LYNEHAM AND BRADENSTOKE PARISH COUNCIL

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Ivy House
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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council held at Lyneham Village Hall on Tuesday 11th November 2025 commencing at 7:00pm.

MEMBERS PRESENT: Frank Ball [FB], Shendie Green [SG], David Leuty [DL

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Frank Ball [FB]

APOLOGIES: Sarah Whetham [SW], Ron Glover [RG]

ABSENT: None

Full Council Meeting Commenced: 19:13

CM25/263 **TO RECEIVE APOLOGIES FOR ABSENCE**
Sarah Whetham [SW], Ron Glover [RG]

CM25/264 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
No declarations of interest or applications for dispensation were made.

CM25/265 **MINUTES OF THE PREVIOUS MEETING, 14TH OCTOBER 2025**
Proposed [DL]. Seconded [SG]. Agreed.

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 14th October 2025 Be Accepted As Written.

CM25/266 **CHAIRS ANNOUNCEMENTS**
The Chair proposed suspending Standing Order 9 to discuss a Christmas meal for councillors as recognition for volunteer work, to be funded under section 137 for councillors and from staffing fees for the Clerk, clarifying it would cover the meal only, not drinks. Legislation supporting this was confirmed. The council discussed incentives for volunteers given the workload on five councillors for eleven positions.

Proposed: FB, Seconded: DL, Agreed.

IT WAS RESOLVED THAT, Under Standing Order 10, Standing Order 9 Was Suspended To Allow A Verbal Motion On Urgent Expenditure.

Proposed: SG, Seconded: DL, Agreed.

IT WAS RESOLVED THAT the Council:

Authorises £300 From The Special Projects Earmarked Reserve Under s.137 LGA 1972 For A Christmas Dinner For 10 Attendees (5 Councillors And One Partner Each) At £30 Per Head As Recognition Of Voluntary Service In The Parish's Interests.

Authorises £60 As A Staff Welfare Benefit For The Clerk And Her Partner. The Clerk Is Authorised To Book Immediately And Pay On Receipted Invoice.

CM25/267 **TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT**

The Clerk presented a report for information, highlighting key updates since the last meeting. This included ongoing issues with bus stop maintenance, where a response from Wiltshire Council was still awaited regarding a loose electrical cover plate; progress on public toilet block refurbishment, with quotes pending; an update on the D2 land transfer at Pound Farm, noting increased solicitor fees due to complexities; and the addition of one new applicant to the allotment waiting list. A comprehensive two-page list of circulated correspondence was tabled, encompassing items such as police authority briefings, gypsy and traveller site updates, library newsletters, flooding information, luncheon learns, and direct communications from Wiltshire Council, all available for public review and questions.

CM25/268 **PLANNING**

CM25/269 **To Consider The Following Planning Requests:**

PL/2025/08315

Proposal: Replacement dwelling and garage/carport.

Site Address:18 The Banks, Lyneham, Chippenham, SN15 4NS

Application Type: Full Planning Permission

Outcome: Object.

Concerns were raised about the proposed building being too large for the plot, potential overdevelopment, and impact on neighbouring properties

CM25/270 **To Discuss And Agree A Date To Meet With "Engage Planning Limited" Regarding A Pre-Application And Public Consultation On Behalf Of Gallagher Developers For A Proposal Of 200 Homes To Be Considered For Land To The East Of A3102 (Calne Road) In Lyneham**

The Council has agreed to engage in a meeting with "Engage Planning Limited" Requesting An In Person Meeting. Action: Parish Clerk To Agree A Date And Time.

CM25/271 **To Consider And Agree That Lyneham And Bradenstoke Parish Council Become Active In WALP (Wiltshire Area Localism And Planning Group) – An Alliance Of Over 30 Town And Parish Council In Wiltshire That Works On Local Planning Issues, Particularly Concerning Neighbourhood Plans**

The benefits of active participation in the Wiltshire Area Localism and Planning Group (WALP) were outlined, including collaborative efforts on local planning matters and neighbourhood plans among over 30 Wiltshire town and parish councils. Councillors expressed support for joining to enhance the parish's voice in planning issues.

Proposed: FB, Seconded: SG, Agreed.

IT WAS RESOLVED THAT The Parish Council Would Become Active In WALP Naming All Council Members For Circulation And [FB] To Attend Meetings As Required.

CM25/272 **REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**

CM25/273 **Allotments**

CM25/274 **To Receive An Update To The Allotment Working Group**

The Clerk provided a brief update on the allotments, noting the addition of one new applicant to the waiting list since the last meeting. No further issues or developments were reported.

CM25/275 **OPEN SPACES & PLAY AREAS WORKING GROUP**

CM25/276 **To Receive An Update On The Bulbs From The North Wessex Downs Landscape Trust**

An update was given on the receipt and planting of bulbs provided by the North Wessex Downs Landscape Trust, with plantings completed around various village locations including the war memorial to enhance open spaces.

CM25/277 **To Discuss The Oak Tree Initiative Circulated To Council On 25th October 2025**

The Oak Tree Initiative, previously circulated on 25th October 2025, was discussed, with councillors agreeing to apply for a free oak tree to be planted within the parish as part of the scheme.

Proposed: DL, Seconded: SG. Agreed.

IT WAS RESOLVED That The Council Apply For An Oak Tree Under The Initiative.

CM25/278 **To Discuss And Agree The Removal Of Recent Fly Tipping At The Corner Of Chippenham And Calne Road: Costs To Be Sought**

Recent fly tipping at the junction of Chippenham Road and Calne Road was reported, with agreement to seek quotes for its removal to maintain the area's cleanliness and safety.

Action Points:

- *Clerk to obtain quotes*

CM25/279 **To Agree The Delegation Of Agreement Of Removal Of The Fly Tipping To The Chair and Responsible Officer Once Quotes Are Received**

To facilitate prompt action, delegation was proposed to the Chair and Clerk to approve the removal once quotes were received, avoiding delay until the next full meeting.

Proposed: SG, Seconded: DL, Agreed.

IT WAS RESOLVED That Delegation Be Granted To The Chair And Clerk To Approve The Fly Tipping Removal Upon Receipt Of Quotes.

CM25/280 **To Discuss The Recent Email Regarding Falling Branches Of A Tree On The Green**

This matter was addressed earlier under public participation (see below). No additional discussion took place

Action Points:

- *Clerk to chase and obtain the three quotes for a new tree survey and proceed with the work as soon as practicable.*

CM25/281 **Royal Wootton Bassett & Cricklade Area Board Update**

Next Meeting 26th November 2025, 18:30, Cricklade Town Hall, High Street, Cricklade, SN6 6AE

[RG] or [FB] To Attend.

CM25/282 **Local Highways And Footpath Improvement Group (LHFIG)**

The next meeting is scheduled for Wednesday 12th November 2025, 18:00, via MS Teams [SG] and/or [SW] To Attend

CM25/283 **To Receive An Update On The Dropped Kerb Email Received From A Member Of The Public From Lyneham In October 2025**

The member of the public that approached the Council has not been able to secure a date to meet and discuss request. The Council will continue to try to secure a meeting time. Once the meeting has been held the Council will discuss the inclusion in the next year's LHFIG priorities.

CM25/284 **To Receive An Update On The Double Yellow Lines Outside 104-109 Bradenstoke And Beards House Due To Expire On 29th November 2025**

The temporary double yellow lines outside properties 104-109 Bradenstoke and Beards House were noted as due to expire on 29th November 2025, with discussions on pursuing permanent implementation through LHFIG.

CM25/285 **Relations And Communications Working Group**

CM25/286 **SID Working Group**

CM25/287 **To Receive An Update On The Placement Of The SID (Speed Indicator Device) On Calne Road.**

An update was given on the deployment of the Speed Indicator Device (SID) on Calne Road, confirming its current placement and operational status.

CM25/288 **Parish Steward**

Cllr Shendie Green provided an update on the Parish Steward's recent activities, including tasks related to pavement maintenance and overgrowth clearance. Areas of concern, such as narrowing pavements due to grass encroachment, were highlighted for prioritisation

CM25/289 **FINANCE MATTERS**

CM25/290 **To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**

None

CM25/291 **To Receive For Information, Disbursements Made Since The Last Meeting**

The Clerk provided a detailed list of payments that had been processed over the past month. List attached To These Minutes

CM25/292 **To Consider And Approve The Schedule Of Forthcoming Payments**

Proposed [FB]. Seconded [SG]. Agreed.

IT WAS RESOLVED THAT The Schedule Of Forthcoming Payments Be Approved As Presented.

Scheduled Payments Attached To These Minutes

CM25/293 **To Receive The Bank Reconciliations As Presented**

Received

CM25/294 **To Receive The Draft 2026-2027 Budget Recommendation Document**

The draft budget for 2026-2027 was received.

A full report on expenditure and forecasts was circulated and placed on the website. Councillors have been given a full spreadsheet breakdown of the financials.

Budget to be agreed at December meeting. Any updates, proposals or queries to be sent to the Clerk prior to the December meeting.

CM25/295 **TO RECEIVE AN UPDATE ON THE D2 LAND TRANSFER AT POUND FARM**

CM25/296 **To Review And Accept The Adjusted Solicitor Fees To Complete The Title Transfer Deeds Of The D2 Land At Pound Farm Of £5000 Plus VAT**

An update was provided on the D2 land transfer at Pound Farm, including the adjusted solicitor fees of £5,000 plus VAT due to unforeseen complexities. Councillors reviewed and accepted the increase.

Proposed [FB]. Seconded [SG]. Agreed

IT WAS RESOLVED That The Adjusted Solicitor Fees Of £5,000 Plus VAT Be Accepted And Be Funded From CIL Funds.

CM25/297 **To Consider And Approve, In Accordance With Standing Order 23, Lyneham and Bradenstoke Parish Council Hereby Authorises The Execution of the Transfer Relating To The Freehold Land Known As Pound Farm, Lyneham, Wiltshire, Registered At HM Land Registry Under Title Number WT458377, The Proper Officer Is Instructed To Arrange For The Deed To Be Signed On Behalf Of The Council By Two Councillors In Her Presence This Evening**

The Council authorised the execution of the transfer deed for the freehold land at Pound Farm (Title Number WT458377), instructing the Clerk to arrange for signing by two councillors during the meeting

Proposed [DL]. Seconded [SG]. Agreed

IT WAS RESOLVED THAT In Accordance With Standing Order 23, Lyneham and Bradenstoke Parish Council Hereby Authorises The Execution of the Transfer Relating To The Freehold Land Known As Pound Farm, Lyneham, Wiltshire, Registered At HM Land Registry Under Title Number WT458377, The Proper Officer Is Instructed To Arrange For The Deed To Be Signed On Behalf Of The Council By Two Councillors In Her Presence This Evening

The deed was duly signed.

CM25/298 **TO RECEIVE AN UPDATE ON THE PUBLIC TOILET BLOCK REFURBISHMENT**

An update was given on the public toilet block refurbishment, with frustration expressed over delays in obtaining quotes. The Clerk committed to pursuing these

CM25/299 **TO REVIEW AND AGREE THE DATES FOR THE FULL COUNCIL MEETINGS IN 2026 -2027**

Proposed dates for Full Council meetings in 2026-2027 were reviewed, set as the second Tuesday of each month, omitting August and January unless needed.

CM25/300 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

A two-page list of received correspondence and circulars was presented, including police briefings, gypsy and traveller updates, library newsletters, flooding information, and Wiltshire Council communications, all circulated previously and available for public inspection. No questions were raised.

CM25/301 **TO CONSIDER ITEMS OF MAINTENANCE**

Various maintenance items were considered, including updating the signboard content (currently displaying a Union Flag for remembrance, with suggestions for a welcome sign, parish map, or other appropriate messaging under a Perspex cover); chasing quotes for Victoria Drive entrance improvements; installing the remaining bench opposite Lancaster Square; addressing pavement overgrowth narrowing footpaths, prioritising areas like Pound Close for Parish Steward attention; exploring relocation of the footpath at the Village Hall car park to enlarge parking and reduce conflicts; and inspecting a loose bus stop electrical cover plate for reporting to Wiltshire Council.

Action Points:

- *Councillors to consider and suggest new content for the signboard by the December meeting.*
- *Clerk to chase quotes for Victoria Drive entrance works.*
- *Clerk to arrange installation of the bench opposite Lancaster Square.*
- *Clerk to inspect and photograph pavement overgrowth in Pound Close and coordinate with the Parish Steward.*
- *Clerk to investigate relocating the Village Hall car park footpath with Wiltshire Council.*

CM25/302 **TO REVIEW A SUMMARY OF THE MEETING'S KEY POINTS & MESSAGES TO THE PUBLIC**

The key summary points for public messaging are as follows:

- The Parish Council signed the final transfer documents for the D2 land at Pound Farm. This new land will be added to the existing play area: the current play area will remain a children's play park.
- Bulbs supplied by the North Wessex Downs Landscape Trust have been planted around the village, including at the war memorial.
- The Council objected to planning application PL/2025/08315 (replacement dwelling at 18 The Banks, Lyneham) on grounds of over-development, loss of light, overlooking, design not in keeping, and access concerns.
- An application will be submitted for a free commemorative oak tree to be planted in the parish.
- A new tree survey is being arranged urgently for the large tree on the Village Hall green following recent branch falls.

- Ongoing frustration with the slow repair of a loose electrical cover plate at one of the bus stops (held on with cable ties for over a month); Wiltshire Council is being chased.

CM25/303 **NEXT MEETING**

The next meeting was confirmed for Tuesday, 9th December 2025, 19:00 PM at Bradenstoke Village Hall.

Meeting closed 20:17

Summary of Public Participation Section

Public Participation Section Commenced 19:00

Parish Council Chairman, Cllr. Frank Ball opened the meeting and invited participation from the public.

Report from Wiltshire Council

The Wiltshire Councillor reported on current matters dominating their inbox, particularly resident queries and concerns regarding ongoing housing developments at two separate sites within the parish. They confirmed maintaining regular dialogue with the developers involved and extended an offer to councillors and residents to forward any specific questions or issues for them to relay directly to the developers. Attention was drawn to the recently circulated consultation documents on proposed speed limit changes, with reference to a prior Parish Council comment from the previous meeting questioning why the proposed 20 mph zone did not extend further into Bradenstoke. The Councillor urged the Parish Council to provide any additional feedback on these documents to facilitate escalation. Positive aspects of the proposals were highlighted, including the retention of the existing 20 mph limit in Bradenstoke and the reduction of the speed limit in the Dauntsey and Peterborough Arms area to 30 mph, which would extend just beyond the Clack Hill Junction, thereby legally designating the exit area as a 30-mph zone, although practical enforcement challenges were acknowledged. Frustration was expressed over the exclusion of the section between Dauntsey and the Bradenstoke junction from the 30-mph reduction, despite prior requests, but an alternative appeal mechanism was identified as a potential avenue to revisit this decision. The discussion delved into the criteria used for determining speed limits, specifically the number of road exits, with concerns raised about the safety implications for residents accessing Lyneham Banks from private roads—comprising eight properties on one side and four to five on the other—where no mandatory safety provisions apply to the private accesses themselves. The Councillor indicated ongoing efforts to advocate for inclusion of this area in the lower speed limit. Further dialogue addressed the apparent inconsistency in applying a 30 mph limit in Dauntsey but not extending it adequately into the village, especially in light of the impending development of 200 houses, which was attributed to the development being classified as a single exit point under the assessment criteria. The Parish Council reiterated points previously made, and the Wiltshire Councillor thanked them for their contributions.

MOD Lyneham Report

A new representative from MOD Lyneham introduced themselves and provided key diary dates for upcoming activities on the site. They detailed a large-scale exercise scheduled from 24th November to 12th December 2025, which would involve significant use of blue-light vehicles and drones, presented as an advisory notice for community awareness. Additionally, Christmas mess events were planned for the 6th and 13th December 2025, potentially extending into the late hours with amplified

music, for which advance apologies were extended. In response to a query from the Parish Council regarding fireworks, the representative confirmed that no fireworks displays were organised at MOD Lyneham this year, with uncertainty about resumption in future years, though noting that external fireworks might still be audible in the vicinity.

PCSO

The PCSO was unable to attend the meeting but had submitted an email update in advance. The Clerk acknowledged receipt of this communication, and councillors discussed the option of forwarding any specific questions to the PCSO for response, expressing hope for their attendance at a future meeting.

Comments from members of the public to be considered by the Council regarding items on the agenda.

One member of the public had submitted an email concerning falling branches from a tree on the green in front of the Village Hall, which was brought forward for discussion under this section, although also listed under agenda item 7b(v). The resident highlighted recent incidents of branches detaching in relatively mild weather conditions over the past few weeks and inquired about the Council's planned actions to address the safety risks. The Clerk responded by affirming that extensive tree maintenance had been conducted over the last 12 to 18 months, with a commitment to verify exact dates via invoice review. The resident challenged this, citing personal ring doorbell footage showing no recent activity on the specific tree, recalling the last observed work as occurring several years prior during a major clearance, and noting an instance where a contractor merely used the area for loading without addressing the tree. Councillors clarified that a 2022 tree survey had recommended a four-metre crown reduction, but a 2023 challenge from Wiltshire Council regarding excessive proposed pruning led to a decision not to adhere strictly to the report's recommendations. Uncertainty was expressed about whether the tree was subject to a Tree Preservation Order. The Clerk updated that three quotes from new arboriculture firms had been requested for an updated tree survey, with responses pending. The resident emphasised a near-miss incident where a branch fell approximately ten minutes after children had been playing on the green during a Village Hall rental event. Assurance was given that the new survey would be expedited. The tree was identified as reference B28, recognised as the Parish Council's most valuable asset in terms of amenity and capital asset value according to assessment criteria. No other public questions were raised.

Public Participation Section Ended 19:13

These minutes are accepted as a true and accurate record: -

Signed Frank Ball _____ Date 12/31/2025 _____

LYNEHAM & BRADENSTOKE PARISH COUNCIL MEETING – FULL COUNCIL MEETING
PAYMENT SCHEDULE

Payment Number	Payee	Inv Date	Payment Date	Auto Pay	Amount	Inv Number	Description
2010894	B/P to: Elizabeth Martin			No	£ 9.80	727696	Virtual Landline Expenses - June 2024
2010895	B/P to: Elizabeth Martin			No	£ 9.80	701025	Virtual Landline Expenses - July 2024
2010896	B/P to: Elizabeth Martin						Microsoft March
2010897	B/P to: Elizabeth Martin						Microsoft May
2010898	B/P to: Elizabeth Martin		12-Sep	No	£ 9.80	1148408	Virtual Landline Expenses - Sept 25
2010899	B/P to: PKF Littlejohn			No	£ 756.00		24/25 External Audit Fees
2010900	B/P to: NALC			No	£ 39.22	9739596559	2024 Training Fees
2010901	B/P to: Elizabeth Martin			No	[redacted]		October Pay
2010902	B/P to: Kevin Iles			No	£ 1,170.00	4168	Grass Cutting September
2010903	Direct Debit (CASTLE WATER LTD)		01-Oct	Yes	£ 28.86		Water
2010904	Direct Debit (Hugo Fox - GoCardless)		26-Oct	Yes	£ 11.99		Website
2010905	Direct Debit (CHARLTON BAKER LTD)		26-Oct	Yes	£ 20.50		Payroll Fee
2010906	Direct Debit (BRITISH GAS BUSINE)		29-Oct	Yes			Electric
	Direct Debit (NEST)		10-Nov	Yes	[redacted]		Pension October
	Direct Debit (CASTLE WATER LTD)		01-Nov	Yes			Water
	Direct Debit (Hugo Fox - GoCardless)		26-Nov	Yes	£ 11.99		Website
	Direct Debit (CHARLTON BAKER LTD)		26-Nov	Yes	£ 20.50		Payroll Fee
	Direct Debit (BRITISH GAS BUSINE)		29-Nov	Yes			Electric
	Direct Debit (NEST)		10-Dec	Yes	[redacted]		Pension November
	B/P to: Elizabeth Martin			No	£ 9.80		Virtual Landline Expenses October
	B/P to: Elizabeth Martin			No	£ 9.80		Virtual Landline Expenses November
	B/P to: Elizabeth Martin			No	£ 9.80		Virtual Landline Expenses December
	B/P to: Elizabeth Martin			No	[redacted]		November Pay
	B/P to: Elizabeth Martin			No	[redacted]		December Pay

Councillor
Allison Bucknell
Lyneham

Update for Lyneham and Bradenstoke Parish Council November 2025

Community Safety Forum

The current chair of the Area Board has expressed an intention to start this up again but it has not progressed any further than that.

Preston Lane Footway

The state of the footway adjacent to Comet Close has been raised again by local resident. This has been submitted as a scheme for future repairs, unfortunately I do not have a date as yet.

Lyneham Banks

The speed and weight limit review recommendations have been shared with the Parish Council for comment.

Most of the recommendations are “as is”, there is a recommendation for a 30mph limit at Dauntsey Lock which will cover the bottom Clack Hill junction.
I have been pushing for a 30mph to cover the area from Bradenstoke Junction to Motorholics, the recommendation has come out at 40mph, and I am in discussions with officers about how to get this reduced.

B4069 Lyneham Banks - Wiltshire Council

Gypsy and Traveller Development Plan

The date for the new G&T Development Plan has been put back to 2027, however there has been a call for sites and I have suggested that Clyffe Pypard and Bushton PC meets to put forward suggestions as they have many County Farms in the parish.

Update on Wiltshire Local Plan Review examination

This process is has moved to the next stage, with an updated timetable available on the website Wiltshire Local Plan Examination

Road Safety

Lyneham Primary School
Awaiting LHFIG reports.

Chippenham Road, and Bradenstoke Junction
See above

Other Areas
I have asked the local police for additional speed checks on Calne Rd near the Mallard and also Southview, near Andrews Court.

There have also been reports of vehicles with loud popping exhausts which are causing concern with some local residents. Police are looking into this.

Thames Water Outages

A very helpful meeting was arranged in Bradenstoke with TWU to explore how they could improve emergency response in the village.

Development

Planning Application - PL/2024/03561

26/8/25 – amended plans have been received

Land Adjacent to St Mary's Close and to the South of Hollow Way, Bradenstoke

I have "called in" this application (ie asked for it to be determined at committee) should officers be minded to grant permission.

Lyneham Fields Development

Still no resolution on most of the outstanding actions. The speed limit changes at Southview have had to be re-advertised as they had not been implemented within the relevant period.

There are a number of outstanding issues about which residents are unhappy and I am chasing these up with Vistry.
One of my main concerns is that the road safety improvements on the A3102 have not been completed yet and there is no information as to when this will happen.

Work has commenced on phase II of development, I have met with a representative from Wain Homes. The latest planning application is an amendment to the permitted plans to change the housing types to standard "Wain Homes" homes. The mix of properties will be the same.

Green Farm

Work has commenced. I have met with a representative from Bellway Homes. The site is likely to be under construction for around 4 years, as it will be built in phases. Bellway Homes are happy to come along and address the community should the Parish Council feel this is necessary.
Tiger Moth Fields – New homes in Lyneham | Bellway Homes

Land to the rear of Lancaster Square

This application has now been submitted and is out for consultation. I have requested that the application comes to committee for a decision.

Bradenstoke Solar Farm Community Benefit Fund AGM

The AGM took place on November 6th 2025. It was agreed to formally extend the grant area to include the parishes of Tockenham, Clyffe Pypard & Bushton and Dauntsey. It was also agreed to offer £1500 Winter Fuel grants to the local community spaces. I have contacted all the relevant organisations in Lyneham and Bradenstoke.

Councillor
Allison Bucknell
Lyneham

Local Highway and Footway Improvement Group (LHFIG).

At the May LHFIG meeting, Lyneham's scheme for traffic calming and crossing improvements in Preston Lane was selected as a priority scheme for further assessment and investigation. At the meeting on August 27th, an update was given that a report with suggestions for discussion should be available for the next meeting.

Next meeting **Wednesday 12th November 2025 1800 via Teams**

Area Boards Meeting

The next Area Board meeting will be on November 26th 2025 in Cricklade.

Councillor Allison Bucknell

Progress | RightSignature

SIGNATURE CERTIFICATE

REFERENCE NUMBER
B287BAA0-5230-4C35-BA77-0AF6BCE2A3A6

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number B287BAA0-5230-4C35-BA77-0AF6BCE2A3A6	**Document Name** LBPC Final Mins 11-11-25
Transaction Type Signature Request	**Filename** LBPC_Final_Mins_11-11-25.pdf
Sent At 12/30/2025 12:56:11 PM EST	**Pages** 14 pages
Executed At 12/31/2025 07:23:21 AM EST	**Content Type** application/pdf
Identity Method email	**File Size** 695 KB
Distribution Method email	**Original Checksum** 7ae00226d115477c53f94aec8039019db8caa79f9547e99cee8d7e4bb561a872
Signed Checksum b2e114cae1fa0ad5c27d362247c9409a4c915a0ebff65c263d0adfeba4143919	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Frank Ball	**Status** signed	**Viewed At** 12/31/2025 07:21:48 AM EST
Email frank.ball@lynehamandbradenstoke-pc.gov.uk	**Multi-factor Digital Fingerprint Checksum** 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945	**Identity Authenticated At** 12/31/2025 07:23:21 AM EST
Components 12	**IP Address** 92.30.44.155	**Signed At** 12/31/2025 07:23:21 AM EST
	Device Chrome via Windows	
	Typed Signature Frank Ball	
	Signature Reference ID A5D04335	

AUDITS

TIMESTAMP	AUDIT
12/30/2025 12:56:11 PM EST	Elizabeth Martin (parish.clerk@lynehamandbradenstoke-pc.gov.uk) created document 'LBPC_Final_Mins_11-11-25.pdf' on Chrome via Mac from 146.198.203.137.
12/30/2025 12:56:12 PM EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) was emailed a link to sign.
12/31/2025 07:21:48 AM EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) viewed the document on Chrome via Windows from 92.30.44.155.
12/31/2025 07:23:21 AM EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) authenticated via email on Chrome via Windows from 92.30.44.155.
12/31/2025 07:23:21 AM EST	Frank Ball (frank.ball@lynehamandbradenstoke-pc.gov.uk) signed the document on Chrome via Windows from 92.30.44.155.