

# Eastling Parish Council

Minutes of the meeting of Eastling Parish Council held on Wednesday 12 July 2017 at 6.30pm in Eastling Village Hall.

Present: Cllr Jimmy West (Chairman), Cllr Julia Bailey, Cllr Nigel Bickerdike and Cllr John Payne; and Mrs Wendy Licence (Clerk).

Also present was SBCllr Colin Prescott, Mr Alan Willson (Village Warden) and one member of the public.

## 1. Apologies

Cllr West welcomed everyone to the meeting.

Apologies had been received from Cllr Helen Higgs (holiday); apologies accepted.

Apologies had also been received from KCCllr Andrew Bowles; apology noted.

## 2. Declarations of interest

None were declared.

## 3. Minutes of the Annual Parish Council Meeting Held on 10 May 2017

Councillors considered the minutes of the meeting held on 10 May 2017 and **AGREED UNANIMOUSLY** to accept them as a true record of the meeting. The minutes were duly signed by Cllr West.

## 4. Matters Arising from the Minutes

Cllr West informed Members that no update regarding Pett Dane had been forthcoming from the Conservation Officer and that he was unhappy the historic building is being allowed to collapse.

SBCllr Prescott said the Conservation Officer is dealing with the matter and that he will find out the current situation.

Cllr West reported the pot holes in Otterden Road have been repaired.

Cllr West informed Councillors that there has been no dissent to the planning application at the Water Supply Works and that the work is still not completed.

## 5. Correspondence

### i) Letter concerning speed limit in Newnham Lane

Cllr West thanked the resident for attending the meeting and said he understood the concerns raised in the letter.

Cllr Bickerdike said it had taken two years to get the village speed limit reduced from 40mph to 30mph.

*ACTION: Clerk to contact KCCllr Bowles for assistance in lowering the speed limit.*

### ii) KFRS/KALC Fire Hydrant Initiative

Cllr West reported that there are eight fire hydrants in the village and Kent Fire & Rescue have asked that they be checked for faults.

*ACTION: Cllr West to inspect the fire hydrants.*

## 6. Public Time

SBCllr Prescott said there are three events scheduled; the Parish Council Chairman's meeting on 19<sup>th</sup> July, a Garden party at Torry Hill on 22<sup>nd</sup> July and the Civic service at Newnham Church on 13<sup>th</sup> August.

## 7. Village Warden's Report

Cllr West thanked Mr Willson for his detailed report and said it needs to be discussed.

Mr Willson said that he terminated his contract with immediate effect.

Mr Willson then left the room.

Cllr Bailey said the Council had not been aware that Mr Willson had been holding keys for residents and that the Council was not insured for this.

Cllr West said that the keys are Mr Willson's responsibility.

Cllr Bailey said she would ask the landlord if the defibrillator can be installed on the wall of The Carpenters Arms.

*ACTION: Cllr Bailey to obtain the cost of a cabinet.*

SBCllr Prescott said that he will help the Council to purchase a cabinet with a grant from his Members' Fund.

*ACTION 1: Clerk to contact KCC for Community Warden coverage.*

*ACTION 2: Cllr West to write a letter of thanks to Mr Willson for his work.*

## 8. Website

Cllr West informed Members that the village website is progressing well and that the administrator would be invited to attend the November Parish Council meeting to give an update. There needs to be an update on the number of hits on the Parish Council website.

*ACTION 1: Clerk to invite the administrator to meeting.*

*ACTION 2: Clerk to obtain number of visits to the Parish Council website.*

## 9. Chairman's Report

Cllr West reported a tree had fallen down at the pub and there is now an application for the tree to be pollarded.

Councillors **AGREED UNANIMOUSLY** to support the application.

Cllr West said Swale Citizens Advice Bureau have asked for a donation.

Councillors **AGREED UNANIMOUSLY** to make a grant of £100.00 to the Swale Citizens Advice Bureau.

Cllr West reported the Parish Council notice board is unusable and said a new one is needed.

*ACTION: Cllr Payne to obtain prices for a new notice board.*

SBCllr Prescott said other nearby Parishes have recently purchased new notice boards and he will find out how much they cost.

## 10. Finance

### i) Finance Report

Cllr Payne circulated the finance summary. The Clerk will make a claim for a grant for maintaining the website.

Cllr West thanked Cllr Payne for his report.

### ii) To consider invoices and cheques raised

Cllr West **PROPOSED** to pay the invoice OF £330.00 from Mr Willson: **AGREED UNANIMOUSLY**.

It was **AGREED** to pay Doddington Parish Council £6.00 towards the cost of the Clerk attending the audit workshop (cheque no 12).

## 11. Planning Matters

### i) To receive an update

Cllr Bailey reported she had attended the Swale Borough Council Planning Enforcement event which was extremely interesting with details of the legal requirements necessary to take enforcement action. There is a major issue in Swale with Travellers.

### ii) Any other planning matter received by 12 July 2017

There were no other matters.

## **12. Policies and Procedures**

Councillors considered the Press Policy and Social Media Policy and **AGREED UNANIMOUSLY** to adopt the policies.

## **13. Any Other Business**

Cllr Payne said the estate manager has been very busy. As a result of recent rain the drains on the double bend exit from the village and by Prospect Place have silted up and need cleaning.

*ACTION: Clerk to report.*

There being no further business, the meeting closed at 7.30pm.

**Date of next meeting: 28 September 2017**

Signed as a true record of the proceedings:

Chairman Dated: 28 September 2017