

**Minutes of Brook Parish Council Meeting held in
Brook Village Hall Meeting Room on Friday, 18th December 2015**

Present	John Tomkins (Chair)	Simon Betty
	Alison Finn	Janet Jessop
	Janet Medhurst	Larry Linin

To be actioned by

The meeting started at 7.00pm	
There were no apologies for absence.	
Declaration of interest in items on the agenda All Councillors declared a personal but non-pecuniary interest in the drama group.	
Minutes of the Meeting on 12 th November 2015 were approved as a true record.	
Matters Arising from the Minutes Following the last Parish Council meeting, the Emergency Plan volunteers had attended a subsequent meeting on 7 th December. There are still a few small gaps in coverage of the village but it is hoped that they will be filled soon. It was agreed to leaflet all those in each cluster. The Clerk is to photocopy 75 copies of the latest leaflet and guillotine so that they can be distributed. Cllr Betty will forward the leaflet to the Clerk by email.	SB
Playground The only remedial work required is the signs on the gate have sharp edges protruding. The grass is also rather long in the play area. It was agreed that Cllr Tomkins would organise a working party to cut the grass, sort out the sharp edges and clean the algae off the adult exercise equipment.	JT
Caretaker Scheme The Councillors had recently attended a meeting about the Caretaker scheme. Cllr Medhurst found it to be a very useful meeting and Cllr Jessop felt reassured by the shared knowledge. The success of the scheme is dependent on the finding of the right person for the job. Storage of the equipment is currently an issue and Cllr Tomkins agreed to ask the new Landlord at the Honest Miller about using the barn.	JT
Finances The Financial Statement was circulated and a budget against expenditure was also circulated. 3 cheques were signed for KCC (AONB signs), T Block (Office sundries) and Brook PCC (Electricity for Christmas lights) It was proposed that the Parish Council should apply for grants for the drama group. All were in favour.	
Correspondence The Clerk had circulated all correspondence.	
Public Participation The Public had no further comments to make.	
Any Other Business The Parish Council agreed that the Christmas Tree would be collected by Pilgrims Hospice. The Parish Council agreed to follow the Sector Led Audit arrangements.	
The next meeting was confirmed as Thursday, 21 st January 2016, the Clerk would like any items for the agenda by Monday 11 January, please.	All
There being no further business, the meeting was declared closed at 8.00 PM.	