UPPER CLATFORD PARISH COUNCIL

Members are summoned to attend the Council Meeting of Upper Clatford Parish Council on Wednesday 12th November 2025 at 7.00pm in the King Edward VII Memorial Hall. Members of the press and public are welcome to attend.

UCPC Council Members
Cllr Peter Heslop, Chair, (PH) Chair
Cllr Richard Bennett (RB) Deputy Chair
Cllr Gerry Dawson (GD)
Cllr Charles Eyre (CE)
Cllr Nigel Freemantle (NF)
Cllr Robert Hawkins (RHk)
Cllr Richard Hydes (RH)
Cllr Patrick Littlehales (PL)
Cllr Cynthia Williams (CW)
Karen Nadin Clerk and RFO (KN)

TVBC & HCC
Cllr Maureen Flood TVBC (MF)
Cllr Susanne Hasselmann TVBC (SH)
Cllr David Drew HCC (DD)
Michelle Penn – TVBC (MP)

AGENDA – 12 NOVEMBER 2025

	Item		
1	Welcome, apologies for absence & any declarations of interest relating to items on this agenda	PH	5 mins
2	Approval of minutes from last meeting – 8th October 2025	PH	5 mins
3	Update on actions from last meeting – see action grid	PH	10 mins
4	Public Participation *Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of this Parish Council. This item will be limited to 15 minutes.*	PH	15 mins
5	Borough Councillors Report	MF/SH	10 mins
6	County Councillors Report	DD	10 mins
7	Clerk's Update	KN	5 mins
7.1	Approval & adoption of UCPC Health & Safety Policy drafted and circulated for comment by previous Clerk	ALL	5 mins
7.2	Opportunity for any councillor to raise any observations regarding current governance mechanisms, improvement proposals	ALL	5 mins
8	Planning Applications received since last meeting:- Application No: 25/02542/FULLN Address: 1 Lovells Cottages, Upper Clatford Proposal: Construction of 2 x outbuildings in the garden (retrospective) Respond by: 28th November 2025	RH	5 mins
9	Neighbourhood Development Plan (NDP) Update	RH/CE	10 mins
10	Finance Updates		
10.1	Current Financial Update & Reconciliation of bank accounts	KN	5 mins
10.2	2026/27 Budget Proposals & Precept Discussion *Previous Clerk & RFO circulated proposed budget & precept options for discussion and approval at this meeting*	CE	10 mins
11	Playing Fields Update (equipment & grounds maintenance):- • Anna Valley Park • Balksbury Bridge Park • Pavillion & Sports Field	CW	5 mins
12	Play Park Proposal Update	RHk/RH	5 mins

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13	Highways Update	RH	5 mins
14	Trees	NF	10 mins
14.1	Parish Council trees		
14.2	Applications for tree works received from TVBC Planning:- App No: 25/02498/TREEN Address: 1 Sunnyside, Upper Clatford Proposal: T1 – Copper beech – reduce whole crown by up to 2m and lateral branches over the roof by up to 3m to give up to 2m clearance to property. T2 – apple tree – reduce whole crown by up to 1m and thin by up to 30%. T3 & T4 – spruce – fell Respond by: 19th November 2025 App No: 25/02597/TREEN Address: All Saints Church, Upper Clatford Proposal: G1 – 13 x lime trees (pollarded in 2022) – lightly trim branches overhanging path Respond by: 25th November 2025		
15	Footpaths Update	RB	5 mins
16	Chalk Pit Update To include decision on whether any further legal advice is required and if so draft the question to be asked. If further advice is sought decision required on where funding for that advice will come from ie Chalk Pit project of general council budget.	RB/CE	10 mins
17	Items for next meeting – Wednesday 10th December 2025	ALL	