roadworks were being carried out.

Cllr Sharon Kyle has been in contact with United Utilities to have an advisory speed limit sign of 20mph on Rainbow Drive changed as it is a mandatory 20mph speed limit in any event.

Cllrs Andrew and Sharon Kyle confirmed that they had submitted applications to the Community Speedwatch scheme and were awaiting a response.

Cllr Hope reported that a resident had requested speed limit signs for Rock Lane.

2808: Planning Applications

RESOLVED that:

1. The applications are noted;
2. The draft letters to Sefton planning be approved as amended.

2809: Accounts paid and for payment

RESOLVED that the amounts listed on the schedule be paid.

It was agreed following the meeting that unless any new matters arose a meeting in December would not be required.

Miss J Farrar – Clerk to the Council.

Date and time of next meeting: 12th January 2021 at 19.30.

Deadline for Agenda Items: 5th January 2021 at 09.00.