

## **BRANDON TOWN COUNCIL**

Minutes of the of the Full Brandon Town Council Meeting  
Held on Monday 4 October 2010

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. S Edwards, Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. K Butcher, Cllr. Mrs M Young, Cllr. Mrs S Jureko, Cllr. E Ashley, Cllr. P MacLoughlin.

**Also present:** Mrs C Mason (Town Clerk), Cllr. Bill Bishop, Insp. Ireland (Suffolk Constabulary), Clair Harvey (SCC) and two members of the public.

The meeting commenced at 7.00pm.

### **1. APOLOGIES FOR ABSENCE**

Cllr. S Le Grys, Cllr. R Silvester.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.  
None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 6 September 2010 (Public Items).

Resolution Record No. **BTC/59/04/Oct/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

**THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 6 SEPTEMBER 2010 BE ACCEPTED AS A TRUE RECORD.**

### **4. MATTERS ARISING** for information exchange only

Of the Brandon Town Council Meeting of Monday 6 September 2010 (Public Items).

Clarification was given to the request for hatching at the Aldi entrance.

**5. PUBLIC FORUM** – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC60/04/10/10**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. N Vant.

**CARRIED:** Unanimous.

**THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.**

### **6. TO RECEIVE A REPORT FROM THE POLICE**

Crime figures for the month of September were circulated at the meeting. There were 47 recorded crimes within this time period. This equates to a reduction of 30% over the same period last year.

To help deal with anti social behaviour problems within Brandon, consideration is to given to the formation of Alcohol Free Zones within specific areas of the town. Further information is to be forwarded to members for discussion at the next town council meeting.

### **7. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

Heard later in the meeting.

**8. TO RECEIVE REPORTS** (if any) from County and /or District Councillors.

Cllr. Bishop reported a meeting had been held with the youth to discuss the future of the skate park. A business plan is to be formulated; cuts have been made to local bus services, primarily to the 200/201 buses; amended plans for the Healthy Living Centre are under discussion.

Cllr. Simmons reported the £300 donated to The Flowerpot by the town council had been positively used to increase membership.

Questions were raised relating to the BetFred signage and to the marquee at the Brandon House Hotel. Both matters are currently being dealt with by the Enforcement Officer, FHDC.

Cllr. Ridgwell expressed concern that a tree had been felled at St David's Close. To be investigated further.

Other items discussed included a) the planting of seven additional lime trees in Victoria Avenue.

Cllr. Bishop indicated he would consider making a donation from his Locality Budget towards the cost of the new trees and b) Cllr. Mrs M Young said funding applications for the refurbishment of the skate park were currently being processed and the proposed donation of £2000 from the town council is to be allocated as 'match funding'.

The meeting was reconvened.

**PRESENTATION BY CLAIR HARVEY, TRANSFORMATION & PERFORMANCE, SUFFOLK COUNTY COUNCIL**

Following a short presentation, the recently completed DVD entitled 'Total Brandon' was shown.

Comments were invited.

Resolution Record No. **BTC/61/04/Oct/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

**THAT STANDING ORDERS ARE SET ASIDE TO PERMIT SQUADRON LEADER NEILDS, RAF LAKENHEATH TO GIVE HIS REPORT.**

Squadron Leader Neilds said Halloween is to be celebrated on the base on the 29 October. With no other issues to report, questions were invited. The Squadron Leader gave his apologies for the next town council meeting.

Standing orders were reinstated.

**9. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

Two matters of urgent business were now heard.

There were no matters of urgent business.

**10. ACCOUNTS**

To receive and approve payments.

10.1 Approval of payments: Public Items – September 2010. Discussion permitted.

10.2 Approval of Confidential Items – September 2010 (Staff salaries)

10.3 To receive and discuss the half-yearly budget report.

Resolution Record No. **BTC/62/04/Oct/10**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE, TEN TWO AND TEN THREE EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Sep-10	299.48	Archant Regional	254.88	44.57
Sep-10	107.63	Finevale Services	91.60	16.03
Sep-10	24.00	Brandon Life	24.00	
Sep-10	1,028.13	BDO Haywood	875.00	153.13
Sep-10	106.81	Stannah Lifts	90.91	15.91
Sep-10	99.88	SDR Electrical	85.00	14.88
Sep-10	27.50	Walters	4.10	23.40
Sep-10	14.00	J & D Green	14.00	
Sep-10	131.91	Travis Perkins	112.26	19.65
Sep-10	120.00	Reeves Cleaning	120.00	
Sep-10	51.55	Thetford Garden Centre	43.87	7.68
Sep-10	137.74	Shaws & Son	117.25	20.51
Sep-10	179.48	Ian Smith Stationary	152.75	26.73
Sep-10	47.86	Fengate Fastners	40.73	7.13
<b>Total</b>	<b>2,375.97</b>		<b>2,026.35</b>	<b>349.62</b>

## 11. PARISH POLL

The majority of the information leaflets have been delivered. Parish Poll to go ahead on Thursday

7 October 2010 from 4.00pm to 9.00pm.

## 12. CHRISTMAS LIGHTING UP CEREMONY

Resolution Record No. **BTC/63/04/Oct/10**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL SEEKS ADVICE FROM ELVEDEN FARMS AND RAY LAKE ELECTRICAL BEFORE MAKING A DECISION ON THE FINAL POSITIONING OF THIS YEARS' CHRISTMAS TREE.

## 13. APPRAISALS

Date to be confirmed as either 18th or 25th October. The Chairman/Vice Chairman to carry out the appraisals.

## 14. CEMETERY FEES

Resolution Record No. **BTC/64/04/Oct/10**

Proposed by Cllr. T Simmons and seconded by Cllr. N Vant.

**CARRIED:** 8 for 2 against.

THAT BRANDON TOWN COUNCIL INCREASES THE BRANDON CEMETERY FEES IN LINE WITH THOSE CHARGED BY MILDENHALL PARISH COUNCIL.

## 15. ALLOTMENTS

Cllr. T Simmons declared a prejudicial interest in this agenda item and did not vote.

Resolution Record No. **BTC/65/04/Oct/10**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. K Butcher.

**CARRIED:** 8 for 2 abstentions.

THAT BRANDON TOWN COUNCIL DOES NOT APPROVE A REQUEST TO ERECT A FENCE AND GATES TO THREE ALLOTMENT PLOTS.

#### **16. GRIT BINS / SALT HEAPS**

Resolution Record No. **BTC/66/04/Oct/10**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

TO ASSIST IN THE IDENTIFICATION OF EXISTING SALT HEAPS/ SITES, TO DETERMINE NEW LOCATIONS AND TO PREPARE A LIST OF PROSPECTIVE VOLUNTEERS, BRANDON TOWN COUNCIL AGREES THAT AN ARTICLE REQUESTING THIS INFORMATION, BE PRINTED IN BRANDON LIFE.

#### **17. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN**

A verbal report was given at the meeting. No issues were raised.

#### **18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:**

Resolution Record No. **BTC/67/04/Oct/10**

Proposed by Cllr T Simmons and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

### **BRANDON TOWN COUNCIL**

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 4 October 2010

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

#### **19. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council Meeting of Monday 6 September 2010.

Resolution Record No. **BTC/68/04/Oct/10**

**CARRIED:**

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 6 SEPTEMBER BE ACCEPTED AS A TRUE RECORD.

#### **20. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 6 September 2010.

There were no matters arising.

#### **21. CEMETERY MATTERS**

\*Confidential\*

There being no further business the meeting closed at 8.35pm.