

# **KIRKLINTON PARISH COUNCIL**

**Minutes** of a meeting of Kirklington Parish Council held on Monday **20 May 2024**.

The venue for this meeting was St. Cuthbert's Church, Kirklington.

## **PRESENT**

M Jack, Mrs M Story, Mrs B Irving, J Marston.

A Dawes Clerk/RFO, was also in attendance.

## **07/24 ELECTION OF CHAIR**

M JACK was elected Chair unopposed.

## **08/24 APOLOGIES**

Mrs N Spedding

## **09/24 REQUESTS FOR DISPENSATIONS**

None received.

## **10/24 DECLARATIONS OF INTEREST**

None received.

**11/24 MINUTES** of the Meeting held on Tuesday 12 February 2024 were approved as a correct record and duly signed by the Chairperson.

## **12/24 MATTERS ARISING**

**16/24/1      Play Area – Maintenance 2023** – council **RESOLVED** to ask A Parr to complete the repairs.


**16/24/2      Play Area – Bark** council **RESOLVED** to delay additional bark purchase until 2025 Financial Year

**16/24/3      Parish Council Vacancies** – after general debate the Clerk explained the process of co-option and council agreed to commence this process and continue to encourage individuals to participate in the Council work

## **17/24 PAYMENTS, SUBSCRIPTIONS AND RECEIPTS**

**17/24/1      The following payments were approved:**

- (a) Green Team Services - **£120.00**
- (b) Clerk Wages & Exp - **£137.17**
- (c) HMRC - **£31.40**
- (d) Hugo Fox Website - **£11.99** per month



**17/24/2** Payment to BHIB was deferred to allow Clerk to secure lower cost than invoice of £493.94

**17/24/3** Receipt of the precept £2,900 was confirmed.

**18/24 AGAR (Annual Governance and Accountability Return) FOR THE YEAR ENDING 31 MARCH 2024**

**RESOLVED** to ratify the appointment of the Internal Auditor for 2023/24

**RESOLVED** that the Parish Council should certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and authorise the Chairperson to sign the 'Certificate of Exemption' for 2023/24.

**RESOLVED** to receive and note the Annual Internal Audit Report 2023/24;

**RESOLVED** to complete Section 1 'Annual Governance Statement 2023/24'

**RESOLVED** to approve Section 2 'Accounting Statements 2023/24'

Income  
Expenditure  
Receipts and Payments Account  
Variations  
Bank Reconciliation  
Asset Register

**19/24 CORRESPONDENCE** – Clerk informed Council of the request for a contribution to the grass-cutting at the Church – after much discussion it was **RESOLVED** to approach A Parr to cut / trim at the Church request and the contribution from the Council would be limited to £250.00

**20/24 Date of next Meeting** – 14 October 2024 at 19.30 p.m.

Meeting closed at 20:30

*n/parr* 14/10/24.