

Eastling Parish Council

Minutes of the Annual Meeting of Eastling Parish Council held on Wednesday 10 May 2017 at 6.30pm in Eastling Village Hall.

Present: Cllr Jimmy West (Chairman), Cllr Julia Bailey, Cllr Nigel Bickerdike, Cllr Helen Higgs and Cllr John Payne; and Mrs Wendy Licence (Clerk).

Also present was SBCllr Colin Prescott, Mr Alan Willson (Village Warden) and Mr Paul Ainsworth (Village webmaster)

1. Election of Chairman

Cllr West welcomed everyone to the meeting.

Cllr Bailey **PROPOSED** Cllr West for the Office of Chairman; **SECONDED** by Cllr Bickerdike: **AGREED UNANIMOUSLY**.

Cllr West signed the Declaration of Acceptance of Office in the presence of the Clerk.

2. Apologies

All Members were present.

3. Declarations of interest

There were none.

4. Election of Representatives

i. To confirm - Representatives at KALC Swale Committee Meetings

It was agreed for Cllr Bailey and Cllr West to be the KALC Representatives.

ii. To confirm and update - Councillors areas of Interest

It was agreed for Cllr Higgs to be the Village Hall representative.

5. Minutes of the Parish Council Meeting Held on 8 March 2017

Councillors considered the minutes of the meeting held on 8 March 2017 and **AGREED UNANIMOUSLY** to accept them as a true record of the meeting. The minutes were duly signed by Cllr West.

6. Matters Arising from the Minutes

Pett Dene: no information had been received.

ACTION: Clerk to contact the Conservation Officer.

Cllr West informed Members the notice board at the end of the church foot path is over grown. Cllr West reported to Members that the performance by Circo Rum Ba Ba in the Village hall was well received.

Cllr West said pot holes are an ongoing issue in the village.

Cllr Higgs said some pot holes have been marked for repair.

It was agreed to change the date of the September meeting to 28 September.

7. Public Time

No matters were raised.

8. Village Warden's Report

Mr Willson, the Village Warden, reported that it has been very quiet in the village. There had been a robbery in Painter's Forstal and tack was stolen from a riding establishment. A vehicle had no tax or insurance.

Mr Willson reported he had replanted around the village sign.
 Cllr West asked if there had been any problems with parked cars outside the pub.
 Mr Willson said it has not been an issue.
 Cllr West thanked Mr Willson for his attendance.

9. Website

Cllr West thanked Mr Ainsworth for the superb work he has done on the village website.
 Mr Ainsworth said his brother designed the website and has also designed the Village hall website. The Parish Council website has been live for seven months.
 Mr Ainsworth circulated statistics for the number of hits to the site showing the number of first hits on the site per month and then the number of visits including second visits to the site, although if people log on with different devices it will show as three or four different visitors. The more hits the site receives the more it will help with bringing the site to the top of a search list. The Parish Council can request the old site be taken down.
 Cllr Bailey said the Parish Council had paid for hosting for another year and this runs out in August.
 Mr Ainsworth said there is a link to the Parish Council website and there needs to be regular information on the site to keep the village informed.
 Cllr West said the more groups and organisation that can go onto the site the better as it will encourage people to visit the site.
 Cllr West thanked Mr Ainsworth for attending the meeting.

10. Chairman's Report

Cllr West said concerns were raised at the Annual Parish Meeting about the increase in the precept and explained the increase was recommended by the Independent Internal Auditor. The Council has no option but to comply with governance regulations.
 Cllr West said he had been contacted by a resident about gravel being laid down in places in the village. The gentleman has a mobility frame and this gets stuck in the gravel at Flintstones and has asked if the Parish Council can stop any further gravel being laid in public places as it affects disabled people.
 Cllr West said the Annual Parish Meeting went well and it was very helpful to have the farm manager at the meeting. If the farm manager is aware of problems he is willing to resolve them.
 Cllr Payne said he has spoken to the farm manager who has nothing to report save an issue on a nearby footpath which will be resolved next week.

11. Finance

i. Annual Governance Statement

Councillors considered and **AGREED UNANIMOUSLY** to accept the Annual Governance Statement.

ii. Annual Return for the Year Ended 31 March 2017

Councillors considered and **AGREED UNANIMOUSLY** to accept the end of year return.

iii. Finance Report

iv. To consider invoices and cheques raised

BACS	Mr A Willson	Village Warden	60.00	£90.00
		Plants for sign	10.00	
		Gardening	20.00	
BACS	KALC	Planning Conference	60.00	£72.00
		Vat	12.00	

BACS	KALC	Subscription	152.22	£182.66
			Vat 30.44	

Councillors considered the invoices and **AGREED UNANIMOUSLY** to pay by BACS.

Receipts

£2555- Swale Borough Council first instalment of the precept.

£36- Councillors contribution towards the planning Conference.

Action: Clerk to apply for a grant from the Transparency Fund.

12. Planning Matters

Ref: 17/501443/FULL

Address: Eastling Water Supply Works Eastling Road Eastling Faversham

Proposal: Flat roof front extension to main pump house building

Councillors considered the application and had no comments to make save that the landscaping should be re-instated to its original position which was previously enjoyed by residents.

13. Policies and Procedures

To consider Risk Assessment and Data Protection Policy

Councillors considered the Risk Assessment and Data Protection Policy and **AGREED UNANIMOUSLY** to adopt the policies and to review them every two years.

14. Correspondence

Cllr West said he had received a request from Eastling Manor to set off fireworks on the church path.

Cllr Bickerdike said it is not the Council's responsibility.

Cllr Payne said it is on the Belmont estate and the footpath is a Public Right of Way.

15. Any Other Business

There being no further business, the meeting closed at 7.45pm.

Date of next meeting Wednesday 12 July 2017 at 6.30pm.

Signed as a true record of the proceedings:

Chairman Dated: 12 July 2017