



## Kings Bowls Club (New Eltham) Ltd

### Membership Application Form

Please complete this form and return to the club secretary, Susan Gould. Your application will be considered by the Committee for approval within 1-2 weeks after which you will be notified of their decision.

In the interim you are welcome to attend two Roll Up sessions with our members held on Tuesdays and Thursdays, 1.00 for 1.30 pm start, or Fridays, from 5.00 pm, for a fee of £3 per visit. Please bring a pair of flat shoes and on arrival make yourself known to a member of the committee.

If approved, you will be advised of the 1<sup>st</sup> year membership fee which is dependent on the month of joining as follows:

May	-	£70	August	-	£40
June	-	£60	September	-	£30
July	-	£50			

The ongoing annual fee is currently £130 which is payable in two instalments due October and April each year.

Full Name: .....

Postal Address: .....

.....

Email Address: .....

Home Phone: ..... Mobile Phone: .....

Are you new to bowls? Yes/No. If No, please list previous club(s) below:

.....

I confirm that I have read and returned a signed copy of the Club's privacy notice relating to personal data.

Signed .....

Date: .....

**Club Ground:** Ivor Grove, New Eltham, London, SE9 2AJ

## Kings Bowls Club Privacy Notice

### Your personal data

The law relating to how we use and keep your data is changing and the information below sets out what data we may hold about you and how and when we might use that data. This is called a “**Privacy Notice**” and applies to any prospective, existing or former member of Kings Bowls Club (“**the Club**” or “**we**”).

The Club does not have a named data protection officer. The committee is responsible for our adherence to data protection laws and undertakes to frequently review processes. We process personal data in the ways listed below. Personal data is any data that would enable someone else to identify a living person. The personal data obtained, held and processed by the Club includes your:

Name, gender, date of birth;  
postal and email address;  
membership start and end dates;  
phone number(s);  
photographs and video footage.

Data is collected in a number of ways including: on the Club membership form, on game and Club event sign-up sheets, upon entry to certain competitions and at the annual general meeting.

We will hold your data in paper form or electronically. If held electronically, every effort will be made to ensure it is held on computers with a current, valid anti-virus programme installed.

Data may also be held in paper form, stored either at the office at the Club or at the home of members of the committee. We take steps to ensure that paper records are kept securely, by locking the office after use or by making sure paper records are securely stored at the home of any committee members.

### Use of your data

The table below sets out how and/or when we use your data and on what basis.

How we use your data	The basis for using your data	Who your data could be shared with
To contact you about games, roll up sessions, competitions or coaching days	We do this so that we can perform our obligations arising from the membership contract	Other members of the Club
To send you promotional or marketing communication, including emails about Club quizzes	On the basis of your explicit consent	Other members of the Club
To provide committee members with contact details or to confirm membership of the committee	On the basis of the Club’s legitimate interests (day to day running)	Other members of the Club
To enter competitions/ leagues, apply for certificates/badges or confirm club membership to governing bodies (regionally and nationally)	On the basis of your explicit consent	The relevant league or governing body. For example, Kent and other counties, other clubs in a league
As part of any insurance claim made by the Club	We would do this because we were legally required to	The Club’s insurance provider
To promote the Club (for example, photos on our website)	On the basis of your explicit consent	Members of the public, for example, via the Club’s website

## Keeping your data

The Club will collect and retain data throughout your period of membership. If you leave the Club, the data will be archived in accordance with the committee's standard archiving processes. Some data may remain accessible, for example data relating to any competitions you won or were part of.

## Your rights

You have the right to ask the Club to update any incorrect information held about you or to request that your data is not processed by the Club. If you have any questions or concerns about the data we hold about you, please speak to a member of the committee as soon as possible. In addition to this privacy notice, the Club maintains a policy relation to data processing.

### Consent and Acceptance

The Club requires each member to confirm their acceptance of the provisions of this privacy notice. Additionally, we need you to consent to any marketing or promotional uses of your data.

#### Acceptance:

I confirm that I have read the attached privacy notice and understand the ways in which the Club may process my data. I acknowledge that we will use the personal data set out in the privacy notice in order to carry out the day-to-day functions of the Club. This includes publishing a list of members to other members of the Club and notifying other teams or governing bodies about competition entries or outcomes.

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

#### Consent:

Confirm whether you consent, or not, to the Club using your personal data in the following ways (if you want to withdraw consent at a later date please speak to the Club Secretary):

#### I consent to the Club using my personal data in the following ways:

To contact me about promotional events, or events not directly related to the Club (for example, raffles or quizzes) Yes / No

To enter me into competitions outside the Club Yes / No

To apply for any badges or certificates outside of the Club Yes / No

To confirm Club membership with any governing bodies including Bowls England Yes / No

To promote the club, including by being photographed, filmed or having images on the Club website [www.kingsbowlsclub.co.uk](http://www.kingsbowlsclub.co.uk) and I agree that the Club will own any such image or video for future use. Yes / No

***(if you are under the age of 18, a parent or guardian must sign this acceptance and consent to the Club's use of your image or video)***

Please return completed membership forms and privacy notices to:

**Club Secretary:** Susan Gould

By post to: 93 Green Lane, London, SE9 2AW or email to: 41susangould@gmail.com

**Club Ground:** Ivor Grove, New Eltham, London, SE9 2AJ