



12th December Full Council meeting

Agenda item: **Formation of Budget and Policy Planning Group**

Supporting Document: **Budget and Policy Planning Group**

Terms of Reference

The aim of the Finance & Budget Working Group is to develop short, medium and long-term recommendations for consideration by the Finance & Governance Committee and/or Full Council as appropriate. Areas to be considered and researched include, but are not restricted to: income, spend and fund-raising across the full range of current and potential Council and Council-supported activities with particular reference to impact, social inclusion, age, gender and ethnic diversity of community members, and balance between current and capital expenditure.

The Working Group will comprise: The Clerk and all councillors including a Lead Councillor.

The Working Group Lead will have responsibility for: arranging meetings, facilitating discussion, and coordinating the outcome of discussions into one or more Working Group recommendations.

The Group may invite non-Councillor contributors to meetings as deemed appropriate.

Recommendations: A first report is to be made in time for the Finance & Governance meeting scheduled for Tuesday 9th January 2024, with a submission deadline to the clerk of Tuesday 2nd January 2024.