

Meeting of Clayworth Parish Council

Minutes of **Clayworth Parish Council Meeting** held on the 12th Sep 2024 at Clayworth Memorial Hall, the meeting commenced at 6:30pm.

Council Members & Officer Present:	Cllr Edwin Rose	Chairman
	Cllr Eve Moralee	Vice-Chair
	Cllr Sarah Brack	
	Cllr Peter Wilkinson	
	Ed Knox	Clerk/Responsible Financial Officer
Also, Present	5	Members of the Public
	Tracey Taylor	County Cllr
	Fraser McFarland	District Cllr

40/24 To Approve Apologies for Absence
None.

41/24 To Record Declarations of Interest in any items to be discussed
None.

42/24 To Approve the previous meeting Minutes
After discussion, Cllr Moralee **Proposed**, Cllr Brack **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting.

43/24 To Receive District & County Councillors Reports
Dist Cllr McFarland: Advised he has moved to the licencing committee and is currently working on an annual report.
County Cllr Taylor: Dispelled myths surrounding the closure of waste recycling centres. A full thorough review is taking place regards the future needs of the centres as the population increases, there are no plans to close. The Parish Council petition to the County Council regards improvements to Clayworth Common Road, Cllr Taylor advised she would let the Parish Council know when the next full County Council meeting is, so that it can be presented in time for this.

44/24 To discuss Lengthsman Activities
After discussion, Cllr Brack **Proposed**, Cllr Wilkinson **Seconded** and the council **resolved** to award Jack Foster the Lengthsman Contract from 1st Sep 2024. The Assistant Emergency Plan Coordinator has agreed to meet with Jack to show him the various dykes & gullies which require periodic inspection.

➤ Adjournment – (10 Minute max) Public Forum

A member of the public & Emergency Plan committee gave an update on drainage maintenance. The surface water run off near the Memorial Hall, Savill's are chasing the farmer to undertake the maintenance work in November. The Severn Trent Water blocked drain near Toft Dyke Culvert, Severn Trent attended and needed larger equipment to undertake the work required, they are returning soon to undertake this. The Environment Agency have classed 43 local properties within high & medium risk of surface water flooding, no known reviews by the Drainage Board or Notts County Council following this recent designation.

A member of the public clarified the planning process as they have heard that 2 properties might be built in the village, as yet no official planning application has been submitted to Bassetlaw District Council.

A member of the public mentioned the lack of frequent visits by the police to villages and parish council meetings, the clerk advised that this has been raised with the Police and they now provide online reports and no longer attend PC meetings, however Dist Cllr McFarland advised that the Police and Crime Commissioner is soon undertaking a daytime walk around villages in the local area, and he will make locals aware of this when they come to Clayworth.

45/24 Finance:
Monthly Income & Expenditure

After discussion of the Financial Information, circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
North Notts Landscapes Ltd	Grass Cutting	£801.60
Post Office Ltd	Postage solicitor's documents	£4.20
Tesco	Chairman's Allowance Expenditure	£14.50
Total Payments		<u>£820.30</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
None		£0
Total Receipts		<u>£0</u>

Bank Balances

The Current Account Balance	<u>£11,493.86#</u>
Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all approved unanimously. #£10,000 ring-fenced as reserves.	

3. To Discuss funding awarded to the Memorial Hall for 2025/26 onward

After discussion, Cllr Rose **Proposed**, Cllr Moralee **Seconded** and the council **resolved** to continue annual funding to the Memorial Hall however, it must be designated for a specific purpose, to cover hire cost of the hall for parish council meetings and a contribution towards the cost of insurance.

46/24 To Note any Planning Responses by the Scheme of Delegation, receive a final update on the Know your Place event and decide potential future options regards to planning.

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **24/00695/FUL - Change of Use from Agricultural to Equestrian Land with Siting of a Field Shelter/Stable Land to Rear of Damson Cottage St Peters Lane Clayworth** - The Council responded that: *"the pc has no objections to the change of use."*
- **24/00833/FUL Single Storey Self Build Dwelling to Include New Access Land Adjacent to Manor Cottage Wiseton Road** - The Council responded that: *"the Council considers this to be a very well-designed proposal. However, the Heritage Impact Assessment does not fully consider the impact of the proposal on the neighbouring Listed Buildings i.e. Rose Cottage and Clayworth Manor. The Council are concerned that this has not been properly considered by the applicant's agent and are keen to understand how Bassetlaw Planning Dept will assess this. In addition, we are concerned to see that Bassetlaw Planning make a proportional consideration of this application, noting they have refused planning permission for modest additions to Rose Cottage and are still dealing with major additions in a retrospective application at Clayworth Manor."*
- **21/00632/HSE – Clayworth Manor** – Planning response to PC from BDC – *"Firstly, I can only apologise for the lack of response to your enquiry. This is clearly unacceptable and I accept that you have not received an acceptable level of service. Turning to your query, firstly I can assure you that the Local Planning Authority gives great weight to the conservation of heritage assets and we apply the relevant policies and make decisions in a consistent manner. Planning application 21/00632/HSE has been subject to considerable negotiation between the Case Officer, Conservation Team and the applicant and further amended plans are expected to be submitted shortly which seek to address the concerns raised by the Council. When determining planning applications, the Case Officer is required to take a view as to whether an acceptable scheme can be achieved through negotiation or whether the proposal is unlikely to be supported in principle. For this reason, some planning applications do take longer to determine than others. In terms of unauthorised works at Clayworth Manor, the Council is investigating the construction of a hard surfaced parking area and driveway at the property. There has been correspondence between the Planning Enforcement Team and the owner of the property and we are seeking a planning application so full consideration can be had to these works. Officers are also discussing the removal of the trees on the site and are seeking the most appropriate way to ensure that they are satisfactorily replaced."*
- **24/00898/CAT Works to Trees in a Conservation Area Consisting of T1 Acer Crown Reduce T2 Tulip Tree Crown Reduce both by 2.5 Meters Beck View Farm Beck Lane Clayworth** - The Council responded that: *"the pc has no objections to the application as long as the Bassetlaw DC Tree officer has been fully consulted by the Planning Dept."*
- **24/00945/FUL - Erect a 2.4m High Security Fence and Access Gate to Enclose an External Oil Tank St Peters Church Wiseton Road Clayworth** - The Council responded that: *"the pc has no objections and supports the application."*

- **24/01005/CAT - Carry Out Works to a Tree Within a Conservation Area - Crown Reduction to Walnut Tree - The Croft Town Street Clayworth** - The Council responded that: *“the pc has no objections to the application as long as the Bassetlaw DC Tree officer has been fully consulted by the Planning Dept.”*
- **24/01033/HSE - Erect Ground Floor Kitchen Extension and First Floor Bedroom Extension High House Farm Town Street Clayworth** - The Council responded that: *“the pc appreciates it is a large extension however it will not negatively impact the neighbours and or street scene/ character of the conservation area and therefore has no objections to the proposals”*.
- **Know Your Place/Character Assessment & Technical Support** – Cllr Moralee gave an update on the recent Know Your Place event. After discussion, Cllr Rose **Proposed**, Cllr Brack **Seconded** and the council **resolved** not to proceed with a full neighbourhood plan, but to concentrate on arranging for a grant funded technical report/character assessment of the parish, by AECOM.

47/24 To Decide whether to respond to the Bassetlaw Ward Boundary Review
 After discussion, the council **resolved** that the PC had no comments to make.

48/24 To Update the Emergency Plan
 Cllr Wilkinson advised that the Emergency Planning team attended the flooding contained and resized the sand bags to make them more easily transportable in an emergency, checked the tyres on the wheelbarrows and that the locks/doors haven't seized up.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 the following agenda items the council may vote to close the following item to members of the public due so that the Council can discuss information which is relating to an individual for example Contracts of employment, salaries, financial or personal business affairs of the individual. Minutes of the decisions made under this item will be open to the public.

49/24 To Discuss a staffing matter
 After discussion, the council **resolved** to join the Notts Local Govt Pension Scheme and enrol the clerk with effect from 1st Oct 2024.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:45pm.