

Brandon Town Council
Full Council Meeting
Monday 9th December 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 9th December 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr V Lukaniuk (Chair), Cllr G Brocklehurst, Cllr S Corciulo, Cllr N King, Cllr D Palmer,
Cllr P Ridgwell, Cllr S Skinner, Cllr C Whiteman, Cllr P Wittam

Also Present: 10+ members of the public.

Prior to commencement of the meeting Cllr Lukaniuk expressed his grateful thanks to Craig Townsend, Sam Hemmings, Alison Barnes, Mick Goodson, Mike Dent, Cllrs Brocklehurst, Whiteman, Skinner and Palmer and Brandon in Bloom.

1 APOLOGIES for absence and approval of reasons tendered.
Cllr M Rickard

2 DECLARATION OF INTEREST and additions to Members Register of Interest.
Cllr P Ridgwell, Cllr G Brocklehurst, Cllr V Lukaniuk, Cllr P Wittam, Cllr N King – Non-pecuniary
interest re item 13 Resolution 347.

3 TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH
Sqd Leader Turnbull acknowledged that Cllr Lukaniuk had been in conversation with Sean Jarratt
regarding HGV's transiting through Brandon on A1065. He informed the meeting that the Wangford
Road is now fully open although some work is still expected on the set down area. He reminded the
meeting that drones exceeding 250grams in weight must be registered and there is a 3 kilometre
exclusion zone for drones around the base.
Cllr King raised the issue of some of the lighting towers alongside the A1065 need minor adjustment
to the lighting fittings as they dazzle drivers in both directions. Sqd Ldr will progress this on base.

4 TO RECEIVE, CONFIRM AND SIGN MINUTES
- Of the Brandon Town Council Meeting of Monday 11th November 2019.
Proposer: Cllr V Lukaniuk
Seconder: Cllr P Wittam
Resolution Record No: **BTC/62/9/Dec/19**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL
MEETING OF MONDAY 11TH NOVEMBER 2019 BE APPROVED.

Signed.....

5 MATTERS ARISING for information exchange only of the Full Council Meeting of 11th November 2019.

Cllr Ridgwell expressed extreme concern regarding Brandon Town Councils response to the imposition of car parking charges in the New Year. Cllr Lukaniuk assured him that Brandon Town Council is robustly opposed to the charges. Cllr Palmer confirmed he has already sent an email to relevant parties at West Suffolk regarding this matter.

Cllr Ridgwell also queried any response from West Suffolk regarding replacing white lines. Cllr Lukaniuk assured him he had not received a reply yet but there is a queue for installing road markings.

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business.

Cllr Lukaniuk reported that vandals had damaged the display on the wedge. Cllr Whiteman confirmed that he and Cllr Brocklehurst were aware of the identity of the three culprits and the situation will be resolved. Cllr Lukaniuk hoped that they would be publically identified in due course.

7 TO RECEIVE REPORTS from County, District and Town Councillors and Community Groups Representatives.

Cllr Lukaniuk reported on behalf of County that he is pursuing the issue of the damage created along Bury Road by HGV's using this route in and out of Brandon. He has also noted the presence of three HGV's using Rattler's Road. Cllr Whiteman commented that a total HGV ban in Brandon may cause issues for delivery drivers to domestic addresses.

Cllr Palmer reported that there will be a meeting of the overview committee on 9th January to discuss the parking in Brandon.

Cllr Wittam reported that a new local plan for 2021-2041 is being discussed at West Suffolk. Public involvement in the new plan will be requested in February/March 2020.

Cllr Ridgwell expressed his concern at the reported near miss between a train and car at a crossing near Norwich, caused by the failure of the signalling system. He also stated that the new trains recently introduced on the Anglia lines are causing problems. Cllr King reported that the incident at the crossing is undergoing very urgent investigation. He stated that the new trains communication with the signalling is failing. Cllr Ridgwell stated that due to the problems, at times we will only see one train every two hours.

8 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

9 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

A member of the public expressed his concern that the traffic on the A1065 has been very heavy. Cllr Lukaniuk stated that the traffic has never been as bad and is mostly caused by the transportation of aggregate from the railhead. He is working to get Norfolk and Suffolk County Council to resolve the issue. The resident thanked the Council for the Christmas tree on Market Hill.

A resident was unable to see the advantages of being part of West Suffolk Council. Cllr Wittam stated that we now have Councillors who vote for Brandon. The resident thanked the Council for the Christmas lights.

Signed.....

Brandon Town Council
Full Council Meeting
Monday 9th December 2019

10 CORRESPONDENCE

- Bus Timetables – the Clerk informed the Council and public that bus timetables are available from Old School House.

11 ACCOUNTS To approve the payments for November 2019.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/63/9/Dec/19**

CARRIED: Unanimous

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
04/11/2019	CS 5307320	TLC (Southern) Ltd	Christmas Lighting	18.39	3.68	22.07	105476
19/11/2019		CMS		45.00	0.00	45.00	105484
09/10/2019	104165	Thetford Garden Centre	Cemetery/Town Costs	45.83	9.16	54.99	105485
01/11/2019	3754 AFM813	Travis Perkins Ltd	Playing Fields	3.40	0.68	4.08	105486
02/11/2019	3754 AFM841	Travis Perkins Ltd	Town Costs	15.63	3.13	18.76	105486
07/11/2019	3754 AFN104	Travis Perkins Ltd	Town Costs	16.06	3.21	19.27	105486
11/11/2019	3754 AFN250	Travis Perkins Ltd	Horticultural	31.53	6.30	37.83	105486
20/11/2019	3754 AFN735	Travis Perkins Ltd	Christmas Lighting	10.31	2.05	12.36	105486
04/11/2019	4311	Brandon Heating Sers	OSH Maintenance	50.00	0.00	50.00	105487
05/11/2019		Royal British Legion	Poppy Wreaths Donation	100.00	0.00	100.00	105488
06/11/2019	316139	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105489
07/11/2019	2187	Evolution Town Plan	New Cemetery	902.75	180.55	1083.30	105490
13/11/2019		Mrs A Barnes	Reimbursement	31.75	6.35	38.10	105491
13/11/2019	273136	Shaw & Sons Ltd	Stationery	271.00	54.20	325.20	105492
15/11/2019		Mr C Whiteman	Reimbursement	25.87	0.00	25.87	105493
18/11/2019	188640	Fengate Fasteners Ltd	Town Costs	61.74	12.35	74.09	105494
25/11/2019	188995	Fengate Fasteners Ltd	Town Costs	17.26	3.45	20.71	105494
29/11/2019	189358	Fengate Fasteners Ltd	Town Costs	57.83	11.57	69.40	105494
29/11/2019	189359	Fengate Fasteners Ltd	Town Costs/Christmas Light.	126.55	25.31	151.86	105494
20/11/2019	285	Acerwood Services	Victoria Avenue Trees	450.00	0.00	450.00	105495
22/11/2019	BTC022	Terry Hawkins	Website/Christmas Event	200.61	0.00	200.61	105496
26/11/2019		Mr Craig Townsend	Christmas Event	11.67	2.33	14.00	105497
27/11/2019	22679	Suff. Assn. of Loc. Cou.	Councillor Training	110.00	22.00	132.00	105498
05/12/2019		HMRC	NICS	1006.55	0.00	1006.55	105499
29/11/2019	EF 05336	Elveden Farms Ltd	Christmas Tree	950.00	190.00	1140.00	105500
29/11/2019		CTE Electrical Ltd	Christmas Lighting	2426.33	0.00	2426.33	105501
29/11/2019	49	D Plumbing & Heating	OSH Maintenance	260.00	0.00	260.00	105502
30/11/2019	6210271207	Lyreco UK Ltd	Stationery	25.04	5.01	30.05	105503
13/11/2019	K85049	Ernest Doe & Sons Ltd	Town Costs	40.06	8.01	48.07	105505
30/11/2019	1	Jukebox Money	Christmas Event	350.00	0.00	350.00	105506
30/11/2019	20190001222	Finevale Service Station	Fuel	115.67	23.12	138.79	105507

Signed.....

Brandon Town Council
Full Council Meeting
Monday 9th December 2019

10/09/2019	1008178217	Trade UK	Cemetery/Town Costs	8.33	1.66	9.99	Direct Debit
22/10/2019	M022 T2	BT	OSH Phone	55.50	11.10	66.60	Direct Debit
04/11/2019	M042 Y7	BT	OSH Phone	22.50	4.50	27.00	Direct Debit
07/11/2019	Q007 CJ	BT	OSH Phone	150.34	30.06	180.40	Direct Debit
07/11/2019		Siemens	Photocopier	472.00	94.40	566.40	Direct Debit
07/11/2019		Siemens	Photocopier	37.93	7.58	45.51	Direct Debit
14/11/2019	97343620	Neopost Ltd	Postage	50.00	0.00	50.00	Direct Debit
28/10/2019	H17C2F8E43	E.ON	Pillar 9 Market Hill	7.53	0.38	7.91	Direct Debit
28/10/2019	H17C39BF06	E.ON	Pillar 8 Market Hill	12.70	0.64	13.34	Direct Debit
29/10/2019	H17C4668F9	E.ON	Cemetery Yard	76.66	3.83	80.49	Direct Debit
03/11/2019	H10546B345	E.ON	Christmas Tree Pillar	13.56	0.68	14.24	Direct Debit
03/11/2019	H10549F394	E.ON	Old School House	50.07	2.50	52.57	Direct Debit
18/11/2019	395998	Everflow	Water OSH	19.94	0.00	19.94	Direct Debit
28/11/2019	1095468	West Suffolk Council	Yard Waste	74.33	0.00	74.33	Direct Debit

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR OCTOBER 2019

The Income and Expenditure Statement against Budget for October was received.

13 RESOLUTION from Cllr P Wittam No. 347

To confirm S137 grant of £1500 to Brandon Heritage Centre.

Seconder: Cllr C Whiteman

Resolution Record No: **BTC/64/9/Dec/19**

CARRIED: Unanimous

14 TO RECEIVE A REPORT FROM THE CHRISTMAS LIGHTING/EVENT WORKING PARTY FROM THE CHAIRMAN CLLR G BROCKLEHURST

Cllr Brocklehurst reported that the Christmas tree on Market Hill had cost £950 and the Council had incurred some additional costs due to the wiring on the East side of the High Street. Donations from the Christmas event would be going to the Brandon Day Care Centre. Cllr Whiteman added that many people were involved which included Brandon Fire Brigade and Travis Perkins. He further commented that the event would be further improved next year. The clerk is to send a letter of thanks to those involved.

15 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/65/9/Dec/19**

CARRIED: Unanimous

Signed.....

Brandon Town Council
Full Council Meeting
Monday 9th December 2019

16 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Full Council Meeting of 11th November 2019.

Proposer: Cllr V Lukaniuk

Seconder: Cllr S Skinner

Resolution Record No: **BTC/66/9/Dec/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 11TH NOVEMBER 2019 BE APPROVED.

17 TOWN KEEPERS FACILITIES

A general discussion took place about the Town Keeper's accommodation.

Cllr Brocklehurst left the meeting at 8:00pm.

18 MATTERS ARISING

A discussion took place on major projects in the Brandon area.

The Clerk informed the Council of the coming Trustee vacancy for the Poor's Estate. The Chairman asked the Councillors to consider this vacancy, to be raised again at the next Council meeting.

A general discussion took place regarding cemetery regulations.

A discussion on the upcoming precept application took place.

The meeting closed at 8:44pm

Signed.....