



# Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



## Minutes of the Meeting of the Parish Council

Minutes of the Parish Council Meeting held at  
Broomfield and Kingswood Village Hall, Kingswood ME17 3PX on Monday 15 July 2024

**Present at meeting:** Cllr Tina Clark (Chairman), Cllr Gareth Davies (Vice Chairman), Cllr Simon Pearce, Cllr Malcolm Clarke, Cllr Daren Moss and Cllr Chris Pink.

Hayley Roberts - Parish Clerk/RFO

Cllr Gill Fort

There were no members of the public present.

There were no declarations of intent to record the meeting by Councillors or members of the public.

Cllr Clark opened the meeting at 7:30pm

Min No	Item	Action
148.	<b>To receive and approve apologies for absence</b>	
149.	<b>Councillors Declarations of interest in items on the agenda</b>	
149.1	Lobbying – None	
149.2	Personal Interest – None	
149.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) - None	
150.	<b>Welcome by the Parish Council Chairman, Cllr Tina Clark</b>	
151.	<b>Reports from Representatives of Outside Bodies</b>	
151.1	<p>Maidstone Borough Council – Ward Councillor – Gill Fort Due to the new administration and elections we are still waiting for further instructions. A full council meeting is being held on the 17<sup>th</sup> of July which should provide some clarity and set out the way forward with our new leader.</p> <p>Waste collections – there are still a small amount of issues and anyone with missed bins or other waste collection issues should contact me. Cllrs raised issue with damaged bins not being replaced, Cllr Fort advised that the crew should be logging these and a replacement bin can then be sent. Again, any issues in relation to this please contact Cllr Fort.</p> <p>Maidstone Borough Council is asking residents and businesses to take part in a survey to find out if there are any community safety concerns people have had during the past 12 months across the borough. The survey is focussed on four key priorities: - The impact of crime and anti-social behaviour where people live - Experience of reporting crimes - How safe or unsafe people feel in Maidstone - How to get involved The short survey is open now and will close on 25 August, it will take around 6 -8 minutes to complete. Any information provided will be used for research purposes and will not identify individual responses. Take part here now: <a href="https://letstalkmaidstone.uk/engagementhq.com/community-safety-survey-2024?fbclid=IwZXh0bgNhZW0CMTAAR2fSDaTWnULJiiGPDsxhkY5tp4MaTw20CDGp_RI8xWihAM2rK-6C4CEXE_aem_hkyJSCOiw0doRb5nUGFGMQ">https://letstalkmaidstone.uk/engagementhq.com/community-safety-survey-2024?fbclid=IwZXh0bgNhZW0CMTAAR2fSDaTWnULJiiGPDsxhkY5tp4MaTw20CDGp_RI8xWihAM2rK-6C4CEXE_aem_hkyJSCOiw0doRb5nUGFGMQ</a></p>	
151.2	<p>Kent County Council – County Councillor – Shellina Prendergast Apologies sent and update email received from Cllr Shellina Prendergast and read by Clerk at the meeting: SEW closure in Headcorn/Ulcombe – I attended a meeting with Hayley, your Parish Clerk, there is a public meeting at Ulcombe Village Hall on the 31<sup>st</sup> of July which will provide more information regarding the closure.</p>	

Signed \_\_\_\_\_

	<p>152.I am currently investigating the UKPN outage issues and will report back in due course.</p> <p>KCC is currently consulting on the budget for next year and it would be good if we could get as wide a response on this as we can. Details are here Our budget - Kent County Council As ever, please do let me know if anything arises that I can help with.</p>	
<b>152.</b>	<p><b>To approve the minutes of the meeting of Broomfield &amp; Kingswood Parish Council</b> <b>Minutes of Parish Council Meeting held on 17<sup>th</sup> June 2024</b></p> <p>The above minutes were approved as a true copy and duly signed by Cllr Clark.</p>	
<b>153.</b>	<p><b>Ratification of Planning consultation application decided by email using Delegation Powers re Planning (Minute No 19/101.1) Delegation;</b> <b>Application Reference: 24/502132/TPOA</b> <b>Application Ref: 24/502287/FULL</b> <b>Proposal: Erection of single storey rear extension, part garage conversion and new front porch.</b> <b>Address: Kingsway Cottage Lenham Road Kingswood Kent ME17 1LZ</b></p> <p>Cllrs ratified decision to that after due consideration Cllrs had no objections to this application.</p>	
<b>154.</b>	<p><b>Planning Applications</b></p> <p>154.1 Application Ref: 24/502454/FULL Proposal: Erection of a self-build two bedroom detached chalet bungalow with associated off street parking Address: Land Adjoining Little Chippings Lenham Road Kingswood Kent ME17 1LZ <b>After due consideration Cllrs objected to this application.</b></p> <p>154.2 Application Ref: 24/502642/FULL Proposal: Section 73 - Application for minor material amendment to approved plans condition 2 (to enable a minor change to the position of the approved dwelling) pursuant to 21/500168/FULL for - Demolition of the existing dwelling Loxley House and the erection of replacement dwelling with amenity space, landscaping and access. Address: Loxley House Gravelly Bottom Road Kingswood Kent ME17 3NT <b>After due consideration Cllrs objected to this application.</b></p>	
<b>155.</b>	<p><b>Planning Outcomes (for report only)</b></p> <p>155.1 Two applications have been updated since the last PC meet: Application Ref: 24/501265/FULL Address: Mickelwood Gravelly Bottom Road Kingswood Maidstone Kent ME17 3NU Proposal: Siting of a caravan as a residential annexe with extension to existing drive and associated parking ancillary to the main dwelling house. MBC Decision: Application refused 14.06.24</p> <p>155.2 Application Ref: 24/501664/FULL Address: Badgers Wood Gravelly Bottom Road Kingswood Kent ME17 3PY Proposal: Replacement of roof with alterations to the doors and windows to conservatory. Erection of a porch to the front entrance. MBC Decision: Application Permitted 14.06.24</p>	
<b>156.</b>	<p><b>Actions &amp; Outcomes (for report only)</b></p> <p>Cllrs reviewed and discussed actions and outcomes...</p> <ul style="list-style-type: none"> <li>- Silent Tommy statue has been restored and placed back in its rightful place.</li> <li>- Await response re dates from First Aid organiser</li> </ul>	
<b>157.</b>	<p><b>Finances and Payment of Accounts</b></p> <p>157.1 Bank reconciliation June 2024 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting and signed by Cllr Pink and RFO.</p> <p>157.2 Responsible Finance Officer's report June 2024 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting and signed by Cllr Moss and Cllr Pearce.</p> <p>157.3 To approve the schedule of payments for July 2024 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Clark and Cllr Clarke.</p> <p>157.4 To ratify payments already made in June 2024 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting and signed by Cllr Moss and Cllr Pearce.</p>	
<b>Signed _____</b>		

157.5	Reconciliation of invoices against cheques and ledger for June 2024 Cllrs reconciled the invoices against the ledger and Cllr Davies initialled the invoices and ledger accordingly.	
157.6	To consider performance against the 2024/25 budget Circulated prior to meeting. Clerk reviewed budget for the year 2024/25 so far.	
157.7	To consider UK2 renewal and resolve whether to renew Cllrs discussed and resolved not to renew as no longer required.	
157.8	To consider donation request from the Samaritans Cllrs discussed and resolved on this occasion a donation would not be made.	
157.9	To resolve whether to renew the SLCC membership for 2024/25 Cllrs resolved to renew the SLCC membership for as subscription cost of £229.	
<b>158.</b>	<b>Sports Field</b>	
158.1	Review of the month's Sports Field Inspection Sheets Cllrs reviewed the inspection sheets.	
158.2	To review Sports Field annual inspection report and resolve how to proceed with remedial work Cllrs reviewed report and agreed that the Clerk should meet with Paul Beaney to discuss repairs and arrange remedial work.	<b>Clerk</b>
158.3	To discuss and resolve whether to accept quotation for permissive footpath maintenance Cllrs discussed and resolved to proceed with quotation for work. Cllrs also advised that the permissive footpath should be inspected for signs of wear. Clerk to arrange.	<b>Clerk</b>
<b>159.</b>	<b>Policing</b> Crime Figures No new crimes showing.	
<b>160.</b>	<b>To receive an update on the Joint Village Hall Project</b> The Architects have been out to look and measure the site/buildings. Next step will be to receive provisional plans to enable construction companies to be approached.	
<b>161.</b>	<b>To discuss the next steps of implementing an emergency plan</b> Cllrs discussed and agreed that a meeting with volunteers should be held. Clerk to arrange for September Parish Council meeting.	<b>Clerk</b>
<b>162.</b>	<b>To discuss the cracked Broomfield village sign</b> Cllrs discussed the damage and advised the Clerk to find out who the sign was installed by and contact them for advice.	<b>Clerk</b>
<b>163.</b>	<b>Clerk to feedback from SEW meeting in relation to Tilden Road, Headcorn closure</b> Clerk attended meeting with SEW in June and provided the following information... South East Water is undertaking a significant project to enhance the water supply network This £700,000 project from the drinking water supplier will involve the installation of approximately 1.2 kilometres of water main along Tilden Road/Ulcombe Road, from Little Poplar Farm to the junction of Ulcombe Road and Tattlebury Lane. This upgrade is crucial to ensure a reliable supply of high-quality drinking water for the community.  Project Details: Start Date: Monday 9 September 2024 Duration: Approximately four months Phases: Phase 1: Monday 9 September - mid-November (Tilden Road from the junction of Ulcombe Road and Tattlebury Lane to Little Poplar Farm) Phase 2: Mid-November –The end of December (Junction of Ulcombe Road and Tattlebury Lane)  There will be road closures on Tilden Road, and later Ulcombe Road and Tattlebury Lane. Diversions will be clearly signposted.  Exact dates will be updated on the webpage <a href="http://www.southeastwater.co.uk/tildenroad">www.southeastwater.co.uk/tildenroad</a>  South East Water will be holding public drop-in sessions at the end of July. Residents are encouraged to attend these sessions to meet the project team, learn more about the project and ask any questions. • Headcorn Village Hall: Monday 29 July, 3:30pm - 6:00pm • Ulcombe Village Hall: Wednesday 31 July, 3:30pm - 6:30pm	

164.	<p><b>To discuss storage container unit quotations and resolve how to proceed</b>  Cllrs reviewed quotations and resolved that a container would be a good idea as the Parish Council currently has no storage options. Clerk to contact Headcorn FC re their container and find out where they obtained the container from and what size it is. Clerk to report back at next meeting for a decision to be made on quotations.</p>	Clerk
165.	<p><b>To receive an update on the Village Fete</b>  The Village Fete being held on Saturday the 21<sup>st</sup> of September 2024 at Kingswood Village Hall is progressing. Bookings have been made for a bar, BBQ and entertainment. Poster agreed by Cllrs and Clerk to circulate posters ASAP.</p>	Clerk
166. 166.1  166.2  166.3	<p><b>Residents' concerns</b></p> <p>166.1 Nuisance motorbikes  Motorbikes are riding up and down Charlesford Avenue, Chegworth Road, Gravelly Bottom Road and Chartway Street with no helmets. Children driving with even younger passengers. Cllrs discussed and advised that these incidents must be reported online. The Clerk will speak to PC James Phillips regarding this issue.  <a href="https://www.kent.police.uk/ro/report">https://www.kent.police.uk/ro/report</a></p> <p>166.2 Power cuts  Residents concerned about the frequent short power cuts. Clerk and Cllr Shellina Prendergast are discussing the issues and have contacted UKPN and will report back shortly.</p> <p>166.3 Fly tipping  Cllr Moss advised that there seems to be garden waste and other items being fly tipped into the wooded area behind the NISA shop. Can we remind residents that they should dispose of waste correctly.</p>	
146. 146.1 146.2 146.3	<p><b>Items for next agenda</b></p> <p>146.1 To discuss the possibility of installing a bleed/Stub kit at all defibrillator locations</p> <p>146.2 To discuss the next steps of implementing a emergency plan</p> <p>146.3 To receive an update on the Joint Village Hall Project</p>	
147.	<p><b>Parish Council Meetings</b></p> <p><b>The next meetings of the Parish Council are scheduled for Monday 19<sup>th</sup> August 2024. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</b></p> <p><b>Cllr Clark closed the meeting at 8.35pm</b></p> <p style="text-align: right;"><b>Signed _____</b></p>	