

# TOLLER PORCORUM PARISH COUNCIL

Chair Neil Farmer

Clerk Michele Harding

Date 26<sup>th</sup> April 2023

## Annual Parish Council meeting

Wednesday 3rd May 2023 7pm at the Toller Porcorum village hall

*Members of the press and public are welcome to attend*

**Public Democratic Forum**—Up to 15-minute session to give residents the opportunity to indicate interests in the agenda items/put questions to Council that may be answered at a later date/become a future agenda item.

### AGENDA

- 23/05-1.** Election of the Chairman for 2023-24 and sign the acceptance of office
- 23/05-2.** Election of the Vice Chairman 2023-24 and sign the acceptance of office
- 23/05-3.** To receive apologies for absence
- 23/05-4.** To receive declarations of interest or any grants of dispensations
- 23/05-5.** Chairman's Announcements and Annual Report 2022-23
- 23/05-6.** Dorset Council Report -Cllr Tony Alford
- 23/05-7.** To approve the minutes of the Parish Council meeting held on 8<sup>th</sup> March 2023 and sign
- 23/05-8.** Matters arising from minutes of the last meeting for information only
- 23/05-9.** To consider that the Council is eligible to use the General Power of Competence —(An eligible Council is one which has resolved to adopt the GPC, with at least two thirds of its members being declared elected and the Clerk must hold an appropriate qualification.)
- 23/05-10.** To reaffirm the Standing Orders, Financial regulations and Code of Conduct
- 23/05-11.** To confirm the Roles and Responsibilities for the coming year
- 23/05-12.** To appoint the reps for the following outside bodies/ representatives and receive reports  
DAPTC Area Rep, Village Hall Committee Rep, Rights of Way Liaison Officer, TP Recreation Area Association.
- 23/05-13.** Finance and Procedures
  - i. To confirm the Annual Insurance renewal 2023-24
  - ii. To consider the receipts and payments due
  - iii. To review the Parish Council bank mandates for DD or SO
  - iv. To review the Risk register and Asset register
  - v. To note conclusion of internal audit and internal auditor's report
  - vi. To confirm the Certificate of Exemption 2022-23
  - vii. To approve the Annual Governance Statements 2022-23
  - viii. To approve the Accounting Statements 2022-23
- 23/05-14.** Planning—To consider any planning applications in circulation and any other planning matters
- 23/05-15.** Highways - To receive an update on Highways matters
  - i. Frogmore Lane and High Street update
  - ii. Toller Lane drainage
- 23/05-16.** Rights of Way—To receive an update of Rights of Way/Footpaths matters.
  - i. Gates Project update
  - ii. River Hooke and Toller Brook update
  - iii. RoW Notice board
- 23/05-17.** To receive any correspondence received for noting
  - i. To discuss EC Charging points
- 23/05-18.** To confirm arrangements for July Parish Council meeting

Clerk to the Council- Mrs M Harding

Website: <http://www.tollerporcorum.org/parish-council.html>

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