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# Brinkburn and Hesleyhurst Parish Council

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A Meeting of the Brinkburn & Hesleyhurst Parish Council will be held on

Tuesday 12<sup>th</sup> March 2024

at 7.30 p.m.

In the Memorial Hall, Rothbury Road, Longframlington

## AGENDA

- 1) **Apologies for Absence.** Notification from councillors who are absent from this meeting
- 2) **Parish Boundary Commission proposals update: Review of Parliamentary polling districts and polling places**
- 3) **To clarify procedures for handling matter in accordance with Standing Orders**
  - a) Review of Structure and contents of the Parish Council Meeting Agenda to include Standing Items
    - i) Table Urgent Business to be discussed
    - ii) Declaration of Members Interests
    - iii) Declaration of Gifts & Hospitality
    - iv) Climate Change & Biodiversity
    - v) Emergency Planning
  - b) Emergency Business of the Council and its Committees
  - c) Acceptance of Office & Declaration Pecuniary Interest
- 4) **Minutes of Previous Meeting** - To approve the minutes of the meeting held 9<sup>th</sup> January 2024
- 5) **Matters arising out of Minutes.** To receive updates on matters not appearing elsewhere on the agenda including:
  - a) Sale of the Rothbury Estate & nominations for Community Assets update
- 6) **Police Report**
- 7) **Finance**
  - a) Notification of receipts since the last meeting
  - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments since the last meeting
  - c) Requests for donations
  - d) Bank Reconciliation to 10<sup>th</sup> March 2024
- 8) **Publicity, Information & Communication with Residents including:**
  - a) March Letter to residents
  - b) Regular reports in local parish magazines
  - c) Actions to improve communication through parish website
- 9) **Planning** – To note and discuss any planning issues since previous meeting.
- 10) **Highways**
  - a) Highways and Footpaths Report
  - b) Report on any issues raised/ to raise with Highways Department including:
    - i) Overflowing drain from manhole between Lee School House and Suers Hill.
    - ii) C165 Lee Farm – Embleton Terrace.
    - iii) B6344 New Houses to Weldon Bridge , Villa Lane, Todstead Roadworks and traffic diversions.
    - iv) Litter, litter picking and siting of waste bins
- 11) **Review of GDPR procedures** – To agree next steps
- 12) **Climate Change & Biodiversity** – To receive a report on recent activities since the last meeting and present potential projects to be funded by WWFCF
- 13) **Emergency Planning**
  - a) Emergency Planning in respect to Flood Warnings
- 14) **Wingates Wind Farm Community Fund**
- 15) **Coquetdale Cluster Meeting**
  - a) Items to discuss from the last Cluster Meeting
  - b) Items for next Cluster Meeting Agenda
- 16) **Cemetery & Joint Burial Committee Reports**
  - a) Longframlington Cemetery
  - b) Rothbury JBC
- 17) **To receive Definitive Map Modification MADE Orders**
  - a) No.3 2024 PB Nos 33 & 44
  - b) No.5 2024 -BOAT 26
- 18) **To receive report on the recent Annual Joint Town & Parish Council Conference County Hall.** Deferred from last meeting.
- 19) **Town and Parish Council Spring Conference Thursday 14th March**
- 20) **Any Other Business**
- 21) **Items for Next Meeting**
- 22) **Date of Next Meeting and Annual Parish Council Meeting:** Tuesday 14<sup>th</sup> May 2024 at 7.30 p.m.  
in the Longframlington Memorial Hall

Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting.