

CRESSWELL PARISH COUNCIL STATEMENTS OF GUIDANCE AND POLICY

Adopted

Version:	Date Reviewed:	Next Review Date:
1.0	July 2023	July 2024

FRAUD POLICY v1

GUIDANCE STATEMENT

Local parish councils can be targets for those who wish to commit fraudulent or corrupt acts. Cresswell Parish Council is determined to prevent losses through fraud and corruption whether attempted from inside or outside of the organisation.

Culture

The Parish Council maintains and encourages a culture of honesty and integrity.

Prevention

The Parish Council has a set of preventative systems and procedures to assist in the fight against fraud and corruption.

The financial processes and controls are set out in its Financial Regulations. The Parish Council is determined that these arrangements will keep pace with future developments in both preventative and detection techniques regarding fraud or corrupt activity that may affect its operation. To this end, the Parish Council will maintain a continuous overview of such arrangements, in particular, through the Chairman, Clerk and auditors.

Councillors and officers are positively encouraged to raise any concerns that they may have on these issues. They can do so in the knowledge that such concerns will be treated in confidence and properly investigated.

Members of the public are also encouraged to report concerns.

Detection

When allegations are received or irregularities are found or suspected the Parish Council will ask a qualified independent person to investigate, and they will work closely with the Chairman, (or in his absence the Vice Chairman), Clerk and other agencies such as the police to ensure allegations are thoroughly investigated and reported upon.

Subject to any other actions which might be taken, the Parish Council’s Disciplinary Procedures will be used where the outcome of the investigation indicates improper behaviour. The Parish Council will normally wish the police to be made aware of allegations, and to prosecute offenders where significant financial impropriety is discovered.

WHAT TO DO IF DETECTING AN IRREGULARITY If in the course of your duties you detect an irregularity report the matter to one (or more) on the list below: • Clerk • Chairman (or in

his absence the Vice Chairman) • Monitoring Officer, Northumberland County Council •
Police • Professional Organisation • Charity “Public concern at work” 0207 404 6609