

IGHTFIELD PARISH COUNCIL

MINUTES OF THE IIGHTFIELD ANNUAL PARISH MEETING HELD AT THE CALVERHALL VILLAGE HALL 14th November 2022

62/22 Chairman's Welcome, Announcements and Public Session

63/22 Present, apologies or absent

Present: Cllr H Hitchman, Cllr M Astley, Cllr M Proctor, Cllr E Rich, Cllr L Roberts, and Cllr D Price.

In attendance: Mrs C Martin.

Apologies received from Cllr Heywood-Lonsdale and Cllr P Wynn.

64/22 Declaration of Disclosable Pecuniary or any other Interests or requests for Dispensations

No interests were raised.

65/22 To approve the Minutes of the of the Parish Council Meeting held on 3rd October 2022.

The Council reviewed the minutes. Cllr H Hitchman proposed to accept the minutes from the 3rd October, Cllr E Rich seconded the proposal and on a vote they were carried.

66/22 Reports: Unitary Councillor, Councillors & Clerk

None received.

67/22 Parish Matters - An opportunity for Councillors to report items requiring attention:

a. Street lighting

Nothing to report.

b. LED upgrade

The Council received the following update: Eon is awaiting Scottish power to move forward with the project. This was noted.

c. Ightfield playground refurbishment project

Cllr M Astley updated the council on his progress, Cllr Astley has applied to the National Lottery fund for a grant to assist with the refurbishment and is awaiting a response. This was noted.

d. Playground report

Calverhall playground - Cllr H Hitchman reported that the gate to the playground has been hung incorrectly and this is a hazard. Cllr Hitcham agreed to organise rehanging the gate correctly.

Ightfield playground – nothing to report.

e. Pathway report

I. Signs for pathway – the Clerk Updated the council that she is awaiting confirmation of the price in order to raise a Purchase Order.

II. Pathway repair – A Purchase Order needs to be raised; Cllr Astley asked the Clerk to raise this as soon as possible.

f. Bus stop Library – Councillors reported that it has been much tidier, the Council thanked Cllr Heywood-Lonsdale and Hannah Heart for their assistance in tidying the library.

g. Correspondence has been received from the Chairman of the Village Hall, the Council received the information.

The Council discussed the letter received regarding locking the gate on the playground. Cllr M Astley proposed that the Council accept the correspondence and their request that the gate is not locked, Cllr M Astley will contact the Village Hall Committee in response.

h. Agree dates for the Parish Council bimonthly meetings for 2023.

Cllr M Astley proposed that the meeting dates for 2023 are as follows; Monday 16th January, Monday 13th March, Monday the 15th of May, Monday the 17th of July, Monday 18th September, Monday 13th November. These were seconded by Cllr H Hitchman.

68/22 Highways/Environmental Health

- a. Matters to report/updates on items previously reported to including drainage issues
The Clerk was asked to edit webpage to enable people to report potholes and other issues.
- b. **SID Device** – nothing to report.
- c. Parish Grounds **Maintenance Quotation for FY23/24**
Clerk is to continue with the process of emailing contractors.

69/22 Planning (to include all received since the last meeting)

- a. Applications – None received.
- b. Decisions – the Council reviewed the decisions made by the planning committee.

70/22 Finance

- a. Balance reconciliation & cash book for information
No objections.
- b. Cash flow statement
The Council reviewed the cash flow statement.
- c. To approve payment of invoices
The Council reviewed the invoices and accepted the payments. The invoice from Mr Rudd should be coming soon **for tree maintenance**. The Council accepts that if the payment is under £300 **ex VAT** then the payment is approved and should go ahead. The payments were proposed by Cllr M Astley and seconded by Cllr M Proctor, and on a vote agreed.

Recipient	Reason for Payment	Amount	Notes	Power of expenditure
Unpaid				
Clerk – Chloe Martin	Salary - November	£194.28		LGA 1972 s112
Clerk – Chloe Martin	Payment to HMRC	£48.60		LGA 1972 s112
Village Hall	Hire of room - October	£25		LGA 1972 s112
Clerk – Chloe Martin	Expenses – clerk petrol for November meeting	£37.80		LGA 1972 s112
Clerk – Chloe Martin	Backpay as according to NALC pay scales	£195.03		LGA 1972 s112
Scottish Power	Payment of electricity bill	£584.55		LGA 1972 s112
Total Unpaid		£1,085.26		

72/22 Housekeeping

- a. Banking authorisation
Cllr E Rich has been given the documents to sign so the process is underway.

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74/22 Items for Next Agenda – to enable Councillors to bring forward items for the January 23 meeting

Clerk to arrange a Purchase Order for K&S Landscape.

Clerk to contact Shropshire Council regarding signage in Corra Place.

The meeting was closed at 20.36.

DRAFT