

# Caythorpe Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 4 July 2016 at 7.35pm in the Memorial Hall.

## **Attendance and Declarations**

- 16.04.01 Present: Cllr Julia Cons (Chair), Cllr Chris Boon, Cllr Priestley, DC Councillor Roger Jackson.
- 16.04.02 Apologies: Cllr Peter Duff and Councillor Simon Harbidge.
- 16.04.03 Declarations of interest from members on any item to be discussed: None
- 16.04.04 To approve and sign minutes of the meeting on 31 May 2016 normal meeting and APM  
Signed and agreed as correct, proposed by Cllr Priestley and seconded by Cllr Boon.
- 16.04.05 Meeting opened to members of the public:  
No members of the public present.
- 16.04.06 Meeting closed to members of the public.

## **Matters Arising**

- 16.04.07 New Councillor – deferred until next meeting except that we have Paul King who is interested in taking up the role. A co-opted Councillor has to complete a Declaration of Office form at the meeting and a Register of Interests form.
- 16.04.08 Western Power – update as follows:  
“We have made a start with the works within the highway between properties 78 and 106 Caythorpe Road. As previously stated, the existing asset are of considerable age and require changing, due to lack of access to private gardens, we decided to install new underground services in order to remove the overhead line”.
- 16.04.09 Devolution of Lowdham Cemetery – No update.
- 16.04.10 IT – We have applied for a grant to purchase a new laptop and scanner. Broadband – no update.  
Website- The PC has requested a disclaimer from Cllr Duff and when received it will be added to the website.
- 16.04.11 Gravel extraction – no update until Spring.

## **Upkeep of highways/village facilities**

- 16.04.12 Queen's birthday/plaque for bridge. The plaque was shown to all the Councillors at the meeting who thought it was beautiful. Thanks Cllr Boon for all his time, work and effort.
- 16.04.13 Notice board. The notice board has not been put up yet because the Councillors were worried that it might be damaged due to the road works etc and due to the building works at the Village Hall. When both are completed and hopefully before the Village Show it will be put up.

## **Planning**

### **New applications**

- 16.04.14 16/00893/FUL Carr Farm House 1 Orchard Lane, Caythorpe – householder application for a proposed attached garage. The Councillors supported the application as long as the household would not be increasing the parking areas which might negatively affect and impact on the visual amenities of the village.

16/00857/FUL 41 Caythorpe Road, Caythorpe – householder application for erection of a

single storey extension to front of dwelling to form a garage and extend and convert existing garage for habitable use. Councillors had supported the application with concerns. They feel that the immediate neighbours should be consulted as we are concerned as it is a substantial extension and they are also concerned about the effect on the green belt.

#### Decisions

16.04.15 None

#### Awaiting Decisions

16.04.16 16/00732/OUT 141 Caythorpe Road Caythorpe – Demolition of redundant agricultural buildings and replacement by 2 detached dwellings.

#### Finances

16.04.17 Audit – Accounts are with Grant Thornton who query why income expenditure has increased/decreased from previous year..

16.04.18 CIL and additional bank account – Councillors going to contact the bank as no statement for new account has been received nor confirmation that the payment has been transferred into it.

16.04.19 Grants: List had already been sent around in advance to the Councillors and a copy to the Village Hall.

16.04.20

Opening balance @ 29 April 2016	£2311.57 (from bank statement)
Less chq 264 Clerk's expenses	£6.45
chq 301 website domain	£16.78
chq 302 undercoat for library	£12.95
chq 303 X2 connect red paint for library	£48.10
chq 304 cancelled chq	£00.00
chq 305 postage to Grant Thornton	£00.96
chq 306 post cards	£39.09
plus donations	£125.00
Closing balance no statement	£2312.24

Finances satisfactory

#### **Flood Warden's Report**

16.04.21 No update

#### **Neighbourhood Watch Report**

16.04.22 No update

#### **Training**

16.04.23 Training course for New Councillors on 14 September 2016 (Paul King to be asked if he wishes to go)

#### **NSDC Matters**

16.04.24 DC R Jackson is going to give the Parish Council £200 towards the plaque. Station Parking – no money for providing more. Pot holes – he will report back to NSDC

#### **Any correspondence.**

16.04.25 Reference book – Clerk purchased her own as so expensive in relation to PC Precept.

16.04.26 Phone box library – paint purchased. Two quotes are going to be obtained. Due to insurance issues, Clerk also going to find out whether our volunteer would be covered for doing the work.

16.04.27 The grey box outside the phone box needs maintenance - still trying to trace who is responsible for it.

16.04.28 As you know over the last few years now severe flooding has occurred and it is unsafe for cars to pass after summer storms. This needs addressing and everyone was of the opinion that this is a highways drainage problem because the water is not flowing under the road. The Councillors felt that a survey needs doing.

16.04.29 Wages for Clerk – These were discussed and it was agreed that she would be paid £7.20 per hour for 100 hours per annum (£60 per month). Emails

from her would only be sent on Tuesdays and Thursdays unless urgent. She would also do a time sheet Oct-Nov.

16.04.30 Cllr Priestley raised that Mr Mudford's bank in his garden is being shored up to protect the bank.

16.04.31 Donations – letters from those who donate were read by the Councillors and it was agreed that each Councillor and the Clerk would donate money for the plaque.

Meeting Closed 9.40pm

Signed J Cons