

Harrietsham Parish Council Environmental Committee

Minutes of the Environmental Committee Meeting held on Monday 07th September 2026 in the Parish Office commencing 19:30 pm

1. **Present** Cllr Brown (Chair), Cllr Dean, Cllr Luck and C Ralph (Amenity Manager).
2. **Apologies** Cllr Dayes, Cllr Donley
3. **The minutes of the last meeting**, 21st August 2026, were signed (without amendment) by Cllr Brown.
4. **Declarations of Interest**
Cllr Dean - Agenda Item 5 (Amenity Contracts - Woodlands Walk) as she lives in close proximity.
5. **Amenity Contracts**
 - **Millenium Field (Inc Garden of Remembrance & Percy Area)**
Nothing to report
 - **Glebe Field**
The rubbish bins located in the playground area were discussed as they seem to be full to overflowing on a regular basis. AM was asked to look into replacement bins. **ACTION: AM**
 - **Medical Centre**
Nothing to report on the contract.
 - **Woodlands Walk**
AM informed the committee that the saplings had all been cut back and the area was looking much better. Still awaits new bench to be sourced and fitted. **ACTION: Clerk & AM**
 - **War Memorial**
Nothing to report. Still awaits new bench to be installed.
 - **A20 Roadside Verges (Inc Village Green)**
Nothing to report.
 - **Saxon Place field & Allotments**
Following the damage to the Orchard fence due to vandalism (Crime Ref 46/141804?26) the merits of the replacement of the fence were discussed and the committee decided that it would be preferable to replace it. AM is to obtain 3 quotes for the repair/replace of the orchard fence for further consideration. **ACTION: AM**
 - **Benches**
The bench adjacent to the stream was discussed as the previous repair seems to be inadequate and the wall repair is cracking. The committee discussed options and it was decided that AM would invite the contractor who carried out the repair to rectify it before any further action is taken. **ACTION: AM**
 - **Teers Meadow**
Teers Meadow was discussed and it was decided that based on the advice from Mike Phillips the cows should be allowed to graze in the meadow again. AM will liaise with Mike Phillips, MVCP and Andrew French to confirm which areas of the meadow they will be responsible for in accordance with the Chalk Grassland Condition Assessment schedule. **ACTION: AM & Cllr Luck**
 - **Allotments**
The second spray of allotments was due to take place on the 07 September 2026 after which the plots would be available to rent. **ACTION: Clerk & AM**

6. Request for Tree of Remembrance

AM will liaise with the contractor in December to confirm final costs and planting of trees for dedication.

ACTION: AM

7. Date of next meeting: Monday 2th November 2026 at 19:30 (Parish Office).

Meeting closed at 19:30 pm