

**MINUTES OF THE MEETING OF HASTINGLEIGH PARISH COUNCIL
ON 10th JANUARY 2023 HELD IN EVINGTON VILLAGE HALL**

Present: Cllr Mrs Day (Chair) Cllr Mrs Helmer
Cllr Miss Hill Cllr Jakeman

		To be actioned by
1.	To receive and approve apologies for absence.	
	Cllr Mrs Boxall had sent her apologies for absence. These apologies were accepted.	
2.	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.	
	There were no declarations of interest made.	
3.	To approve the minutes of the meeting held on 8^h November 2022	
	The minutes were signed as a true record.	
4.	To discuss matters arising from the above minutes not covered by the agenda.	
	There were no matters arising from the above minutes.	
5.	Public session: To receive questions and comments from the public on any agenda item.	
	There were no public in attendance. A comment from a member of the public had been received, concern had been expressed regarding the behaviour of persons in a vehicle at the Church Car Park. The Clerk will ensure the local Police are informed.	TB
6.	Football Field/Pond update	
	Cllr Mrs Helmer had not received a price from P Francesconi for the work. Cllr Jakeman is to ask M Francesconi for a price. Cllr Jakeman is to contact S Powell to see if the wood could be burned on the Football Field if the field is sown grass afterwards. Cllr Mrs Day will communicate with the neighbour once a date is known to have his hedge cut. The Clerk had received a quote for cutting the grass from another company, this would be £600 per annum but would not include hedge cutting. The Council concluded that they would stay with their current contractor. The War Memorial work is in abeyance as the gardener appointed did not undertake any work.	SJ
7.	To receive the Arborial Report and agree works required	
	The Arborial report had highlighted that the willow at the pond needed cutting back. The Clerk had obtained a quotation of £450. It was suggested that pollarding the tree might be better. The Clerk is to ask the contractor to reduce the willow as much as possible within the quote.	TB
	The Clerk will share the arborial report with S Powell to ensure she is aware of the need to cut the branch on the oak tree. All other highlighted work will be undertaken by the hedge cutting planned.	TB
8.	To agree the process for the creation of the "Elmsted and Hastingleigh Joint Asset Committee"	
	The agreed process is: 1. Clerk to create a constitution for the joint asset committee 2. Once constitution is agreed, Joint Asset Committee would require a bank account, possibly 2 and the PCs would both pay in to the committee for the works.	
9.	Financial matters:	
	a) To note/authorise the following: i. To note the Parish Council's financial position. The Parish council bank account has £2695.96 as at 31 st December 2022 with payments outstanding. ii. To authorise any payments	

	There were two payments to make, one to the Clerk for £186.85 and one to HMRC for £120.20.	
10.	Planning matters: to approve the responses to any recent planning applications.	
	<p>PA/2022/3022 – The Garage, The Street, Hastingleigh – retrospective planning application for a single storey side extension to existing workshop.</p> <p>The Parish Council supports this application but requests that a condition be in place to limit the working hours due to the close proximity of residential properties.</p> <p>PA/2022/2654 – The Old Rectory, Tamley Lane – alterations and refurbishment to create an annexe.</p> <p>The Parish Council raises no objections this application</p>	
11.	To consider any changes to the Risk Assessment.	
	The Parish Council considered the Risk Assessment and there were no changes to be made.	
12.	Any Other Business (for information purposes only):	
	There was no other business to discuss.	
13.	Date of next meeting – 14th March 2023 at the Evington Hall	
	<p>Tuesday 14th March 2023</p> <p>Tuesday 9th May 2023</p>	

Signed:

Date: