

## MEDSTEAD PARISH COUNCIL

### MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 26<sup>TH</sup> FEBRUARY 2014 AT MEDSTEAD VILLAGE HALL AT 7.30PM

#### **Present:**

Cllr K Kercher (Chairman); Cllrs P Buckland, H Taylor, R Pullen (Reserve Member) and D Jackson (non-voting).

**Also present:** Miss Katie Knowles (Clerk) and Councillor Smith.

#### **13.77 OPEN SESSION**

There were no items raised.

#### **13.78 APOLOGIES OF ABSENCE**

Apologies were received from Cllr J Penny.

#### **13.79 MINUTES**

- a. The minutes of the meeting held on 15<sup>th</sup> January 2014 having been previously circulated, **were agreed and a true record and were signed by the Chairman.**
- b. The Chairman enquired about Minute ref 13.76 b). The Clerk confirmed that a reduction of £150 had been agreed with the contractor.

#### **13.80 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **13.81 FIVE ASH ROAD POND**

The Chairman summarised the recent chain of events and correspondence which led the Parish Council to believe that Hampshire Highways would arrange for the ditches leading to the pond and the grip to be dug. A recent e-mail from Mr Hopcroft at HCC suggested that this was not the case and the Parish Council were responsible for all works on the site. The Clerk had asked the County for its definitive position following the conflicting advice, but had not received a response to date. It was noted that in June 2007 the Parish Council paid a contribution of £500 to have the pond dredged by one of Hampshire County Councils contractors working on another project in the locality. The Chairman commented that there was a discussion at that time about the possibility of sinking a bore hole, but this was not considered appropriate by Hampshire Highways. After some discussion it was **RESOLVED** that the Clerk obtains quotes for a contractor to assess the depth of the water and silt underneath and make costed recommendations to the Council on the best solution to alleviate the flooding, and that the Clerk makes enquires with the Environment Agency about the feasibility of sinking a bore hole.

#### **13.82 THE KNAPP**

The Chairman updated the Committee on a site visit to the Knapp on 24<sup>th</sup> February 2014 with the Clerk and Paul Triance to agree and programme of urgent works following the bad weather. During the visit a number of trees were identified to monitor as a result of disease and their position in relation to the footpath and permissive bridle way. The total cost of the emergency tree works agreed was £400. Councillor Taylor proposed to approve the expenditure which was agreed by all members of the Committee. It was noted that the Committee should visit the site annually to agree a programme of tree maintenance.

#### **13.83 MEDSTEAD CEMETERY**

- a) It was **RESOLVED** that all trees growing on graves would be removed as part of the improvement programme and that the Clerk organise a site visit after the outstanding tree works are completed to agree the works. Councillor Buckland offered to make an initial assessment of the number of graves with trees growing within their plot.
- b) It was **RESOLVED** to organise a site visit prior to the next Council meeting on 18<sup>th</sup> March at 5.45pm to agree a programme of improvements for 2014/15.

### 13.84 VILLAGE GREEN PLAY EQUIPMENT

- a) The Committee **received and noted** the annual inspection report of the play equipment on the Green by Playdale.
- b) The Committee received a quotation from Playdale to implement the recommendations within their report. It was **RESOLVED** to approve the quotation of £741.61 and to proceed with the works.
- c) The Committee considered a comparative quotation from Mant Leisure to replace the see-saw springer and replenish the play bark. After some discussion about the long term plans to extend and upgrade this area it was **RESOLVED** arrange for the see-saw to be removed. The Clerk reported that she had found a cheaper supplier of play bark and would arrange.

### 13.85 MEDSTEAD PRIMARY SCHOOL – ROAD SAFETY RECOMMENDATIONS

The Committee had been asked by Council to review the recommendations the School Governors to improve safety for the Children and families when dropping off and picking up at each end of the school day. A number of the proposals would need to be considered by Hampshire County Council Highways including signage, a pedestrian crossing and street lighting. The bowls and tennis clubs would be unlikely to allow the school to use the car parks. An extension to the layby parking on the Green was not supported by the Committee, an additional layby on the cricket side of the Green would be dangerous as cars would be reversing out onto Roe Downs Rd at the same time on both sides of the road. The committee was agreed that part of the solution was about educating the parents. The Committee are asked to report back to the March Council meeting.

### 13.86 REVIEW OF CURRENT AND FUTURE PROJECTS

The Committee reviewed the routine and future tasks.

It was agreed that:

- Additional works were required on Footpath 29 in 2014/15.
- To add Five Ash Rd Pond as a project for 2014/15.
- To add a replacement noticeboard for Boyneswood Rd for 2014/15.

At the conclusion of the discussions the meeting was closed at 8.50pm

Signed .....Chairman

Date.....