

**SUBJECT:** BUDGET AND FINANCE 2024-2025  
**REPORT TO:** BETLEY, BALTERLEY AND WRINEHILL PARISH COUNCIL  
**DATE OF MEETING:** 26<sup>th</sup> March 2026  
**REPORTING OFFICER:** Parish Clerk and Responsible Financial Officer

**(i) Applications for Financial Assistance**

There are no applications for financial assistance

**(ii) CO-OP Bank**

The Parish Council to note that the Co-op Bank account is now closed and that the funds of £28,156.25 have been transferred to the Unity Trust Instant Access Account (20500412). Please refer to section (xi) below for details.

**(iii) Transactions – Unity Trust Bank**

To approve the following transactions in the Unity Trust Bank (some transactions may have been made under the authority of the Financial Regulations).

PAYEE/PAYER	DETAILS	RECEIPTS	PAYMENTS
Staffordshire Pensions	February Pension		£174.22
HMRC	February PAYE/NI		£147.44
M Clough	February Salary		£468.87
Gareth Owen	Reimbursement for W3W App for Footpath Project		£29.99
Unity Trust Bank	Service Charge		£6.00
WaterPlus	Invoice wp-INV11660810		£9.91
HugoFox	Refund for 81 (February)	£11.99	
HugoFox	Goodwill Gesture Refund	£90.00	
HugoFox	Emails		£2.99

**(iv) Transactions – Unity Trust Instant Access Account (20500412)**

The Parish Council to note that the balance transferred from the Co-op Bank is now in the Unity Trust Bank Instant Access Account, in the sum of £28,156.25.

**(v) Payment of Invoices and Reimbursements**

To approve the following forthcoming payments (additional payments may need to be authorised that are received after the despatch of the Agenda):-

M Clough	March 2026 Salary	£468.67
HMRC	March 2026 PAYE & NI	£147.64
Staffordshire Pension	March 2026 Pension	£174.22
Luke Rimmer	March Maintenance	(Contracted and within budget)
Unity Trust Bank	Monthly service charge – February and March	£6.00 £6.00
NPower	Invoice 1 Mar 2025 to 28 Feb 2026 Invoice number: IN15040333	£79.25
HugoFox	Emails	£2.99
	Petrol Reimbursement for Notices	
	18 <sup>th</sup> September 2025 – 32.4 miles	£14.58
	16 <sup>th</sup> October 2025 – 32.4 miles	£14.58
	20 <sup>th</sup> November 2025 – 32.4 miles	£14.58
	15 <sup>th</sup> January 2026 – 32.4 miles	£14.58

	19 <sup>th</sup> February 2026 – 32.4 miles	£14.58
	19 <sup>th</sup> March 2026 – 32.4 miles	£14.58
	Total Miles - £194.40	Total Reimbursement £87.48

**(vi) Budget Expenditure to 18<sup>th</sup> March 2026**

To note the following Budget Head expenditure to 18<sup>th</sup> March 2026:-

Budget Head	Total	Budget Allocated	£ Difference
Salary	£5,030.49	£5,502.00	£471.51
Income Tax/National Insurance	£1,616.90	£1,770.00	£153.10
Pension	£1,910.86	£2,070.00	£159.14
Insurance	£927.16	£975.00	£47.84
Audit Fees External	£0.00	£743.50	£743.50
Audit Fees Internal	£262.50	£262.50	£0.00
Venue Hire	£301.00	£450.00	£149.00
Subscriptions	£342.32	£350.00	£7.68
Website	£143.86	£150.00	£6.14
Emails	£146.97	£150.00	£3.03
Information Commissioner	£47.00	£47.00	£0.00
Stationery	£131.20	£132.00	£0.80
Payroll Services	£595.80	£625.00	£29.20
Mileage	£142.11	£150.00	£7.89
Footpaths	£785.38	£2,500.00	£1,714.62
Grants	£0.00	£1,000.00	£1,000.00
Sandy Croft	£850.64	£1,100.00	£249.36
Memorial Garden	£3,542.66	£3,550.00	£7.34
Chair's Expenses	£0.00	£250.00	£250.00
Unity Trust Bank Fees	£66.00	£100.00	£34.00
	£16,842.85	£21,877.00	£5,034.15

**(vii) Explanation of Variances**

There are no variances to report at this meeting.

**(viii) Bank Reconciliation as at 18<sup>th</sup> March 2026**

To approve the following Bank Reconciliation as at 18<sup>th</sup> March 2026:-

<b>Bank Reconciliation 18th March 2026</b>	
<b>BETLEY BALTERLEY AND WRINEHILL PARISH COUNCIL</b>	
<b>Financial year ending 31 March 2025</b>	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at	£
Current Account UNITY (20500409) - 28th February 2026	£3,757.09
Reserve Account CO-OP (49148300) - 4th February 2026 (£8,000 to be retained as a Reserve)	£28,156.25
Reserve Account UNITY (20500412) - 28th February 2026	£0.00
Less: any unpresented cheques/payments	
Current Account UNITY (20500409)	£12.90

Reserve Account CO-OP (49148300)	£28,156.25
Reserve Account UNITY (20500412)	£0.00
Add: any unbanked cash - Unity	£101.99
Add: any unbanked cash - CO-OP	£0.00
Add: Instant Access Account UNITY (20500412)	£28,156.25
<b>Net bank balances as at 18th March 2026</b>	<b>£32,002.43</b>
<b>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows</b>	
<b>CASH BOOK</b>	
Opening Balance	
Unity Trust Bank @ 1st April 2025	£5,016.90
Co-op Bank @ 1st April 2025	£20,965.25
Instant Access Account UNITY (20500412) @ 9th March 2026	
Add: Receipts in the year	
Unity Trust Bank	£672.13
Co-op Bank	£22,191.00
Instant Access Account UNITY (20500412)	
Less: Payments in the year	
Unity Trust Bank	£16,842.85
Co-op Bank	
Instant Access Account UNITY (20500412)	
<b>Closing balance per cash book [receipts and payments book] must equal net bank balances above</b>	<b>£32,002.43</b>

(ix) **Bank Statements**  
**Unity Trust Bank Statement – 28<sup>th</sup> February 2026**

**Your Account Statement**



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
 PO Box 7193  
 Planetary Road  
 Willenhall  
 WV1 9DG

Mrs Muna Clough  
 Betley Balterley And Wrinehill Parish Council  
 Peach Tree House  
 Calveley Hall Lane  
 Tarporley  
 CW6 9LG

**Date:** 31/01/2026

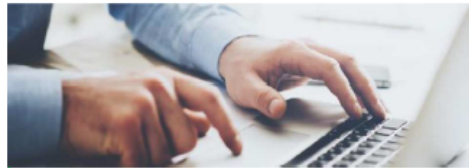
**Account Name:** Betley, Balterley And Wrinehill Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20500409

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

**Contact Us**

- Call us: **0345 140 1000**
- Email us: [us@unity.co.uk](mailto:us@unity.co.uk)
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/12/2025		Balance brought forward	£0.00	£0.00	£3,873.25
19/01/2026	Direct Debit	Direct Debit (GOCARDLESS)	£11.99	£0.00	£3,861.26
27/01/2026	Credit	Credit 000016	£0.00	£2,000.00	£5,861.26
29/01/2026	Direct Debit	Direct Debit (GOCARDLESS)	£143.86	£0.00	£5,717.40

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Statement number 027



**For Businesses.  
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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
29/01/2026	Direct Debit	Direct Debit (WATER PLUS)	£9.91	£0.00	£5,707.49
30/01/2026	Faster Payment Debit	B/P to: HMRC Cumbernauld	£147.64	£0.00	£5,559.85
30/01/2026	Faster Payment Debit	B/P to: Muna Clough	£468.67	£0.00	£5,091.18
30/01/2026	Faster Payment Debit	B/P to: Staffs Pension	£174.22	£0.00	£4,916.96
31/01/2026	Fee	Service Charge	£6.00	£0.00	£4,910.96

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Statement number 027

**For Businesses.  
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For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.  
Unity Trust Bank is entered in the Financial Services Register under number 204670.  
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.  
Registered in England and Wales no. 1713124.  
Calls may be monitored and recorded for training, quality and security purposes.  
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**INVESTORS IN PEOPLE**  
We invest in people Gold



**CO-OP Bank Statement – 4<sup>th</sup> February 2026**

The **co-operative** bank

co-operativebank.co.uk/business

**\*phone 03457 213 213**

002383 PDOEA03-20260205-07743-000516



**MRS M CLOUGH**  
C/O Peach Tree House  
Calveley Hall Lane  
Calveley  
Tarporley Cheshire  
CW6 9LG



32500 C

**Charity And Community Bank Account**

Summary	Date	Description	Withdrawals	Deposits	Balance
Account title <b>BETLEY, BALTERLEY &amp; WRINEHILL PARISH CNCL</b>	<b>4 DEC 25</b>	<b>OPENING BALANCE</b>			<b>30,156.25</b>
	27 JAN 26	401488 0043760618670000	2,000.00		28,156.25
		<b>Statement closing balance</b>			<b>28,156.25</b>

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Sort code  
**089008**

Account number  
**61491483 00**

Statement date  
**4 February 2026**

Statement number  
**377**

Page number  
**1 of 1**

Statement opening balance  
**30,156.25**

Total withdrawals  
**2,000.00**

Total deposits  
**0.00**

Statement closing balance  
**28,156.25**

**International Bank Account Number**  
GB88 CPBK 0890 0861 4914 83

**Bank Identification Code**  
CPBK GB22

**Deposits into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.**

For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk)

581/P01/M00581/R581/A4ZJ/1059491000



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# Unity Trust Bank Instant Access (Reserve Account) - 18<sup>th</sup> March 2026 – Screenshot

Betley, Balterley And Winehill Parish Council  
**Instant Access**  
60-83-01 • 20500412

Balance Available balance Gross interest rate  
£ **28,156.25** £ **28,156.25** 2.10% (2.12% AER) ⓘ

Transactions Statements Direct Debits Standing orders Scheduled payments People Limits

🔍 [Search transactions](#)  [Download](#) (.csv/.ofx)  [Print](#)

Balances are correct as of 16:11 on 18 March 2026.

↓ Date	Description	Paid in	Paid out	Balance
<b>Monday 9th March 2026</b>				<b>28,156.25</b>
09/03/26	<a href="#">BETLEY,BALTERLEY &amp;</a> • COOP CLOSING BAL	<b>28,156.25</b>		<b>28,156.25</b>