

CLEE ST. MARGARET PARISH COUNCIL MEETING

Draft Minutes of the Ordinary Meeting on Monday 24th January 2022 at 7.30 p.m. in the Village Hall

Attendance: Chair Cllr Hardingham, Cllrs T Osler, J Heighway, K Jackson, S Penn and H Robinson.

1. APOLOGIES FOR ABSENCE: Cllr C Motley (Shropshire Council)

2. DECLARATIONS OF INTEREST: None

3. The MINUTES of the ORDINARY PARISH COUNCIL MEETING held on 29th November 2021 AND EXTRAORDINARY PARISH COUNCIL MEETING held on 13th December 2021 were approved and signed. Prop Cllr Jackson, 2nd Cllr Penn Agreed

4. PUBLIC SESSION: A member of the public asked that when notice boards are replaced that cork is used for the surface as residents have struggled to get pins into the hard wood boards.

5. A TREE IN MEMORY OF CLLR SHALYNN PEARSON: Cllr Osler will discuss the matter with Mr Pearson and the Village Hall. A plaque and tree will be purchased by the Parish Council. Prop Cllr Osler 2nd Cllr Robinson Unanimous

6. COUNCILLOR VACANCY AND CO-OPTION: A Public Notice was posted on Parish Notice Boards and the website dated 24th January 2022 with a 14-day notice period ending on the 11th February 2022. If no election is called the Council will co-opt at the next meeting.

7. CORRESPONDENCE:

7.1. Disturbance of earth on the Common – Cllr Robinson will investigate

7.2. Cllr Penn had requested that Shropshire Association of Local Councillors trainers should use the term ‘Chair’ rather than ‘Chairman’. It was agreed that the Clerk would write to SALC Executive and Area Committee on behalf of the Council requesting that in future the term ‘Chair’ is used rather than ‘Chairman’.

7.3. Cllr Osler reported an incident of Wildlife Crime on the Common and requested that Wildlife Crime posters should be placed at entrances to the common and a register of incidents be maintained. Deferred to next meeting.

7.4. The Scouts wish to use the common for a 6 peaks challenge on 1st May 2022. There were no objections.

8. REPORTS FROM REPRESENTATIVES

8.1. Shropshire Council – Cllr Cecilia Motley – A report from Cllr Motley was read out.

8.2. Village Hall – Cllr Penn had attended the committee meeting at which the ground rules for meetings were agreed and who would perform what roles. Cllr Penn is willing to represent the Parish Council on the Village Hall Committee. Prop Cllr Jackson 2nd Cllr Osler Unanimous.

9. FINANCE

9.1. As of the 21/12/21 The Treasurers Account holds £3,586.58 and as of the 9/12/21 the Business Bank Account holds £18,645.34. The Accounts were approved: Prop Cllr Jackson 2nd Cllr Robinson Unanimous

9.2. The Lloyds Bank Mandate Variations to Remove and Add Signatories: H Coonick (Clerk) was added as an administrator (non-signing) and C Evry, S Pearson and J Palmer were removed. Prop Cllr Robinson, 2nd by Cllr Jackson. Unanimous.

9.3. Payments to Fern Heritage and Archaeology £25.43, Phillip Morris Haulage (Scalpings) £422.10 were authorised. Prop Cllr Jackson 2nd Cllr Penn.

9.4. Investment Committee Report- Deferred to the next meeting.

9.5. The Council Confirmed that a Precept is Not Required. In future a budget will be drawn up in November for confirmation at the January meeting to inform the decision.

10. THE COMMON

10.1. Annual maintenance of bracken and gorse control – The agreement with The National Trust for Places of Historic Interest or Natural Beauty and Clee St Margaret Parish Council Relating to the Lending of Bracken Management Equipment was agreed with a £500 limit on Service and Wear and Tear costs. The Clerk will ensure that the Council insurance is adequate to cover this equipment and will ask the Project Officer for Shropshire Hills who is able to use it. Prop Cllr Jackson, 2nd Cllr Penn. Unanimous.

10.2. Procurement and Planting Arrangements for 70 Platinum Jubilee trees and Replacements – The Council had received a letter from the Commoners Association stating that there should be no more planting of trees on the common at this stage. The Council would like to work with the Commoners to plant the trees on the common in areas that do not cause an issue and a final decision on the sites will be taken at the Parish Council meeting in March. Cllr Heighway will work with the Commoners Association to map where on the common tree planting would be most acceptable. Cllr Penn will source the trees and volunteers to help with planting. A total expenditure for trees, stakes and guards was agreed at £1,000. Prop Cllr Jackson 2nd Cllr Robinson. Unanimous.

10.3. Waste Bin at Heathengate: This is now being emptied.

10.4. Date Change for Mountain Bike "Everest" Challenge in aid of West Mercia Search and Rescue 19th March 2022: was agreed.

11. THE VILLAGE

11.1. Renewal/ repair of the Notice Board in the centre of the village: Cllr Jackson reported that the board was almost finished and took account of the comment made during the public session of this meeting.

11.2. Salt Bins: Empty salt bins can be reported to Shropshire Council.

11.3. Setting up of an Opt-In Email Distribution List for Council Communications to the Parish: It was decided that the Clerk will set up a Google distribution list for people to opt in to receive Council Communications. The details will be distributed with the notice of the Annual Parish Meeting which will be held on the 28th March 2022

12. POSSIBLE ITEMS FOR INCLUSION IN THE NEXT MEETING'S AGENDA: Thanks to Retired Councillor Palmer for his work as Hill Maintenance Manager over many years, Agree a budget, Wildlife Crime posters and register, Reduce bank signatories to 2, Insurance, Internal Auditor, Common Cause Project, Annual Parish Meeting.

13. DATE OF NEXT MEETING: Monday 14th March 2022