

# **BISHOPSTOKE PARISH COUNCIL**

## **Minutes of a Meeting of the Bishopstoke Parish Council held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 24 October 2017**

**Present:** Councillor G Tidridge (Vice-Chair)  
Councillor P Brown  
Councillor A Dean  
Councillor J Francis  
Councillor G Harris  
Councillor T Mignot  
Councillor A Moore  
Councillor L Parker-Jones  
Councillor M Thornton  
Councillor A Winstanley

**In Attendance:** Mr David Hillier-Wheal (Clerk to Bishopstoke Parish Council)  
PCSO Oonagh Knights  
District Inspector Ian Trueman

**Public Session** 2 members of the public were present

**FULL\_1718\_M05/**

### **Public Session**

Barry Prophet, an allotment site rep at Underwood Road allotments, had come to talk to the Council about the proposed removal of water baths at the allotments. He reported that there was a great deal of opposition to the plan at the allotments, and stated that it would cause great difficulty for the plot holders. Mr Prophet stated that the turnover of water was such that legionella should not be an issue and that the other safety concerns raised were also not as severe as the Council thought. Even replacing the baths with water butts would not solve the problem due to the regular heavy use of water during the summer months.

Mr Prophet was thanked for coming in and giving the Council the benefit of his knowledge and experience, and was invited to join the Allotment Working Group. The possibility of having baths with lids was raised and Mr Prophet agreed this would be a possible solution. The Council again thanked Mr Prophet and committed to looking into the issues he had raised.

District Inspector Ian Trueman had attended to allow the Council to better understand the role of PCSOs in Bishopstoke and the Council's contribution to it. Cllr Parker-Jones asked what quota of the Safer Neighbourhood Team was assigned to the Bishopstoke, Fair Oak & Horton Heath area, how that relates to overall placement of PCSOs within Hampshire and what the visible presence of PCSOs within Bishopstoke has been over the past 12 months.

D.I. Trueman stated that ordinarily there would be 20 PCSOs within the district, but that Parish contributions raise that number to 24. At the moment, due to various reasons, there is an active force of 21. Bishopstoke and Fair Oak each have 1 PCSO and 1 PC assigned to them, the same as Chandlers Ford and Hiltingbury. DI Trueman stated he was unable to make comparisons with other districts. With regard to visibility, when originally set up in 2002, PCSOS had their time split. 50% of their time was given over to visibility, 40% to crime prevention, and 10% dealing with vulnerability, and those

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liable to become repeat victims of crime. This has now changed and the PCSOs are much more focussed on vulnerability. PCSO Knights is based in Bishopstoke, and all her work is within the Parish.

Cllr Winstanley asked whether the funding provided by the Parish afforded anything extra with regard to PCSO presence. D.I. Trueman stated that without any Parish funding there would be 20 PCSOs, and each Parish within the district (13 of them) would be covered, and the remaining PCSOs would be assigned according to need. With funding from the various Parishes (and Bishopstoke contributes about 25% of the costs related to PCSO Knights) there are 4 extra PCSOs available to cover need. So Bishopstoke receives no permanent extra PCSO presence but the Police are in a better position to provide extra help when it is needed. Again, the PCSOs work on vulnerability and the PCs focus on offenders.

Cllr Thornton asked about shift patterns and was informed that core hours are 7:30am to around midnight, with 24-hour backup from the response team.

Cllr Parker-Jones asked if PCSO Knights could report on her engagements with the community, and also why there aren't any meet and greet sessions in Bishopstoke when there are regular such events in Fair Oak. PCSO Knights replied that those sessions had previously run in Bishopstoke but due to lack of interest they had been stopped. However, if there is a need then they could easily be restarted. PCSO Knights stated that she attends the Time for Older People group at the Evangelical Church every other Monday, and any other groups that invite them.

Cllr Winstanley asked whether PCSO Knights had an update for the Council. PCSO Knights reported that as the summer had ended there was now a dip in anti-social behaviour. A track is kept of hotspots, which are patrolled more regularly, and as more incidents are reported, those hotspots are updated.

D.I. Trueman added that as the clocks are about to go back, and the evenings are darker, the message is that people should be aware of keeping lights on and using timers for radios etc to give the impression that the house is occupied even when it isn't, as burglary usually goes up at this time of year. Any person that wants advice, or knows someone that would benefit from advice, can contact PCSO Knights to arrange a free Crime Prevention Survey.

Cllr Tidridge thanked D.I. Trueman and PCSO Knights for coming, and for answering the Council's questions.

## **70 Apologies for Absence**

70.1 Apologies had been received and accepted from Cllr Daly, Cllr Greenwood, Cllr Roling and Cllr Toher.

## **71 Councillors' Questions**

71.1 Cllr Parker-Jones asked whether, due to the now common sight of deer on Longmead Avenue and surrounding roads, warning signs could be placed on Church Road. Cllr Parker-Jones also noted that the Council website is missing a number of press releases, and Facebook is not showing some of the recent updates. Finally, Cllr Parker-Jones reported residents' concerns about the number of warning signs at the Cemetery.

71.2 Cllr Francis asked whether the Council had received the promised update from the Borough Council regarding the Local Plan workshop on 9<sup>th</sup> November. The Clerk replied that no email has been received yet.

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**72 To adopt as a true record, and sign, Minutes of the Parish Council meeting held on 26 September 2017**

72.1 The minutes of the above meeting had been circulated prior to this meeting.

72.2 Proposed Cllr Brown, Seconded Cllr Parker-Jones, **RESOLVED** unanimously to adopt as a true record the minutes of the Parish Council meeting held on 26 September 2017.

**73 To consider Matters Arising from the above Minutes**

73.1 Item 56.3. Cllr Winstanley reported that she had reported the dumped bags as fly-tipping on the Borough Website, and the bags had been removed.

73.2 Item 58.2. There is still no report from the archaeologist from the Breach Lane site. Cllr Thornton now also has the details to contact them. The Clerk was asked to chase again. The matter will also be discussed at the Liaison meeting.

**Action: Clerk**

**74 Declarations of Interest and Requests for Dispensations**

74.1 No declarations or requests made.

*It was agreed to bring forward the discussion of the allotment water troughs*

**75 Report on Finance and General Purposes Committee Meeting of 10 October 2017 – to note resolutions and to determine recommendations.**

75.1 The Finance and General Purposes Committee meeting minutes from 10 October 2017 had been circulated prior to the meeting.

75.2 Proposed Cllr Winstanley, Seconded Cllr Thornton, **RESOLVED** unanimously that the minutes from the Finance and General Purposes Committee meeting of 10 October 2017 be noted.

75.3 Proposed Cllr Winstanley, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that item on allotment water troughs be referred back to the Finance & General Purposes Committee for further discussion.

75.4 Item 63.4 Cllr Parker-Jones asked whether the agenda item should have been a recommendation rather than a resolution. Cllr Parker-Jones proposed amending the policy to reinstate the requirement for anyone supervising an under 16-year-old volunteer to have a DBS check, and also to note that the Data Protection Policy is not yet written. Finally, Cllr Parker-Jones noted that replacing the word supervisor with manager had not been fully completed. Proposed Cllr Parker-Jones, Seconded Cllr Thornton, **RESOLVED** that the recommendations suggested by Cllr Parker-Jones be accepted.

75.5 Proposed Cllr Thornton, Seconded Cllr Brown, **RESOLVED** unanimously that the Volunteer Policy, as amended, be adopted.

**Action: Clerk**

75.6 Proposed Cllr Winstanley, Seconded Cllr Mignot, **RESOLVED** unanimously that upon written confirmation from EBC the final consultation on Sayers Road will begin, and that the proposed Cemetery Works go ahead.

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**76 Report on Planning Committee Meeting of 26 September and 10 October 2017– to note resolutions and determine recommendations**

76.1 The Planning Committee Minutes from 26 September and 10 October 2017 had been circulated prior to the meeting.

76.2 Proposed Cllr Brown, Seconded Cllr Dean, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 26 September 2017 be noted.

76.3 Proposed Cllr Tidridge, Seconded Cllr Dean, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 10 October 2017 be noted.

**77 To receive the RFO's report and approve the September 2017 Statement of Accounts**

77.1 The September 2017 Statement of Accounts had been circulated prior to the meeting.

77.2 The Clerk reported that allotment rent money was now coming in.

77.3 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously to receive the RFO's report and approve the September 2017 Statement of Accounts.

**78 To approve the HALC recommended Protocol for Recording of Meetings**

78.1 The Protocol had been circulated with the supporting papers for this meeting.

78.2 Cllr Parker-Jones reported that she had serious concerns about much of the Protocol, which she had contacted DCLG about, and had discovered that some clauses in the Protocol break the law. Cllr Dean asked who had written the report and the Clerk noted this was a HALC document. The Council agreed that there was no need to adopt the policy, especially in its current form, however, notices advising members of the public that meetings may be recorded would be useful. The Clerk was asked to contact HALC and feed back the various concerns of the Council, including the Council's unanimous rejection of the protocol.

**Action: Clerk**

**79 To approve the continued membership of other bodies**

79.1 The list of bodies of which the Council is a member had been circulated with the supporting papers.

79.2 Proposed Cllr Parker-Jones, Seconded Cllr Winstanley, **RESOLVED** unanimously to approve the continued membership of other bodies.

**80 To approve the fixed asset register**

80.1 Cllr Harris noted that there were a number of Carnival items missing from the list. The Council agreed that Cllr Harris and the Clerk would meet to update the list and it would be brought back at a future meeting.

**Action: Cllr Harris and the Clerk**

**81 To receive reports from County, Borough and Parish Councillors on matters of interest**

81.1 Cllr Dean reported that she had attended the Cemetery Working Group meeting and she would be attending the next Bishopstoke Memorial Hall committee meeting.

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81.2 Cllr Thornton reported on the proposed cuts from Hampshire County Council, noting that they would particularly fall on social services and public transport. Cllr Thornton stated that the County Council expects that Parish Councils will step up to fill the gaps. Cllr Thornton also reported that he had taken his first Street Pastor course recently, and was hoping to become a Street Pastor by March.

81.3 Cllr Moore informed the Council that he has been working on local air pollution. He stated that Bishopstoke was among the worst areas in the country for air pollution and hoped to have some figures to present to the Council by the next meeting.

81.4 Cllr Winstanley reported that she had attended the HALC 70<sup>th</sup> Anniversary celebrations. She had also visited the In Touch group, working with autistic youngsters, at the Y Zone. Finally, Cllr Winstanley reported that, on behalf of the Borough Council, she had attended the Airport Consultative Committee, but that as neither of the Parish Council representatives had been present she had produced a report for the Council, which is attached to these minutes.

**Action: Clerk**

81.5 Cllr Harris informed the Council that he would be attending the Southern Water stakeholders meeting on the following Monday.

81.6 Cllr Tidridge noted that she was looking forward to the Local Plan meeting on November 9<sup>th</sup>, and that details of the Remembrance Day service would be circulated when they are available.

81.7 Cllr Francis stated that she was disappointed that the Borough Council had permitted the Outline planning application for up to 30 dwellings on Church Road. Cllr Francis asked Cllr Mignot, as Chair of the Local Area Committee, whether the commitment over the footpath had been maintained. Cllr Mignot responded that he would be able to answer that question at the liaison meeting the following week.

**82 To receive the Clerk's monthly report**

82.1 The Clerk updated the Council on a residents' meeting that had taken place at the YZone. The meeting had been productive, with a number of residents praising the work of the YZone and the conduct of the young people who attended. The meeting had been called to discuss the anti-social behaviour that had been apparent on the Brookfield estate over the summer, although as the meeting went on it became obvious that the problems extended wide than that. Streetscene and the Local Engagement Officers have been asked to contact residents to take forward the issues of lighting, safety, criminal damage, anti-social night use of the car park and other matters. The Police were taking forward a safeguarding issue regarding reports of young women being collected by a van in the early hours of the morning.

82.2 The Clerk reported that he had attended a recent Officers' Update which had focussed on the change in external auditor. The Clerk was confident that the Council was well placed to cope with the change. The Clerk had also attended training on how to perform appraisals which he would feed back on to the Human Resources Working Group.

82.3 The Clerk informed the Council that coming up he had the carnival washup meeting, the Borough liaison meeting, an SLCC seminar which would also be attended by the Assistant Clerk, and the HALC AGM on 4<sup>th</sup> November. Cllrs were reminded that if they wished to attend the HALC AGM they should let the Clerk know as soon as possible.

82.4 The Clerk address the recent reports of concerns regarding signs at the Cemetery. He assured Councillors that the Assistant Clerk only puts signs up when necessary, either for Health and Safety reasons, or as the best method of contacting owners of specific burial grants. The Clerk informed the Council that the subject would be discussed at his next meeting with the Assistant Clerk.

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**Action: Clerk**

82.5 Cllr Winstanley noted that several residents had requested benches around Brookfield for elderly residents to rest on. The Cllr also reported that residents were pleased with the various repairs that have been performed around the estate.

82.6 Cllr Dean asked who is responsible for the lighting by the river near the Hub, as it is not currently working. Cllr Winstanley stated that Hampshire County Council are responsible. Cllr Tidridge stated that there is a website on which lights that are not working can be reported. Cllr Tidridge will send the link to the Clerk to distribute.

**Action: Cllr Tidridge**

**83 To consider content for the October 2017 press release**

83.1 It was agreed that the press release would mention the clocks going back, the police safety advice and a warning to residents to be wary of deer in the road.

**Action: Clerk**

**84 Date, time, place and agenda items for next meeting – Tuesday 28 November 2017 at 7:30pm in the Parish Office, Riverside, Bishopstoke**

84.1 Agenda items to the Clerk by Tuesday 21 November 2017 please.

**85 Motion for confidential business**

85.1 Proposed Cllr Tidridge, Seconded Cllr Harris, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed relating to the open spaces contract, it is advisable that the public be excluded and for the record the business be regarded as confidential.

*PCSO Knights and 1 resident left at this point*

**86 To decide the Open Spaces contract**

86.1 Proposed Cllr Parker-Jones, Seconded Cllr Brown, **RESOLVED** unanimously to award a four year contract to Green Smile to maintain the Open Spaces in the Parish.

*There being no further business, the Chair closed the meeting at 9:10pm*

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## **Airport Consultative Committee Friday 13<sup>th</sup> October 2017**

### **1. Managing Director's Report**

May-August there were 822,585 passengers, a 7.4% increase on same period in 2016. And May-August there were 16,928 flights (includes cargo, training, air ambulance, military etc as well as passenger); an increase of 6% on same period in 2016.

Airport has continued community work with Bitterne Park School, funding a new seating area and study facility in the new school building.

Between May 2016 and April 2017 hit the 2 million passenger mark with 2,029,873; the highest number since commercial flights started in 1918.

There will be 2 new airlines operating from Southampton this winter for the ski trade. Easyjet will fly to Geneva 3 times a week and Powdair will fly to Sion, Switzerland 4 times a week from mid-December. There will be new flights to Skiathos in Greece next summer.

Listed the Breeze through Awards awarded to staff who had gone out of their way to assist passengers (elderly couple who had accidentally missed flight and another elderly couple back to their car in long-stay car park).

No reported vortex damage May to August.

Hampshire & Isle of Wight Air Ambulance will continue to be Charity of Year until 2020.

Welcomed a new Engineering Apprentice, who will split next 3 years between airport and college, to the airport team. Airport has recently teamed up with Eastleigh College to create an apprenticeship scheme which provides on the job training and mentoring.

Airport makes extensive use of Twitter, facebook, YouTube & Blog.

Between May & August there were 26 noise complaints, with 13 in June, from 25 households. 3 of complaints came from Bishopstoke. This is an increase of 2 complaints in total over May to August 2016. In June they had an unserviceable Instrument Landing System (ILS) so pilots had to use a visual approach on landing which caused the increase. 2 outbound charter flights in August had deviated on routing. Airport had spoken to company's Operations department to ensure no deviation for the return flight. In January 2018 airport is moving to Noise Desk instead of Webtrak. This would help to deal with any perceived deviations to noise preferred routings as it allowed airport to monitor routings proactively before receiving any complaints about aircraft noise. So will result in quicker and more detailed responses. Glasgow & Southend Airports are already using the new software. Current Noise Action Plan is 2013-2018, so will soon be updating this. Shortly be moving to GNSS to support instrument approaches into the airport as the SAM VOR (ground beacon) will be decommissioned Summer 2018. GNSS will allow an approach that follows a straight line over the ground and gives an opportunity for landing approaches to be configured more efficiently.

Report on updates to air services agreements required for Brexit. New arrangements with EU will need to be negotiated as part of the wider Brexit negotiations. There are various EU-negotiated agreements with third countries will become legally inoperable for the UK when we leave EU. We will need new bilateral arrangements with those third countries. Carriers and airports need as much certainty as possible as far in

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advance as possible to determine their business opportunities. DfT's priorities, therefore, are to secure maintenance of the liberal market access currently available under EU-negotiated agreements.

Next meeting is 9<sup>th</sup> February 2018.

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_