

Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 11th September 2017 commencing at 7pm.

PRESENT: Allan Clark (Vice-Chairman) - Presiding
Pete Edwards, Martin Hatley (from para 2602.1),
Julian Jones, Graham Roads and David Stevens

2597 Apologies for Absence

Apologies had been received from Bryan Nanson, Margaret Rothwell and Julie Trotter.

2598 Minutes

The Minutes of the Extraordinary Meeting held on Monday, 15th August 2017, having been circulated previously, were confirmed by the Meeting and signed by the Vice-Chairman.

2599 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

2600 Declarations of Interest

No declarations of interest were made.

2601 Public Participation

No members of the public were present.

2602 Financial Matters

2602.1 Accounts for payment, receipts and anticipated expenditure

It was proposed by Julian Jones, and seconded by Graham Roads, that the following accounts be paid:

Cheques to be signed	£ Inc. VAT
August salary - D Matthews	581.88
August payments HMRC	165.00
HCC County Supplies - pedal bin for pavilion	14.88
Office Expenses -11th July - 10th September 2017	<u>55.50</u>
	<u>817.26</u>

Payments made between meetings

	£ inc. VAT
Allen Build & Development - stage payment pavilion	20,402.74
Ampfield Village Hall- allotment cleaning January-June 2017	74.00
NEST pension - Council's payment for June D/D	24.81
Repairs to woodland signs - Cllr Roads	38.13
Village Hall - remote control replacement - Mr Easterbrook	28.98
Calor Gas standing charge-pavilion - June to September 2017	22.93
July Salary payment - D Matthews	581.68
July payments HMRC	165.00
Itchen Valley Trees - shredding in woodland	350.00
HCC County Supplies - pavilion sundries	211.32
Came & Company -pro-rata insurance cover for pavilion	141.85
Konica Minolta copier hire July - October 2017	128.88
NEST pension - Council's payment for July D/D	22.96
Calor Gas delivery 2012 litres pavilion June - paid by D/D July	654.91
Allen Build & Development - downtime due to "no show" by Eon	360.00
Wallbridge Chartered Surveyors - re-instatement insurance valuation for pavilion	180.00
Wallbridge Chartered Surveyors - contracts, valuations & visits - pavilion build	5,256.00
Konica Minolta - copies 24/4-23/7/2017	12.36
Numatic International - purchase of "Henry" for pavilion cleaning	109.57
Chris Lawes - aerial photographs - VDS	<u>695.00</u>
	<u>29,461.12</u>

Council noted and approved the cheques and payments made between meetings. The number of payments which had to be made between meetings was unusually high for the summer months; this was due largely to the construction and kitting – out of the pavilion. The bank statement for August 2017 had been circulated prior to the meeting. Receipts for the period July – August had been just under £500 being made up mostly of burial fees and the quarterly cricket licence. The bank accounts on 10th September 2017 stood at £108, 676.27 of which £106,541.37 was intended for payment of ground maintenance of the open spaces at Morleys Green. Details of budget and actual expenditure to end August 2017 had been circulated prior to the meeting. Costs continued to be dominated by the pavilion construction. Setting that aside, other costs stood at less than 20% of the annual budget.

2602.2 Village Wardens

Martin Hatley confirmed that agreement to contribute to the cost of the wardens' vehicle did not commit member councils to joining the overall scheme. Grants were being applied for which could reduce payment to around £80 per council towards the vehicle. At this stage the scheme might include Ampfield, Chilworth, North Baddesley, Rownhams & Nursling and Valley Park. It would be helpful to have more information about the scheme and how it might work. It was agreed

that Cllr Phil Bundy, Chairman of Nursling & Rownhams Parish Council, who was leading on the scheme, would be invited to the October 2017 Council meeting.

2603 Morleys Management

A spreadsheet showing the proposed costs apportioned for the maintenance of the sewerage treatment plant, the electricity costs for the treatment plant and estate lighting, and related professional fees, had been prepared by Perbury in respect of the allotments. The allotments had been treated as 0.5 of 1/39ths of the costs, there being 39 dwellings on the estate. In total this amounted to a charge of £199.89 per annum payable half yearly from March 2017. This was thought to be a reasonable charge and Council agreed to the payment. It was noted that the Village Hall Committee had disputed their proposed allocation for maintenance of the road. A response was awaited from Perbury.

2604 Ampfield Recreation Ground

2604.1 Maintenance matters

Maintenance over the summer months had been mostly grass cutting. The playground needed a cut; this had been requested from TVBC. A resident had advised that they had been stopped from entering the playground by cricketers. There had been no signs to show that the playground was not usable on match days. Council noted that laminated signs had been produced and should have been displayed on entry points during matches. This would be raised with the cricket team at a meeting the following week. It was agreed that new, more substantial signs should be acquired. Pete Edwards would look at what was available on-line.

2604.2 Hampshire County Council proposed agreement

Bryan Nanson had been in discussion with Catherine McElhinney, Head of School, Ampfield Primary and with a representative of HCC, about regularizing and improving the School's use of Ampfield Recreation Ground (ARG). Council had received an annual cheque for £25 from HCC, on behalf of the School, for many years. It was assumed this arrangement dated from before Council's purchase of the ARG and was intended to cover the School's sportsday.

The School had now planned to use the ARG for physical exercise on Friday mornings during term time. A licence to cover this had been drafted by HCC and circulated to Council prior to the meeting. Following discussion it was agreed that a formal licence wouldn't be necessary and that the School was welcome to use the ARG at any time as long as there was no clash with other events or maintenance works, and there was no objection by the School to there being other users and dog walkers on the Ground. It was also agreed that there was no need

for the £25 payment. Although it would be too restricting to allow the School use of the pavilion every Friday morning, it was agreed that a key to the toilets could be given to them. Bryan Nanson would be asked to talk to the Head of School about use of the goal posts.

2605 Pavilion

2605.1 Progress

A paper had been issued prior to the meeting listing the progress made with the new pavilion. It was noted that electricity had finally been installed on 29th August. The kitchen roller had been fitted as had the fire extinguishers; the locks had been changed. Sanitary and cleaning items were in place and cutlery had been bought. The purchase of tables, chairs and crockery was in hand. It was noted that the storage room had to be fitted out and additional keys would be needed. There was some concern about the seeding of the area around the pavilion; the heavy rain had washed away some of the seeds. Bryan Nanson would be asked to review this with the contractor.

2605.2 Finances

Bryan Nanson had circulated a paper, prior to the meeting, about the background to the costs and funding of the new pavilion, additional projects linked to the construction of the pavilion and the projected financial impact of operating it in future years. The pavilion project was authorised in January 2017 at a cost of £176,738; total anticipated cost was now £182,000. Additional costs, due mainly to unforeseen building regulation requirements, had taken up most of the project contingency. Funding for the project to date was around £38,000 less than likely expenditure due, in the main, to the non-payment of the £10,000 S106 monies from the Grosvenor development and the inability to transfer the £30,000 S106 monies from the Morleys development for roadside railings to the pavilion project. Martin Hatley confirmed that the invoice had been issued for the Grosvenor development and that he had requested that the railings money be transferred to the pavilion; he would check on progress.

Various methods of raising funds were discussed. Views were expressed that, should anticipated funds not be forthcoming, a loan from the Public Works Loan Board would be a better method of repaying the S106 Morleys monies than small amounts paid annually. It would also “ring –fence” the funds making repayment more transparent. Allan Clark hoped that any request under the Community Infrastructure Levy (CIL) would be looked on sympathetically by TVBC in the light of the potential monies lost to Ampfield in the administrative changeover from S106 to CIL. Council confirmed agreement to proceed with the installation of a sewerage treatment system for the pavilion by September 2018. Council also agreed to proceed with the other projects linked to the pavilion construction.

2605.3 Big Lottery Application

Members confirmed submission to the Big Lottery Fund of a grant application for a pavilion sewerage system. It was agreed that Bryan Nanson and the Clerk could submit other suitable applications on behalf of Council.

2605.4 Premises Licence & Supervisor

There were a number of aspects to be considered in relation to the application of licences for the pavilion. The matter would be deferred until further research had been undertaken. Martin Hatley had provided contact details at TVBC.

2606 Chapel Wood

2606.1 Friends of Chapel Wood & working in the woodland

Work continued in clearing the Rhododendron from the area above the pond. Once all the roots had been removed the ground would be levelled. A few posts would be put in to maintain the boundary line with St Mark's. Areas to place seats or benches in the woodland would be identified to enhance the amenity value for the community. A FOCW business meeting had been held recently and minutes would be circulated.

2606.2 Burial Ground

The position of the burial plots needed to be formally drawn and mapped. Those areas where the Rhododendron roots had been cleared would need to be levelled and seeded. Council formally agreed the request from a parishioner for the interment of ashes of a family member.

2607 Transport

Pete Edwards would complete the annual National Highways & Transport Survey on behalf of the parish. Any comments or concerns should be made to him so that they could be taken account of in the response. Attendance at the TV Passenger Transport Forum in July had been useful and informative. The MD of Stagecoach had spoken at the Forum and had reassured everyone that the 66 bus route was commercially solid and was a viable service.

2608 Newsletter

Pete Edwards had issued a paper, prior to the meeting, outlining the possible content for an autumn newsletter. It was agreed that there was value in producing another newsletter and that Pete Edwards would approach individual councillors

about their contributions. The production timetable aimed for distribution to households by mid November 2017.

2609 Planning

2609.1 Enforcement matters

Concern about the cutting of the verge opposite the Potters Heron had continued to be expressed by residents. Allan Clark had been in contact with the Legal Officer at HCC. It was suspected that more activities had taken place on the site than had been approved at planning stage. Investigations continued.

2609.2 Village Design Statement (VDS)

The preliminary final draft of the VDS had been lodged with TVBC for comment. It appeared to have been well received and their observations were awaited. Plans were now being developed for the period of public consultation, the timing of which would depend on the response and actions of TVBC.

2609.3 Planning matters

The proposed development at Brackenwood, Jermyns Lane would go before the Southern Area Planning Committee (SAPC) on 19th September 2017. It was agreed that Allan Clark would attend the SAPC and confirm APC's objection to the development. (**Afternote:** the application was subsequently withdrawn from SAPC and Allan Clark was not required to speak.)

2610 Reports from Committees & Portfolio Holders

David Stevens would invite the new PCSO for the area to the November 2017 meeting. Pete Edwards had started discussions with HCC about speed limits and traffic calming on the A3090. Further discussions would be arranged.

2611 Correspondence & Communications

A list of items received on paper and electronically is at Annex A.

It was agreed that the poster produced by the Flood & Water Management Team at HCC, which reminded riparian owners of their responsibilities in relation to ditches and watercourses, would be put on the website and on notice boards.

2612 Test Valley Borough Council

Martin Hatley advised that a Planning Toolkit meeting would be run jointly for Braishfield and Ampfield Parish Councils by TVBC. No date had been fixed yet. Informal meetings about a variety of issues were held between Test Valley and

Eastleigh. The poor state of the ditches on the Eastleigh side of Baddesley Road had been raised. Councillors were invited to let Martin Hatley know of any concerns that were appropriate for that group. The extension to the Village Hall patio area had started. The Village Hall floor was in need of repair or replacement; this was likely to be an expensive project. HCC had hired the hall for 8 days for a nurses' conference; the feedback on the facilities available had been very good.

2613 Date of the Next Meeting

The next meeting of the Council would be held on Monday, 9th October 2017 starting at 7.00pm in the Village Hall, Ampfield

2614 Closure

The meeting closed at 8.55pm.

Chairman.....

Date.....