

# CHIDEOCK PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at the Village Hall, Chideock on Tuesday  
22 May 2018 at 7 pm.

The Parish Council meeting commenced at **7.03 pm**.

**Present:** Cllr Roger Carey (Chair), Cllr Rob Murray, Cllr Peter Hunt, Cllr Laurie Elliot, Cllr Kate Geraghty and Cllr David Rogers.

**In attendance:** The Clerk, District Cllr Simon Christopher and 2 members of the public.

## 2150 Election of Chair.

Cllr Geraghty nominated Cllr Carey who said he was willing to stand as Chair. Cllr Murray seconded the nomination. Cllr Hunt nominated Cllr Elliot, who said he was willing to stand as Chair. No councillor came forward to second the nomination. A vote was taken, and Cllr Carey was elected with 3 votes in favour and 2 votes against. Cllr Carey abstained.

## 2151 Apologies.

Cllr Vanessa Glenn sent her apologies which were accepted.  
PCSO Alex Bishop sent his apologies.

## 2152 Grants of Dispensations.

None.

## 2153 Declarations of Defined Pecuniary Interests.

None.

## 2154 Minutes.

- a) **RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 24 April 2018.  
Proposed by Cllr Rogers, seconded by Cllr Geraghty, carried unanimously by those councillors who were present at that meeting.

## 2155 Election of Vice-Chair.

Cllr Rogers said he was not willing to stand as Vice Chair. Cllr Hunt nominated Cllr Elliot who said he was willing to stand. Cllr Geraghty nominated Cllr Glenn. In the absence of Cllr Glenn, it was agreed to defer the election of Vice-Chair to the next meeting.

## 2156 Election of Councillors to Committees.

- a) Finance Committee & General Purposes Committee and Planning Committee.  
It was **RESOLVED** that all councillors should continue to be on the Finance and General Purposes Committee and the Planning Committee. Proposed by Cllr Geraghty, seconded by Cllr Murray, carried unanimously.

## 2157 Appointment of Representatives, who do not have to be Councillors.

The following appointments were **AGREED**: -

- a) Rights of Way – all Councillors.
- b) Ancient Monuments – Canon McDougal is to be asked to continue as representative.
- c) Village Hall – Cllr Murray
- d) Matters pertaining to A35 – all councillors, with Cllr Elliot as lead with assistance from Cllr Murray
- e) Dorset County Council Highways – Cllr Carey
- f) Bridport Local Area Partnership – Cllr Murray.
- g) Western Area Transport Action Group – the Clerk said that she would attend meetings when there is anything on the agenda of relevance to Chideock.

- h) Dorset Association of Parish & Town Councils –The Clerk is the DAPTC Western Area Secretary and can therefore represent Chideock PC.
- i) Community Flood Group – Cllr Carey
- j) Clapps Mead Playing Field Management Group – Cllr Murray. Cllr Hunt is willing to be a member of the Playing Field Management Group as representative for St Giles church. The Parochial Parish Council needs to inform the Parish Council of this
- k) Seatown Regeneration Project – Cllr Carey.

**2158 County and District Councillors' and Police Reports.**

- a) PCSO Bishop had sent the following report:
  - In the morning - afternoon of 9th May, a camper van was broken into, whilst parked at Langdon Woods. A wallet was stolen.
  - On the 18th May a handbag was also stolen from a vehicle at the same spot. I reiterate previous advice about not keeping any belongings inside vehicles left unattended, especially at beauty spots/isolated areas.
  - We have had a number of reports of males selling generators and other tools from vans recently. These tend to be at properties having building work done. Be wary of purchasing items from such sellers as they may not come with buyer protection should the item be faulty. If you are concerned by the seller's technique or intimidated by the seller, please call Police, or Consumer Direct.
- b) Cllr Simon Christopher was not present at this point in the meeting – his report was given after the Democratic Period.

*Standing Orders were suspended for the following item.*

**2159 Democratic Period.**

A member of the public asked what is going to be done regarding the piece of land adjacent to Bullen's Lane / Bridleway 20 and the A35, which cleared by Chideock Society volunteers last autumn and is now becoming overgrown. Cllr Geraghty gave an update on behalf of the Chideock Society.

A member of the public spoke as follows:

- Mrs Rosemary Daniel is unwell and may not wish to continue as the Roman Catholic church representative on the Playing Field Management Group.
- There is no further update on the Speed Watch group – 1 of the 2 Risk Assessments required has been carried out but no arrangements have been made for training and there has been no news regarding the loan if the necessary equipment.
- Is there a conflict of interest regarding Parish Council grants to the Village Hall, given that 3 councillors are on the Village Hall Committee - 1 as the Parish Council representative, 1 as Treasurer and 1 as Minute Taker? The Clerk said that she would make enquiries as to whether this does or does not present a pecuniary interest / conflict of interest. This is an issue of public perception. It was pointed out that this type of situation is difficult to avoid in a village of this size, where there are few people willing / able to serve on village organisation committees.

*Standing Orders were resumed.*

**2160 County and District Councillors' and Police Reports continued.**

Cllr Christopher spoke of the following matters:

- There is a WDDC Planning Committee meeting this coming Thursday
- There is a Start & Finish Group meeting this Wednesday which is looking at how savings can be made by the new unitary. The burgeoning cost of Adult and Social Care is a crucial factor.
- He suggested that councillors look at the agendas for the May WDDC Strategy Committee in relation to the use of WDDC reserves to help with affordable housing projects.
- There is much national debate about the effect of Brexit on the future of agriculture and the knock on effect on rural areas.

- West Dorset is the only district / borough with large reserves, largely because of income from car parks – North Dorset for instance has no car park revenue. Cllr Murray said that his understanding is that a considerable part of the WDDC reserves comes from the sale of council housing in the 1980s and that this money was reserved for Affordable Housing. So why isn't it being used for that purpose?

**2161 Updates to the Follow-Up List.**

It was **AGREED** that in future the Follow-Up List will be updated as part of the agenda items "Reports and Updates by the Clerk and Councillors" and "A35 Matters".

**2162 Reports / Updates by the Clerk and Councillors.**

Items 1 – 8A on the Actions & Information List were **NOTED** except for those detailed below, which were discussed in more detail.

**Item 6 – WDDC Reserves – cost of refurbishment of the toilets at Seatown. AGREED CC** to add this to the Follow-Up List, and to follow this up soon.

**2163 A35 Matters.**

Items 8 - 37 on the Actions & Information List were **NOTED** except for those detailed below, which were discussed in more detail.

**Item 9 – Chideock A35 Working Group.** Cllr Elliot said that the purpose of the group was to share the work load, which worked initially but seems to have fallen into abeyance. **AGREED** that Cllr Carey should organise a "catch-up" meeting as soon as possible, to review progress and forward action. Cllr Murray suggested that the Follow-Up List could be used to indicate which councillor is responsible for an action, and that the updated list should be circulated to all between meetings, for actions to be taken. **RC RM/ CC**

**Item 13 – Parish Poll Result. AGREED** the draft response to Sir Oliver Letwin be sent. **CC**

**Item 15A – Severance and Safety Study Site Visit.** The WSP representatives said that the report should be with Highways England at the end of May. **AGREED** to add this to the Follow-Up List for follow-up with HE in mid-June to request a copy of the report. **CC**

**Item 15 – Resurfacing.** No further update has been received as to when this will be done. **Other – Bridport A35 Working Group.** Clerk to chase for notes of the January meeting and the date of the next meeting. **CC**

**Other – latest Diffusion Tube results.** Clerk to obtain and circulate. To be added to the Follow-up List for monthly follow-up. **CC**

**2164 Motions Received with Notice.**

a) As per the recommendation made at the Parish Council meeting of 24 April 2018, **RESOLVED** to request from WDDC the Community Infrastructure Levy CIL / S106 Agreement moneys from the development of a new dwelling in Ruins Lane, for the following projects: **CC**

Village Hall	£1000.00	
Clapps Mead Play Area	£1000.00	
BW20 / FP20 improvements	£1457.44	(Main Street junction improvements, surfacing across Clapps Mead.)

Total = £3457.44.

Proposed by Cllr Hunt, seconded by Cllr Rogers, passed with 2 abstentions by members of the Village Hall Committee.

b) As per the recommendation made at the Parish Council meeting of 24 April 2018, **RESOLVED** to make "short stay" Foss Orchard Car Park season tickets available to B&B owners, for use by visitors who wish to park for more than 1 day, with a daily cost equal to the all-day machine tariff; all moneys collected to be passed to the Clerk. Proposed by Cllr Carey, seconded by Cllr Geraghty, carried unanimously. **AGREED** that this be taken forward by the Clerk and Mrs Dunn and that Mrs Dunn makes the scheme know to other B&B establishments in the village. **CC**

**2165 Planning Matters.**

**a) Applications.**

**WD/D/18/000699** NORTHdene, NORTH ROAD Use of land as garden (Certificate of

Lawfulness (Existing))

*Chideock Parish Council is prepared to attest that, to the knowledge of at least 3 councillors, the owner of Northdene has tended the land in question as a garden for many years.*

**b) Determinations.**

**Adjoining Parish WD/D/17/000164** NORTH END FARM, VENN LANE, NORTH CHIDEOCK Extension and alterations to form dwelling (Full) **APPROVED**

**WD/CA/18/00142** LINNET COTTAGE, MAIN STREET T1 & T2 Ash - Reduce by 50% - overgrown **GRANTED**

**WD/D/18/000057** 1 GREENWICH COTTAGES, MAIN STREET Construction of single storey lean to garage (Full) **APPROVED**

**c) Appeals.** None.

**d) Other Planning Matters.**

Items 19 – 22A on the Actions & Information List were **NOTED** except for those detailed below, which were discussed in more detail.

- i. **AONB / Lighting & Dark Skies, Dorset National Park, Conservation Areas.**  
Clerk to send latest National Park e-mail to all. **CC**
- ii. **Enforcement and Retrospective Planning Applications.**  
No updates.
- iii. **Mill Lane Bridleway 18.**  
No updates.
- iv. **Bullen's Lane / Bridleway 20 at Junction with A35.**  
Cllr Geraghty had given an update in the Democratic Period.
- v. **All Weather Footpath.**  
The Clerk is waiting for information from Cllr Geraghty before contacting Chideock Manor regarding the possibility of a route on the northern side of the A35. **KG/CC**
- vi. **Seatown.**  
Nothing to report.
- vii. **Seatown Regeneration Project.**  
**Actions & Information List Item 40 – Seatown Regeneration Project Interpretation Boards.** No further action required as Mr Simon Williams, project consultant, does not consider there to be a need to insure the boards.  
Cllr Geraghty gave a brief update:
  - Simon Williams continues to work on the project even though the Chideock Society is unable to pay him
  - The outside of the public conveniences has been painted by volunteers organised by Simon Williams
  - The interpretation signage will be erected soon
  - The Sea Hill Lane passing places are in the design phase (DCC Highways) and there is a meeting with DCC on 11 June. Cllr Carey is attending on behalf of the Parish Council.
- viii. **Neighbourhood Planning.**  
Cllr Murray had pre-circulated the following statement regarding Neighbourhood Planning: - **CC/VG**  
"Re: National Planning Policy Framework (NPPF) - Implications for Neighbourhood Plans.
  1. Please note that at para 13 (Page 7 of the Draft Text for Consultation) the NPPF says "The application of the presumption (in favour of sustainable development) has implications for the way communities engage in neighbourhood planning. Neighbourhood plans should support the delivery of strategic policies contained in local plans or spatial development strategies; and should shape and direct development that it outside of these strategic policies."
  2. It follows that any work on a neighbourhood plan should be preceded by a review of the West Dorset Local Plan strategic policies, and these should then inform plans at the neighbourhood level for development (of housing based on objectively assessed needs).
  3. The aspects of neighbourhood planning which relate to community issues other than construction of new housing build do not appear to be covered on their

own without the primary objective being the bringing forward, with the involvement of the community, of new housing development.

4. There is no objectively assessed housing need for Chideock, and a policy in the (still current) Parish Plan against new executive-type market housing development, but in favour of local housing for rent for local people with a Chideock connection, remains current with Chideock Parish Council. The local need was met by the new development in Ridwood, and there is no current indication of a specific need in Chideock.
5. At this time, it is unclear what force the current WDDC Local Plan will have when the district is subsumed into the new Unitary Dorset Council in April 2019 and what kind of new-style "local" plan (or plans) the unitary will perhaps evolve over time.
6. In the interim the best approach for Chideock Parish Council would appear to be to defer any consideration of housing-development-led neighbourhood planning and concentrate instead on updating those aspects of the current Parish Plan relevant to other important aspects which improve the quality of the community as a whole."

**ix. Additional Matters.**

**Actions & Information List Item 22A – Tree Survey.** To be added to the Follow-Up List.

**2166 Finances.**

Items 23 – 25 on the Actions & Information List were **NOTED**.

**a) Payments.**

**RESOLVED** to make the following payments: -

Clerk's Salary and Expenses for May	£261.69
Chideock Village Hall Hire – May	£81.00
WDDC for the For the Parish Poll	£850.70
Theresa Mudford – hire of mower x 6 – April, May	£60.00
Mr Wigglesworth for Internal Audit -	£60.00

Proposed by Cllr Hunt, seconded by Cllr Elliot, carried unanimously.

**b) General Data Protection Regulations.**

**RESOLVED** to appoint the Clerk as Data Protection Officer for Chideock Parish Council, as required under the General Data Protection Regulations.

Proposed by Cllr Carey, seconded by Cllr Murray, carried unanimously.

**c) Year End Accounts.**

**RESOLVED** to accept the Annual Accounts for 2017-2018

Proposed by Cllr Hunt, seconded by Cllr Murray, carried unanimously.

**d) Internal Audit & Annual Return.**

- i. **RESOLVED** to accept the Internal Auditor's Report and **RESOLVED** that Ian Wigglesworth continues as Internal Auditor for the Financial Year 2018-2019.

Proposed by Cllr Rogers, seconded by Cllr Geraghty, carried unanimously.

- ii. **RESOLVED** to sign the declaration of exemption from external audit, given that both income and expenditure for 2017 – 2018 are less than £25,000.00.

Proposed by Cllr Hunt, seconded by Cllr Elliot, carried unanimously.

- iii. **RESOLVED** to accept and sign page 5 of the Annual Governance and Accountability Return 2017/18.

Proposed by Cllr Geraghty, seconded by Cllr Murray, carried unanimously.

- iv. **RESOLVED** to accept and sign page 6 of the Annual Governance and Accountability Return 2017/18.

Proposed by Cllr Carey, seconded by Cllr Murray, carried unanimously.

**e) Asset Register and Insurance Renewal.**

**RESOLVED** to

- i. Continue to use Came & Company as brokers
- ii. On the advice from Came & Company, to not remove the tyre traverse from the insurance but to amend the sum insured when replacement equipment is purchased, as the change in premium if it were removed is minimal.
- iii. To take out Parish Council insurance cover with Inspire / AXA for a premium of £457.04, for 1 June 2018 – 31 May 2019.

Proposed by Cllr Rogers, seconded by Cllr Murray, carried unanimously.

**f) Foss Orchard Car Park.**

Items 26 – 26A on the Actions & Information List were **NOTED**.

*Cllr Geraghty left the meeting at the end of the previous item.*

**2167 Clapps Mead Playing Field.**

Items 27 – 27B on the Actions & Information List were **NOTED**

It was **AGREED** in principle to purchase the Agility Cube from Caledonia Play, subject to funding being available. **CC**

**2168 Dorset Highways and Flood Management.**

**Actions & Information List Item 28 - River Winniford - overhanging vegetation.**

**AGREED** that the Clerk will modify the DCC template letter, circulate it to all councillors and identify all properties adjacent to the River Winniford. Cllr Hunt suggested that the letters be delivered with the June Chideock News.

**2169 Current Consultations.**

a) **Ministry of Housing, Communities and Local Government consultation on Draft Revised National Planning Policy Framework** – submitted by due date.

b) **Committee on Standards in Public Life - Open consultation on Local Government Ethical Standards.** Submitted by due date.

c) **WSP - Community Severance and Safety Study.** Following the site visit with the consultants, it is not necessary to make a formal response.

d) **DAPTC LGR Survey.** The draft responses were approved and will be submitted by the Clerk. **CC**

**2170 Correspondence.**

There were no other items of correspondence to be brought to Councillors' notice.

**2171 To confirm the date and time of the next meeting of Chideock Parish Council.**

The next scheduled meeting is at 7 pm on Tuesday 26 June 2018.

The meeting closed at **9.15 pm**.