

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

09/04/2024

**I hereby give you notice that you are summoned to attend the Full Parish Council meeting on Thursday 18<sup>th</sup> April 2024 at 6.30pm at Ninfield Methodist Hall when it is proposed to transact the following business.**

**Signed**

Jackie Scarff, Clerk & RFO

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## **Public Questions:**

In accordance with standing orders **ten minutes** are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**

Members of the public are welcome and encouraged to stay and observe the rest of the meeting.

1. **Chairman's welcome to the meeting.**
2. **To receive any questions on the reports from the County and District Cllrs.**  
  
**To receive reports from  
Schools  
Church**
3. **To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).
4. **Disclosure of Interests**  
In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct  
  
To consider granting any dispensations.  
  
Any changes to register of interests should be notified to the clerk immediately.
5. **Exclusion of the Public**  
To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'
6. **Minutes of previous meeting** to be considered for approval and signed as a true record. Full Council Meeting of the Full Council 21<sup>st</sup> March 2024.

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09/04/2024

Extraordinary Council meeting 4<sup>th</sup> April 2024

## 7. Business to be transacted.

- a) To confirm the decision to give permission to the Bonfire Society for the village bonfire and fireworks following the mediation meeting and agree any actions required.
- b) To receive an update on the Ninfield Neighbourhood Plan and agree any actions required.
- c) To discuss the arrangement for the Annual Parish Meeting Saturday 11<sup>th</sup> May 2024 and agree any actions required.
- d) To discuss with the recommendation to approve a request to fund the prize money for the Pram Race in May 2024.
- e) Finance Matters
  - i. To receive the Statement of Accounts to 31<sup>st</sup> March 2024 for noting.
  - ii. To receive the bank statement and corresponding bank reconciliation to 31<sup>st</sup> March 2024 for noting.
  - iii. To receive and agree payment of the schedule of invoices.
- f) To receive reports from Parish Councillors.

The following items will be discussed in a closed session due to the confidential nature of the content.

- g) To discuss the tenders received for the children's playground and agree any actions required.

## 8. Date of next meeting.

**To note the date of the next meeting is The Full Council Meeting Thursday 16<sup>th</sup> May 2024, 6.30pm at the Methodist Hall.**

## 9. Correspondence – to note for possible inclusion on next agenda.

Circulation to all Councillors.

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.*

*Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.*

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## Ninfield Parish Council

### Bank - Cash and Investment Reconciliation as at 31 March 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/03/2024	Unity Trust Bank	136,506.38
31/03/2023	Lloyds Savings account	73,395.00
28/12/2023	Lloyds Current Account	3,248.18
31/12/2023	Lloyds Credit Card	12.00
23/11/2023	Wave Community Bank	44,005.00

**257,166.56**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**257,166.56**

##### All Cash & Bank Accounts

1	Current Bank A/c Unity Trust B	136,506.38
2	Lloyds TSB Savings A/c 522	73,395.00
3	Lloyds Current Account	3,248.18
4	Lloyds Credit Card	12.00
5	Wave Bank	44,005.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>257,166.56</b>

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Jackie Scarff  
Ninfield Parish Council  
The Red House  
Lower Street  
Battle  
TN33 9ED

**Date:** 04/03/2024

**Account Name:** Ninfield Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20414524

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at [www.unity.co.uk](http://www.unity.co.uk)



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

## Contact Us



Call us: **0345 140 1000**



Email us: [us@unity.co.uk](mailto:us@unity.co.uk)



Visit us: [unity.co.uk](http://unity.co.uk)

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
29/02/2024		Balance brought forward	£0.00	£0.00	£140,879.20
01/03/2024	Standing Order	S/O to: EDF Energy	£280.00	£0.00	£140,599.20

Page number 1 of 2

Statement number 068

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



## **Sending or Receiving Currency**

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## **Fraud Concerns**

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## **What happens when something goes wrong?**

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## **Accessibility**

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### **Additional information**

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**

# Your pre-notification statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Jackie Scarff  
Ninfield Parish Council  
The Red House  
Lower Street  
Battle  
United Kingdom  
TN33 9ED

**Date:** 04/03/2024

Page number 1 of 3

**Account Name:** Ninfield Parish Council

Statement number: 068

**Sort Code:** 608301

**Account Number:** 20414524

Dear Mrs Jackie Scarff,

This letter outlines charges relating to the transactions and debit interest on your account between 05/12/2023 and 04/03/2024.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

## The charges for this billing period are:

<b>Total charges</b>	£18.00
<b>Total debit interest</b>	£0.00
<b>To be debited from your account on</b>	31/03/2024

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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	18	£0.00
Faster Payments	14	£0.00
Manual	—	£0.00
Account Fee	—	£18.00

Additional information			
The combined account charge includes the following transaction types:			
<b>Automated Payments</b>	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
<b>Faster Payments</b>	Standing Orders (out)	Bill Payments (out)	
<b>Manual</b>	Cheques	Credits	
<b>Account Fee</b>	This is the standard charge for maintaining your account regardless of any transactions.		
<b>Total charge</b>	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

## Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

**Credit interest** – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

**Debit interest** – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

## Overdrafts

**Arranged overdrafts** – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

**Unarranged overdrafts** – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

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If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Thanks

## Your Unity Team

## Accessibility

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**INVESTORS IN PEOPLE**  
We invest in people Gold



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# Your Account Statement



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PO Box 7193  
Planetary Road  
Willenhall  
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Mrs Jackie Scarff  
Ninfield Parish Council  
The Red House  
Lower Street  
Battle  
TN33 9ED

**Date:** 31/03/2024

**Account Name:** Ninfield Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20414524

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at [www.unity.co.uk](http://www.unity.co.uk)



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

## Contact Us

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- Email us: [us@unity.co.uk](mailto:us@unity.co.uk)
- Visit us: [unity.co.uk](http://unity.co.uk)

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
04/03/2024		Balance brought forward	£0.00	£0.00	£140,599.20
06/03/2024	Direct Debit	Direct Debit (GOCARDLESS)	£11.99	£0.00	£140,587.21
13/03/2024	Direct Debit	Direct Debit (SCOTTISH WATER BUS)	£45.56	£0.00	£140,541.65
15/03/2024	Direct Debit	Direct Debit (BEAMING LIMITED)	£165.60	£0.00	£140,376.05

Page number 1 of 3

Statement number 069

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
18/03/2024	Credit	EAST SUSSEX GENERA	£0.00	£565.00	£140,941.05
25/03/2024	Standing Order	S/O to: SJ GUARD	£120.00	£0.00	£140,821.05
28/03/2024	Direct Debit	Direct Debit (CASTLE WATER LTD)	£13.13	£0.00	£140,807.92
28/03/2024	Direct Debit	Direct Debit (WEALDEN D C)	£990.00	£0.00	£139,817.92
28/03/2024	Faster Payment Debit	B/P to: Isaac Bussell Wind	£40.00	£0.00	£139,777.92
28/03/2024	Faster Payment Debit	B/P to: Foxhills Tree Serv	£567.60	£0.00	£139,210.32
28/03/2024	Faster Payment Debit	B/P to: Parish Online	£90.00	£0.00	£139,120.32
28/03/2024	Faster Payment Debit	B/P to: CameCompany	£1,962.68	£0.00	£137,157.64
28/03/2024	Faster Payment Debit	B/P to: J Scarff	£561.26	£0.00	£136,596.38
28/03/2024	Faster Payment Debit	B/P to: Rother District Co	£72.00	£0.00	£136,524.38
31/03/2024	Fee	Service Charge	£18.00	£0.00	£136,506.38

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**Bank Reconciliation Statement as at 31/03/2024  
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/03/2024		136,506.38
			<u>136,506.38</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			136,506.38
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			136,506.38
		<b>Balance per Cash Book is :-</b>	<b>136,506.38</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Reconciliation up to 31/03/2024 for Cashbook No 1 - Unity Bank current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/03/2024	BACS	561.26		561.26		R <input type="checkbox"/>	Clerk
01/03/2024	SO	280.00		280.00		R <input type="checkbox"/>	EDF Electricity
06/03/2024	DD	11.99		11.99		R <input type="checkbox"/>	Hugofox Website Host
18/03/2024			565.00	565.00		R <input type="checkbox"/>	Receipt(s) Banked
22/03/2024	BACS	567.60		567.60		R <input type="checkbox"/>	Foxhill Tree Services
22/03/2024	BACS	40.00		40.00		R <input type="checkbox"/>	Isaac Bussel Window Cleaning
22/03/2024	BACS	90.00		90.00		R <input type="checkbox"/>	GeoXphere Ltd
25/03/2024	SO	120.00		120.00		R <input type="checkbox"/>	Mrs S Guard
28/03/2024	DD	13.13		13.13		R <input type="checkbox"/>	Castle Water Ltd
28/03/2024	DD	990.00		990.00		R <input type="checkbox"/>	Wealden District Council
28/03/2024	BACS	72.00		72.00		R <input type="checkbox"/>	Rother District Council
28/03/2024	BACS	1,962.68		1,962.68		R <input type="checkbox"/>	Gallagher
31/03/2024	DD	45.56		45.56		R <input type="checkbox"/>	Scottish Water Bus
31/03/2024	DD	165.60		165.60		R <input type="checkbox"/>	Beaming Ltd
31/03/2024	DDR	18.00		18.00		R <input type="checkbox"/>	Unity Trust Bank
		<u>4,937.82</u>	<u>565.00</u>				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....