

Minutes of the Regular Meeting of the Parish Council held on  
Tuesday 1<sup>st</sup> October 2019 at 7.30pm  
St Joseph's, RC Primary School, Bishop Thornton

(2019 – 074) **Present** were Cllr Tom Shepherd (Chairman), Cllr Paul Steer and Cllr Andrew Dennis & Cllr Margaret Atkinson.

(2019 – 075) Also present were David Taylor, Clerk, 1 member of the public.

(2019 – 076) **Apologies** were received from Cllr Michael Harrison.

(2019 – 077) No **Declarations of Interest were received** and so **Dispensations were required**.

(2019 – 078) It was **resolved** that the minutes of the meeting held on 30th July 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 079) Cllr Margaret Atkinson **reported** from North Yorkshire County Council that

- a. The old magistrates court in Northallerton is now being used by the Council as temporary accommodation whilst the main County Hall building is refurbished.
- b. NYCC has faced criticism from affordable housing groups who say that Brierly Homes, the NYCC owned building company should provide more affordable homes in North Yorkshire. The council leader insisted his authority's spin-off property development firm is in business to make profits that will be ploughed into other services. NYCC's Brierley Homes, one of seven companies which form its trading arm the Brierley Group, was set up in 2016.
- c. As we move into the winter season, we should be aware that the county has over 5,800 miles of roadways and that last year 12,385 routes were treated by gritters and snowploughs. Eight new replacement gritters have been added to the NYCC fleet, making a total of 86, and there are 111 farm contractors, five road snowblowers and seven footpath snowblowers. NYCC has 55,000 tons of salt stocks in storage barns and 8,000 grit heaps and bins. The £7m winter maintenance budget will see 54% of the roads gritted in one of England's largest and in places most remote road networks.
- d. The County Council are investigating buying nursing homes which they would then operate, being able to control their own costs and deliver quality standards.

(2019 – 080) Cllr Margaret Atkinson reported on the following from Harrogate Borough Council

- a. The council have an Empty Homes Officer whose responsibility includes facilitating the sale of residential property that has been unoccupied for long periods.
- b. There is no new prospective buyer for the old Harrogate Borough Council offices. Contrary to popular press reports HBC are not out of pocket by this situation since the deposit from the last purchaser was retained.
- c. The Harrogate Stray will be recovered and in good shape by the spring at no cost to Council Taxpayers since the UCI are bound to cover the costs.

- d. Work on the new Ripon swimming pool is due to start very shortly. There are no definitive plans for the old pool site.
- e. Consultation has closed on the District plan.

(2019 – 081) The Clerk **reported** that:-

- a. The next meeting would include a section to set the forthcoming budget.
- b. The Governance documents are being amended.

(2019 – 082) The Council **received** the annual accounts and internal auditors report for the year 2018-2019 and **unanimously accepted** and **approved**:-

- a. Section 1 of the Annual Governance and Accountability Return 2018/2019 (*The Annual Governance Statement*).
- b. Section 2 of the Annual Governance and Accountability Return 2018/2019 (*The Accounting Statement*).

(2019 – 083) It was **unanimously resolved** that the Clerks proposal for the provision of IT equipment should be implemented provided that a secure agreement can be struck between the three Parish Councils involved. The Clerk is to report back at the next meeting.

(2019 – 084) It was **unanimously resolved** that the Clerk should investigate the provision of Defibrillators for the Parish at Bishop Thornton, Shaw Mills & Warsill and report back at the next meeting.

(2019 – 085) It was **unanimously resolved** that the amendments concerning the publication of minutes and the settlement of planning application decisions between minutes, to the Standing Orders should be ratified.

(2019 – 086) It was **unanimously resolved** to purchase three new notice boards for the Parish. Clerk to action.

(2019 – 087) Financial Matters:

- a. The accounts for payment as listed on "Appendix A", below, were approved for payment.
- b. A bank reconciliation for the period to 1<sup>st</sup> October 2019 was received and unanimously approved. This appears at "Appendix B", below.

(2019 – 088) The following Planning Notices were received:-

- a. **Planning Decision Notice:** 19/02830/DVCON - Middle Farm. **Approved, Subject to conditions**
- b. **Planning Decision Notice:** 19/02364/FUL - Mrs Christine Steel: Erection of a double garage and cycle store: 15 West Grove Bishop Thornton HG3 3JU: Mrs Christine Steel. **Approved, Subject to conditions**
- c. **Planning Enforcement:** 19/00401/PR15 - Park House 17 West Grove Bishop Thornton: Erection of flag & flagpole - **noted**
- d. **Planning Decision Notice,** 19/01681/FUL - Conversion of carport to provide additional living accommodation. Cattle Barn, Drovers Fold Bishop Thornton, Mr Tim Ellis. **Approved, Granted Subject to conditions**
- e. **Planning Enforcement:** 19/00544/PR15 - Thornton Grove Farm Bishop Thornton HG3 3JW - noted

(2019 – 089) The following Planning Applications were considered:-

- a. **Planning Application Notice**, 19/03932/KIOSK - proposed removal of payphone kiosk, Shaw Mills. It was **resolved** to return Option B with comments concerning erratic mobile signal and emergency services contact.
- b. **Planning Application Notice**, 19/03930/KIOSK - proposed removal of payphone kiosk, Bishop Thornton. It was **resolved** to return Option B with comments concerning erratic mobile signal and emergency services contact.

(2019 – 090) There were no forthcoming items from Councillors to be considered at the next meeting.

(2019 – 091) **It was confirmed** that the next Ordinary meeting of the Parish Council would be on 03.12.2019 at 7.30pm.

(2019 – 092) The **meeting closed** at 8.40pm

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Shaw Mills & Warsill Parish Council, David Taylor.

Signed as a true record by Cllr Tom Shepherd, Chairman

Date:

At the Regular Meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council held on **3<sup>rd</sup> December 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

**Appendix "A" – Schedule of accounts approved for payment.**

- i. Clerks Salary & PAYE
- ii. Standing Office Expenses
- iii. Admin Expenses
- iv. Insurance premium

**Appendix "B"**

**Bank Reconciliation as at 28.11.2019 Including all payments  
(up to and over £100.00)**

Barclays - *****534	£ 11,056.64	<b>£ 11,056.64</b>
Less Acs Outstanding - See Shed '1'	£ 364.58	
Sub Total	£ 10,692.06	<b>£ 10,692.06</b>

**Cash Book - 11 June 2019**

Barclays - *****534	£ 10,436.10	
Add receipts - See Shed '3'	£ 2,250.00	
Sub Total	£ 12,686.10	<b>£ 12,686.10</b>
Subtract payments - See Shed '2'	£ 1,629.46	
	£ 9,123.77	<b>£ 9,123.77</b>
Subtract A/cs Outstanding - Shed "1"	£ 364.58	
	£ 11,056.64	

<b>£ 10,692.06</b>
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**Current State**

30.07.2019 Balance

Minus outstanding accounts

<b>Current Position</b>	<b>£ 9,123.77</b>
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Shed 1

DNTaylor - Salary - Sept	£ 227.52
SOFFEX - Sept	£ 15.06
Susan Welch	£ 50.00
Yorkshir Accountants Ripon	£ 72.00
Total	<b>£ 364.58</b>

**Sched 2**

HMRC	£ 42.40
Office expenses	£ 187.95
Clerk Salary - May	£ 189.12
YLCA Membership fees	£ 208.00
Clerks Salary - June	£ 312.12
Ckerks Salary - July	£ 227.52

Bishop Thornton, Shaw Mills and Warsill Parish Council Minutes - 01.10.2019
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BHIB - Insurance	£ 145.22
SOFFEX - Aug	£ 15.80
SOFFEX - July	£ 15.81
SOFFEX - June	£ 23.80
SOFFEX - May	£ 30.20
Clerk Salary - Aug	£ 231.52
Total	<u>£ 1,629.46</u>

**Sched 3**

Harrogate Borough Council	<u>£ 2,250.00</u>
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**Appendix "C" – Schedule of Forthcoming Meetings of Bishop Thornton, Shaw Mills & Warsill Parish Council:**

Tuesday December 3<sup>rd</sup> 2019

Tuesday February 4<sup>th</sup> 2020

Meetings begin at 7.30 after a 15 minute public participation session unless otherwise stated.