

BLEASBY PARISH COUNCIL

Minutes of the Parish Council Meeting Monday 9th January 2017 7.30pm Bleasby Village Hall



Members Present	Members Present	Members Absent
Cllr S Andersen	Cllr C Foster	Cllr C Gent
Cllr P Cast (Chair)	Cllr A Goodwin	
Cllr M Coombs		
Cllr A Dunning		

In Attendance: The clerk

Also present: two members of the public, Cllrs Blaney and Jackson

Welcome by Chair

Cllr Cast welcomed those present and wished them a Happy New Year.

- BPC17-198 To receive and resolve to approve apologies for absence.
The Council received apologies for absence from Cllr Gent.
- BPC17-199 To receive a report from the County and District Councillors.
Cllr Blaney reported that the level crossing at Staythorpe had failed the previous Saturday.
A fence would need to be erected at the end of the Bleasby to Nottingham platform to stop people crossing towards Goverton, using the agricultural access.
Cllr Jackson reported that the Bleasby railway crossing would be closed on 11 March.
Cllr Cast questioned the reply received from the Highways department that the broken verges reported by the clerk do not meet with their criteria for intervention or repair. Cllr Jackson said he would make enquiries.
- BPC17-200 To receive questions and petitions from the public – for information only.
A member of the public reported that the information board at Hazelford was in need of repair. Her husband had offered to carry out the work. The Council gratefully accepted this offer.
- BPC17-201 To receive disclosures of pecuniary and non-pecuniary interests.
None.
- BPC17-202 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.
None.

- BPC17-203 To receive and approve the minutes of the previous Bleasby Parish Council meeting.
Proposed by Cllr Foster seconded by Cllr Andersen the Council unanimously approved the minutes of the meeting 12 December 2016.
- BPC17-204 To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only)
None.
- BPC17-205 To receive correspondence relevant to the meeting
- Letter from R Jenrick MP
 - Rural Crime Action Consultation
 - Flood Forum Bulletin
 - Tree Planting
- The Council noted the above correspondence.**
- BPC17-206 Land and Assets:
- a) To confirm arrangements for gravel purchase and delivery and to liaise with the JP Management Group
It was agreed that the Clerk would make arrangements to purchase gravel from the cheapest supplier and liaise with the JP Management Group regarding a delivery date.
- b) To receive quotes for the installation of a Glebe Field water supply and consider viability.
The Council received a breakdown of potential costs to install a water supply to the Glebe Field. With basic costs in excess of £2,500 the Council decided not to go ahead.
- c) Lengthsman's scheme of works for January.
It was agreed that the lengthsman should cut back any overhanging vegetation which may be obstructing visibility at the bend near the church and that he should complete all items outstanding from December's list.
- d) Council contractor scheme of works for January.
**The Clerk would request an estimate for the annual maintenance of the Glebe Field and Jubilee Ponds.
She would also request a quote to move the gravel around the ponds.**
- BPC17-207 Planning:
- To comment on the following planning applications:
- 16/02038/FUL | Householder application for erection of a proposed garage to replace existing outbuildings plus details of boundary fence (resubmission) | Hazel View Fiskerton Road Bleasby Nottinghamshire NG14 7FY
- The Council determined not to support the application.**
- To note the following planning decisions:
None.

- BPC17-208 To plan 2017 calendar
- Feedback/reflections on Christmas 2016
- The Clerk was asked to write to the school, Salvation Army and the church. The Council had been very pleased with the outcome of the event.
- The Council noted the observations of Cllr Cast.
- Annual Parish Meeting
- The Council agreed that the Annual Parish Meeting should be held on Wednesday, 3 May 2017 at 19.30.**
- To consider entry in 2017 Best Kept Village Competition
- The Council agreed to enter in this year's competition once the application form was received.**
- Village "open day"
- A village open day could be an event to launch the parish plan and promote local groups. The Council would be looking to the Parish Plan Steering Group for guidance.**
- May Day celebrations
- The Council would be looking to organise another May Day Event.**
- Summer Event
- The Council were still looking for ideas for a summer event, possibly with an arts/music focus.**
- BPC17-209 To receive an update from the Parish Plan Steering Group.
- The Steering Group are currently reviewing the questions within the questionnaire in order to make it as effective and concise as possible without losing vital information not available from other sources.
- BPC17-210 To consider current and future management of the community website.
- An invitation should be placed on the community website asking for contributors and potential site management support.**
- BPC17-211 To review Council Policies and Procedures
- Financial Risk Assessment
 - Payment by BACS
 - Complaints Procedure
- The Council reviewed the Financial Risk Assessment, BACS payments and the complaints procedure and decided not to make any changes.**
- To note the need to review/adopt revised Financial Regulations.
- The need to review Financial Regulations was noted.**
- BPC17-212 Finance:
- Finance Papers to be tabled on the day.
- a) To receive the Payments and Receipts report for December
 - b) To receive the bank reconciliation for December
 - c) To receive the payments/receipts over budget report

- d) To approve the payment schedule for January and sign it
- e) To consider approval of any additional payments received on the day.
- f) To sign any cheques approved for payment

The Council received and approved the financial documents listed above. The Council noted that an expenses claim had not been accompanied by receipts. Cllr Goodwin suggested the clerk write to the person requesting all future expenses claims to be accompanied by relevant receipts.

BPC17-213 To authorise the transfer of funds from the deposit to the current account to ensure sufficient funds are available for anticipated payments.

The Council authorised the transfer of £2,800 from the deposit to the current accounts as per appended schedule.

BPC17-214 To set the 2017-18 Budget.

The Council considered the budget proposal presented by the clerk. The Council acknowledged that any shortfall between budgeted expenditure and income would be financed from reserves.

The Council unanimously resolved to agree the budget as presented except for the precept figure which would be adjusted.

BPC17-215 To approve the 2017-18 Precept Demand.

The Council considered the precept demand. The precept had not been increased since the 2014-15 Financial Year.

Proposed by Cllr Andersen seconded by Cllr Cast, the Council resolved to increase the precept demand by 2% to £10,710.

BPC17-216 To confirm the date for the next Parish Council Meeting as February 13th 2017 and to agree any additional working party meetings as necessary.

The date was confirmed.

Signed as a true record on behalf of Bleasby Parish Council.

Name_____ Date_____.

Bleasby Parish Council						
FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN				January		BPC16-213
CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current				31-Dec-16		2,088.78
unity Trust Bank INVEST				31/12/2016		21,905.84
				Total		23,994.62
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
cheque	300018	Bleasby Vilage Hall	Hall Hire + table hire Sept - Dec	116.00	-	116.00
cheque	300019	Salvation Army	Donation BPC16-175 (GPC)	150.00	-	150.00
BACS		B Boyer	Expenses December	16.75	1.81	18.56
BACS		B Boyer	Salary January			
BACS		HMRC	PAYE/NICs 3rd Quarter	192.80	-	192.80
BACS		A Dunning	Reimbursements Christmas	57.16	-	57.16
BACS	997	RC Services	Hedge Cutting Jubilee Ponds	60.00	12.00	72.00
BACS	1004	RC Services	Hedge and Grass Cutting Glebe Field	100.00	20.00	120.00
BACS	POL-2017-37ug008	Parish Online	Annual mapping Agreement	48.00	9.60	57.60
Transfer between Accounts			Transfer between Accounts	2,800.00	-	2,800.00
				Total	3,794.55	43.41
						3,837.96
Notes:				Late payments		
						5
Authorised Signatory 1				Authorised Signatory 2		Date
Belina Boyer, Clerk to Bleasby Parish Council, 3 Jackson Court, Farndon, Nottinghamshire, NG24 3TS, E: bleasbyparishcouncil@outlook.com				T: 07926 124442		

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