

## The Parish Council of Chadwick End

**Minutes of Meeting held 6.30pm on Thursday 26<sup>th</sup> July at the Village Hall, Warwick Road, Chadwick End, Solihull, West Midlands.**

**Present:** **Parish Councillors:** Cllrs R Horsfield (Chair), J Davies, M Walsh and P Burrows.

**Clerk:** L Cartwright

**Public Attendees:** 3 members of public were in attendance

Min No	Item
18/35	<b>Apologies and Acceptance of Apologies</b> All councillors were in attendance. SMBC Cllr Diana Holl-Allen sent apologies.
18/36	<b>Declarations of Interest</b> None.
18/37 18/37.1	<b>Co-option of Councillor</b> It was agreed that the process for co-opting to fill the current vacancies be as agreed at the January meeting – in the order received, and then by suitability. An application had been received from Mr Patrick Burrows. This was reviewed and accepted. <b>Proposed: Cllr Horsfield; Seconded: Cllr Walsh.</b>
18/37.2	Mr Burrows signed the declaration of Pecuniary Interests and Acceptance of Office. Cllr Horsfield welcomed Cllr Burrows to the Parish Council on behalf of the team and local residents. As a lifelong resident of Chadwick End, Mr Burrows expressed his affection for the village and a wish to serve the residents.
18/38	<b>Public Session</b> The meeting was closed for Public Session at 18.38. It was noted that the SMBC webpage for reporting potholes is not currently working.

18/39

**Minutes of the Extraordinary Parish Council meeting held 14<sup>th</sup> June 2018 and matters arising.**

These were read and agreed.

**Proposed: Cllr Davies; Seconded: Cllr Walsh.**

The motion was carried and the minutes were approved as a true and accurate record.

**Matters arising**

18/11.3 Ongoing work to village hall. Cllr Horsfield had obtained a quote from Maintain Property Services for the emulsioneing of all walls of village hall at a cost of £663.98, and an additional quote for gloss work for £348.00. Cllr Davies to obtain an additional quote. It was noted that the work to replace toilet seats, locks etc had been carried out. **Action: Cllr Davies.**

17/419.5 An additional quote had been received for a full check of the Village Hall electrics from Aim Electrical, for £350.00+VAT. Aim Electrical had additionally quoted £60+VAT for disconnecting heaters and a further £250+VAT for their removal. It was agreed to accept the quote for the check and to disconnect the heaters but to make a decision on their removal at a later date.

**Proposed: Cllr Davies; Seconded: Cllr Horsfield.**

18/32 GDPR. Cllr Horsfield has reviewed the requirements for GDPR and had made local residents aware of new GDPR legislation through the newsletter. On-going compliance work would be forthcoming with further communications to residents as appropriate.

**Planning Applications**

PL/2018/00676/MINFHO	The Willows, Netherwood Lane,	Dormer windows to garage roof.	<b>No objection.</b>
PL/2018/02128/PPFL	Springfield House, Kenilworth Road, Knowle	Change of use from residential to school administration block.	<b>No objection.</b>
PL/2018/01829/PPFL	Location: Park Corner, Chadwick Lane, Chadwick End, Solihull	Proposal: Erect new barn/machine store and hay store.	<b>No objection subject to clarification of green belt issue.</b>
PL/2018/01843/PNCUDW	Location: Dutch Barn and Portal Barn, Heronsbrook Farm, Warwick Road, Knowle	Proposal: Notification of prior approval for a proposed change of use of agricultural building to create two dwelling houses.	<b>No objection.</b>

**To update on previous applications**

PL/2018/01486/PPFL	Land East Side Of Watery Lane, Temple Balsall, Solihull	Erect stable block to provide four stables including hay storage, feed/tack room and access. APPROVED 18/7/18
PL/2018/01303/PPFL	7 The Barns Oldwich Lane West Chadwick End Solihull	Construction of car port and storage area over existing parking/garden area. REFUSED 9/7/18
PL/2018/01333/COU	Agricultural Land, Cuttle Pool Farm, Cuttle Pool Lane, Temple Balsall	Change of use from agriculture to dog day care (Use class D2 (e)) REFUSED 18/7/18

18/41	<p><b>Outdoor cinema – 1st September 2018</b></p> <p>Arrangements for the outdoor film evening were progressing. R Dorney had agreed to set up the electrics in the afternoon. The event will run regardless of weather unless winds exceed 25 mph. The fish and chip van will be in attendance for beforehand although people are welcome to bring their own food and drink. A temporary event notice (TEN) had been obtained from SMBC. A further budget to purchase wristbands and other incidentals for £100 and for drinks up to £500 was agreed. Cllr Horsfield had been in touch with a first responder to provide first aid on site.</p> <p><b>Proposed: Cllr Davies; Seconded Cllr Horsfield.</b></p>
18/42	<p><b>Chadwick End Coffee morning and Fish &amp; Chip van advertising</b></p> <p>A banner and signs (which are flexible to advertise other events) to advertise the coffee morning and the fish and chip van have arrived. It is hoped these will enhance the attendance</p>
	<p>at events. Attendance at the coffee morning was smaller in July and the next one will be held in September. The fish and chip van needs to achieve sales of 50 covers to be viable.</p>
18/43	<p><b>Strictly Night and Ballroom Dancing lessons</b></p> <p>A resident had offered a programme of dance lessons and a demonstration of ballroom and Latin dance to be hosted by her son and his partner early evening on 5 October 2018 (max 50 attendees). They would offer a 6-week course of evening dance lessons starting Thursday 12 October with a 1 week break in half term at an approximate cost of £60 per couple. The Parish Council would sponsor the demonstration evening through provision of the hall hire. A paid bar is planned on the evening of the course. A budget of £100 was agreed. <b>Proposed: Cllr Horsfield; Seconded: Cllr Davies.</b></p>
18/44	<p><b>Village Hall and Playing Fields</b></p>
18/44.1	<p>The recent kitchen refurbishment had been completed. Replacement microwave and additional folding tables and chairs had been purchased and had arrived. New picnic tables had arrived, been constructed and were in use. Cllr Horsfield is to take photos of the completed kitchen to send to the Lions Club at Knowle. <b>Action: Cllr Horsfield.</b></p>
18.44.2	<p>A recent maintenance visit had replaced 2 batteries in the alarms and tested the lights. It was proposed that existing out-of-date fire extinguishers be replaced at a cost of approximately £170.</p> <p><b>Proposed Cllr Horsfield; Seconded: Cllr Davies.</b></p>
18/44.3	<p>Litter picking had taken place recently and thanks were due to Duncan Mathison and his volunteers for carrying this out. It was suggested that a litter pick take place the morning after the cinema evening and that local residents be asked to lend their bins to the field on the evening.</p> <p><b>Action: Cllr Horsfield.</b></p>
18/44.4	<p>It was agreed to defer the hedge cutting and weeds on perimeter of field til October for a wildlife refuge.</p>
18/44.5	<p>Regular bookings continued in the Village Hall with one new enquiry for September. Thanks to Shirley Davies for her on-going help with administration.</p>

18/45	<p><b>Parish Clerk / RFO</b></p> <p>Cllrs thanked Lara Cartwright for her valuable contribution and efficient work during the last year. Following her resignation from the Parish Council, Cllrs agreed to proceed with recruitment of a new Clerk and Responsible Financial Officer. An advert was due to go out from WALC shortly.</p>
18/46	<p><b>Airport</b></p> <p>Cllrs Horsfield and Walsh reported back on their May 2018 meeting with Birmingham Airport personnel to explore issues with the current air traffic over Chadwick End. The amount of traffic is not liable to change except for the cancellation of intended Primera Air flights which have not attracted capacity. There will be a change to planes in October with a lower decibel level. Night flights are currently permitted and in operation. Cllr Walsh has requested further information re direction of take-off and the percentage in each direction and also arranged for the installation of the airport's noise monitor in Chadwick End next year.</p>
18/47	<p><b>Changes within the SMBC Neighbourhood Team</b></p> <p>SMBC Parish Council Liaison Officer Kerry Mountjoy had recently resigned and we are awaiting a replacement liaison officer to be advised.</p> <p><b>Action: Cllr Horsfield.</b></p>
18/48	<p><b>Sainsbury's HGVs – speeding issues</b></p> <p>The issue of speeding vehicles through Chadwick End has been championed by local resident Jackie Cole who wrote to local MP Caroline Spelman and progressed this with Sainsbury's. It was noted that an apology had been received from Sainsbury's.</p>
18/49	<p><b>Village Entrance Gate replacement</b></p> <p>It was proposed to ask Solihull MBC Highways on their next visit to replace the metal sign at the entrance to the village with an existing spare white entrance gate. Cllr Walsh to consider other options to make the gates stand out. <b>Action: Cllr Horsfield; Cllr Walsh.</b></p>
18/50	<p><b>Finance and Governance Report</b></p> <p>The most recent financial reports and statement of account for the Parish Council were noted.</p>

18/51

**Finance** – the following cheques and payments were approved:

Payee	Details	Chq No	VAT	TOTAL £
Marjorie Walsh	coffee morning supplies	187	-	8.17
TNT Tree Care Ltd	removal of fallen tree	185	-	100.00
Fortress	Waste Mgt to 1/7/18 Inv no 432834	DD	9.36	56.16
Fairways	Ground maintenance & empty dog bins	188	50.92	305.50
L Cartwright	reimbursement for Temporary Event Notice	189	-	21.00
R Horsfield	reimbursement for hire of mobile cinema screen (Skylight cinema)	190	-	1,074.00
L Cartwright	salary and office expenses June 2018	189	-	318.81
Eon	Electricity to 6 July 2018	DD	1.52	32.01
R Horsfield	reimbursement for Filmbank licence	191	-	150.00
R Horsfield	reimbursement for hedge trimming	192		50.00
R Horsfield	reimbursement for kitchen refurb payment – (Maintain West Midlands)	193		2,723.50
Look Local	Printing of coffee morning banners and signs	195		350.00
Look Local	Printing of flyers and tickets for cinema evening	195		154.32
Michael McCabe	Village Hall maintenance work	194		177.78

**Proposed Cllr Davies; Seconded: Cllr Horsfield.**

18/51

**Correspondence:**

Seafarers UK have requested help to raise public awareness of seafarers and shipping by flying a red ensign on Merchant Navy Day 3rd September. Cllr Horsfield to request

Signed.....

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Date:.....

a flag, although at present there is no flagpole.

**Action: Cllr Horsfield.**

A letter with details of potential HS2 grant funding had been received from Dame Caroline Spelman MP and would be circulated by email to Cllrs. **Action: Clerk.**

**The meeting closed at 7.59pm. The next meeting will be held on Thursday 13<sup>th</sup> September 2018 at 6.30pm.**

DRAFT

Signed.....

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Date:.....