

## FRAMPTON PARISH COUNCIL

**Wayne Lewin – Clerk to the Parish Council**  
**13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE**  
**Phone: 07419 136735 Email: [frampton@dorset-aptc.gov.uk](mailto:frampton@dorset-aptc.gov.uk)**

Dear Councillor,

You are summoned to attend **Full Council** of Frampton Parish Council to be held at **7.00pm on Monday 27<sup>th</sup> June 2022** in Frampton Village Hall.

Please find a copy of the agenda below.

**Councillors:**

**Charlie Adler (Chair), Andrew Thomson, Sandi Christopher, Patsy Taylor, Paul Mutti, and Fiona Sarno.**

**FULL COUNCIL**

1. Co-option of new Parish Councillor for Frampton
2. Apologises for absence
3. Declarations of pecuniary or other interests
4. To approve the minutes of the Parish Council Meeting held on 16<sup>th</sup> May 2022  
To approve the minutes of the Annual General Meeting held on 16<sup>th</sup> May 2022
5. Matters from the previous meeting
6. Chair's update
7. Public discussion period
8. To receive a report from the Dorset Council
9. To receive brief holder updates and to agree action(s) in response to proposals and repairs

**Allotments**

**Burial Ground**

**Play Park**

**Tibbs Hollow**

**Planning**

- i. P/FUL/2022/03245  
Town Hill Farm, Town Hill, Frampton, Dorset, DT2 9ET  
Siting of storage facility for the storage of caravans, motorhomes, and boats (adjacent to existing storage facility)
  - ii. P/HOU/2022/03684  
29 Dorchester Road, Frampton, Dorchester, DT2 9NF  
Proposed internal alterations and replacement and changes to existing windows and doors and installation of an additional window
10. To receive and approve the financial reports and payments for authorisation
    - a. Payments for authorisation
    - b. Budget update
    - c. Reserves update
    - d. Matters from internal audit

## FRAMPTON PARISH COUNCIL

11. Vandalism of the Speed Indicating Device
12. Assets working group or committee
13. Letter to community allotment holder
14. Future of the bus shelter on Church Lane
15. Ideas for projects from s106 monies
16. Tree for the jubilee
17. Dog waste spray
18. Items for the next meeting
19. Date(s) of next meeting(s)

Full Council      19<sup>th</sup> September 2022  
Frampton Village Hall

**Wayne Lewin**

**Parish Clerk**

**20<sup>th</sup> June 2022**

## FRAMPTON PARISH COUNCIL

**Wayne Lewin – Clerk to the Parish Council**  
**13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE**  
**Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk**

Minutes of Full Council held on 16<sup>th</sup> May 2022 in Frampton Village Hall.  
Meeting commenced at 7.50pm.

**Councillors in attendance:**

**Andrew Thomson (Chairman), Charlie Adler, Paul Mutti, Sandi Christopher, and Patsy Taylor**

There were 4 members of the public in attendance

**1. Co-option of new Parish Councillor for Frampton**

Fiona Sarno was proposed, seconded, and co-opted as a Parish Councillor for Frampton.

**2. Apologies for absence**

Cllr Carolyn Bednall sent apologies.

**3. Declarations of pecuniary or other interests**

Cllr Thomson declared an interest in agenda item 12.

**4. To approve the minutes of the Parish Council Meeting held on 21<sup>st</sup> March 2022**

These were approved as a true and accurate record of the meeting.

**5. Matters from the previous meeting**

The SID had been purchased and was in place.

**6. Chair's update**

The Chair confirmed that the upgrade to national cycleway would commence in June 2022.

**7. Public discussion period**

There were no matters raised other than those mentioned at the Annual Village Meeting.

**8. To receive a report from the Dorset Council**

No report had been received.

**9. To receive brief holder updates and to agree action(s) in response to proposals and repairs**  
**Allotments**

Cllr Taylor confirmed all plots had been paid for.

It was also noted that the community plot had not been worked. It was agreed to write a letter asking what the plan was.

It was confirmed that 2 people were on the waiting list.

**Burial Ground**

There were no issues at the burial ground.

Cllr Adler confirmed all the bird and bug boxes were up.

**Play Park**

There had been some mild littering which had been cleared.

Other than that, it seemed to be running well.

Other matters were on the agenda.

## FRAMPTON PARISH COUNCIL

### **Tibbs Hollow**

There were no issues

### **Planning**

P/PABA/2022/02894

Land and Buildings known as Green Barn West of Long Ash Lane Frampton

Erect 2 No. agricultural buildings to house livestock and for the storage of hay and straw

This application was supported by the Parish Council.

### **10. To receive and approve the financial reports and payments for authorisation**

#### **a. Payments for authorisation**

There were **8 payments (PV 1-8)** amounting to **£ 5026.43** that were approved and authorised for payment.

#### **b. Application for business VISA card**

This was unanimously approved for the Clerk for apply for a business VISA.

The limit on the card to be £ 250.00 or by resolution via Full Council.

### **11. Repairs to damaged finger posts**

Cllr Thomson confirmed that 2 fingerposts had been damaged in the recent.

Cllr Mutti confirmed he would look at them and ascertained a way forward.

### **12. Contribution towards purchase of strawman for Jubilee celebration**

Members agreed to that this would be a memorable event to support the Jubilee.

It was suggested that other community organisation may wish to contribute financially.

Cllr Mutti confirmed the Millennium Green trust would pledge some money.

Mr Victor Pullman suggested that any excess from the coins would be pledged.

**Members agreed to make up any shortfall in the cost of the strawman.**

**Monies taken from the general reserve.**

### **13. Contribution towards Jubilee Party in the Play Park**

Members thought that this event may be better served in the summer.

The motion was withdrawn and to be discussed at the next meeting.

### **14. Play Park repairs quotation**

#### **a. Multi-play**

Of the three options, it was agreed to go for option A, replace all wooden slates with 21mm plywood. The cost of £ 1080.00, borne the play park budget.

#### **b. Swings**

It was agreed to replace the shackles, bushes, chains, and seats on the swings.

A quote has been received from Online Playgrounds to the amount of £ 154.40 net.

**It was unanimously agreed to these repairs with the cost being borne from the Play Park Maintenance Reserves.**

It was noted that the fence next to the new access gate had been badly damaged.

**The Clerk would write to Magna.**

## FRAMPTON PARISH COUNCIL

### 15. Upgrade of mailbox

Members agreed to the upgrade to 5GB at an annual cost of £39.00

### 16. Items for the next meeting

Matters from the Annual Village Meeting

To form an asset working group

Letter to community allotment plot holder

Party in the Play Park funding

### 17. Date(s) of next meeting(s)

Full Council    20<sup>th</sup> June 2022  
Frampton Village Hall

There being no further business the meeting closed at **2104 hours**.

Charlie Adler \_\_\_\_\_ Chair of Frampton Parish Council

Dated \_\_\_\_\_

# Frampton Parish Council

Minutes of the Annual General Meeting held at Frampton Village Hall

On 16<sup>th</sup> May 2022

1. **CONFIRMATION OF ELECTION OF CHAIR**
  - 1.1 To elect Chair  
**Cllr Adler was proposed and seconded and duly elected Chair of Frampton Parish Council**
  - 1.2 To receive Chair's Declaration of Acceptance of Office  
**Cllr Adler signed the acceptance of office**
2. **CONFIRMATION OF ELECTION OF VICE CHAIR**
  - 2.1 To elect Deputy Chair  
**Cllr Mutti was proposed and seconded and duly elected Vice Chair of Frampton Parish Council**
  - 2.2 To receive Deputy Chair's Declaration of Acceptance of Office  
**Cllr Mutti signed the acceptance of office**
3. **APPOINTMENT OF OFFICERS AND BRIEF HOLDERS**
  - 3.1 Rights of Way Officer  
**Cllr Mutti was appointed**
  - 3.2 Flood Liaison Officer  
**Cllr Thomson was appointed**
  - 3.3 West Dorset Area Committee DAPTC representative  
**Cllr Adler was appointed**
  - 3.4 Highways Officer  
**Cllr Mutti was appointed**
  - 3.5 Frampton Village Hall Management Committee representative  
**Cllr Thomson was appointed**
  - 3.6 Playpark representative  
**Cllr Thomson was appointed**
  - 3.7 Burial Ground representative  
**Cllr Adler was appointed**
  - 3.8 Tibbs Hollow representative  
**Cllr Adler was appointed**
  - 3.9 Village Green representative  
**Cllr Adler was appointed**
  - 3.10 Millennium Green representative  
**Cllr Thomson was appointed**
  - 3.11 Allotments representative  
**Cllr Taylor was appointed**
  - 3.12 Magna liaison representative  
**Cllr Taylor was appointed**
  - 3.13 Internal auditor  
**Mr John Paul of JP Consultants was appointed**
  - 3.14 Responsible Finance Officer  
**Mr Wayne Lewin was appointed**
4. **APPROVAL OF REGULATIONS AND DOCUMENTS**
  - 4.1 Standing Orders  
**These were approved with the addition of a new VISA card policy**
  - 4.2 Code of conduct (new)  
**This was accepted**

4.3 Financial regulations

**These were approved with the addition of a new VISA card policy**

4.4 Annual Risk assessments

**These were approved with no amendments**

4.5 Freedom of information requests

**This was accepted**

4.6 General data protection regulation

**This was accepted**

4.7 Complaints procedure

**This was accepted**

4.8 Social media policy

**This was accepted**

4.9 To confirm the frequency and timings of Full Council meetings

## 5. Finances and audit

5.1 To approve accounts for financial year 21/22 subject to audit

**40 payments totalling £ 10913.87 were approved.**

**10 receipts totalling £ 11005.17 were approved.**

5.2 To approve the reserves

**The specific reserves were agreed and ratified.**

**The general reserve of £ 3013.77 was within guidance and approved.**

5.3 To approve the asset register

**The asset register totalling £ 45058.36 was approved.**

5.4 To approve the insurance schedule

**There were no amendments to the insurance schedule and therefore approved.**

5.5 To confirm the dates for notice of public rights to view unaudited accounts

**The dates of the notice were set as 13<sup>th</sup> June 2022 until 22<sup>nd</sup> July 2022.**

5.6 To approve the Annual Governance and Accountability Return for 21/22 subject to audit to include certificate of exemption, annual governance statement and accounting statements.

**The following was approved.**

**Certificate of Exemption for 2021/22**

**Annual Governance Statement for 2021/22**

**Accounting Statement for 2021/22**

There being no further business, the meeting closed at **2124 hours**

Chair \_\_\_\_\_ Date \_\_\_\_\_

P - Frampton PC

**Date:** 1 June 2022**Ref:** P/FUL/2022/03245**Support Officer:** Helen Paige**Area:** Northern

☎ 01258 484227

✉ [planningnorth@dorsetcouncil.gov.uk](mailto:planningnorth@dorsetcouncil.gov.uk)

Dear Sir/Madam

**Application No:** P/FUL/2022/03245**Location:** Town Hill Farm Town Hill Frampton Dorset DT2 9ET**Proposal:** Siting of storage facility for the storage of caravans,  
motorhomes and boats (adjacent to existing storage facility)**Case Officer:** To be allocated, please check the website for an update.**Case Officer Email:****Case Officer Tel:****Case Officer Additional  
Comments:**

The above Full Planning Application has been received. You can view the application and any supporting documents here

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=387525&cuuid=B65DAA93-0B44-4FD3-8472-2942F6949012>

You will need to accept the terms and conditions to enter the online planning register

**Any comments you wish to make should also be made  
through the website using the link.**

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=387525&cuuid=B65DAA93-0B44-4FD3-8472-2942F6949012>

**This link is unique to each consultee for each individual application.  
Using the link ensures your comments are processed efficiently.**

If I do not hear from you by the 22 June 2022 the council will proceed to make a recommendation.

Our decision will be published on our website.

Yours sincerely

**Helen Paige**  
**Planning Technical Support Officer - Northern Team**





**Planning Services**

County Hall, Colliton Park  
Dorchester, Dorset, DT1 1XJ

📞 01305 838336- **Development Management**

📞 01305 224289- **Minerals & Waste**

🌐 [www.dorsetcouncil.gov.uk](http://www.dorsetcouncil.gov.uk)

P - Frampton PC

**Date:** 16 June 2022

**Ref:** P/HOU/2022/03684

**Support Officer:** Janet Dobbins

**Area:** Northern

📞 01258 484243

✉ [planningnorth@dorsetcouncil.gov.uk](mailto:planningnorth@dorsetcouncil.gov.uk)

Dear Sir/Madam

**Application No:** P/HOU/2022/03684

**Location:** 29 Dorchester Road Frampton Dorchester DT2 9NF

**Proposal:** Proposed internal alterations and replacement and changes to existing windows and doors and installation of an additional window.

**Case Officer:** To be allocated, please check the website for an update.

**Case Officer Email:**

**Case Officer Tel:**

**Case Officer Additional  
Comments:**

The above Householder Planning Permission has been received. You can view the application and any supporting documents here

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=388069&cuuid=BCC765C8-A4DF-4532-8631-0A93D9DA3B8C>

You will need to accept the terms and conditions to enter the online planning register

**Any comments you wish to make should also be made  
through the website using the link.**

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=388069&cuuid=BCC765C8-A4DF-4532-8631-0A93D9DA3B8C>

**This link is unique to each consultee for each individual application.  
Using the link ensures your comments are processed efficiently.**

If I do not hear from you by the 7 July 2022 the council will proceed to make a recommendation.

Our decision will be published on our website.

Yours sincerely

**Janet Dobbins**

**Planning Technical Support Officer - Northern Team**



Frampton Parish Council Payments 2223																			
Date	Payee Details	Cheque	Service	PV	Amount	Salary	Expenses	Stationery	Insurance	Fees	Grants	Honorium	Training	Grass Cutting	F&E	Playground	Reserves	VAT	Total
16/05/2022	Morelock Signs Ltd	902	Purchase of SID	1	2,994.00												2495.00	499.00	2994.00
16/05/2022	Mr Rory Smith	903	Bus shelter cleaning	2	24.00										24.00				24.00
16/05/2022	Mr Wayne Lewin	904	PAYE rebate	3	329.44												329.44		329.44
16/05/2022	Dorset Council	905	Empting of bins x 3	4	163.20										163.20				163.20
16/05/2022	Mr Victor Pullman	906	Jubilee Coins	5	1,000.00												1000.00		1000.00
16/05/2022	DAPTC	907	Training Course CA	6	25.00								25.00						25.00
16/05/2022	Zurich Municipal	908	Insurance	7	448.56				448.56										448.56
16/05/2022	Tesco	909	AVM Refreshments	8	41.85												34.88	6.97	41.85
27/06/2022	Mr Wayne Lewin	910	Apr-Jun Wages	9	1,070.46	997.50	64.80	8.16											1070.46
27/06/2022	DAPTC	911	Annual Subscriptions	10	178.95					178.95									178.95
27/06/2022	Online Playgrounds	912	Swing Parts	11	202.08												168.40	33.68	202.08
27/06/2022	DAPTC	913	Email upgrade	12	39.00					39.00									39.00
27/06/2022	DAPTC	914	Chair and ROI course	13	20.00								20.00						20.00
27/06/2022	Mr Andrew Thomson	915	Jubilee Fireworks	14	246.96												246.96		246.96
																			0.00
	Totals				6783.50	997.50	64.80	8.16	448.56	217.95	0.00	0.00	45.00	0.00	187.20	0.00	4274.68	539.65	6783.50

**Frampton Receipts 2223**

Date	Received from	Precept	Burial	Allotments	VAT	Donations	Total
19/04/2022	HMRC (VAT rebate)				258.62		258.62
30/04/2022	Dorset Council (Precept)	6430.00					6430.00
16/05/2022	Allotments rent x 6			100.00			100.00
		6430.00	0.00	100.00	258.62	0.00	6788.62

Receipts	Actual	Budget		Difference
	£	£		
Precept	6,430.00	12860.00		-6430.00
Burial	0.00	0.00		0.00
Donations	100.00	0.00		100.00
VAT	258.62	0.00		258.62
<b>Total Receipts</b>	<b>6,788.62</b>	<b>12860.00</b>		-6071.38
<b>Payments</b>	£	£		
Salaries	997.50	6000.00	16.63	5002.50
Expenses	64.80	300.00	21.60	235.20
Stationary	8.16	100.00	8.16	91.84
Insurance	448.56	500.00	89.71	51.44
Fees	217.95	400.00	54.49	182.05
Donations	0.00	400.00	0.00	400.00
Honourium	0.00	100.00	0.00	100.00
Training	45.00	100.00	45.00	55.00
Grass Cutting	0.00	2160.00	0.00	2160.00
Footpaths and Enviroment	187.20	800.00	23.40	612.80
Playground	0.00	2000.00	0.00	2000.00
<b>Precept</b>	<b>1,969.17</b>	<b>12860.00</b>	15.31	<b>10,890.83</b>
Reserves	4,274.68			
VAT	539.65			
<b>Total Payments</b>	<b>6,783.50</b>			

# FRAMPTON PARISH COUNCIL

## RECONCILIATION FOR THE YEAR 2022-23

A		E		CURRENT BALANCE	
OPENING BALANCE		UNPRESENTED CHEQUES		OPENING BALANCE	11313.00
Carried forward	11313.00	PV	AMOUNT	PLUS INCOME	6788.62
01-Apr-22		31	314.00	SUB TOTAL	18101.62
TOTAL	11313.00	6	25.00		
		9	1070.46	LESS EXPENDITURE	6783.50
		10	178.95	TOTAL	11318.12
B		11	202.08		
BANK DETAILS		12	39.00		
BANK ACCOUNT	BALANCE	13	20.00	CUMULATIVE BALANCE	
Lloyds Bank	13414.57	14	246.96	TOTAL BANK BALANCES	13414.57
				LESS U/P CHEQUES	2096.45
TOTAL	13414.57			TOTAL	11318.12
C				CHECK BALANCE	0.00
INCOME					
INCOME TO DATE	AMOUNT			INCOME	6788.62
See Receipts Ledger				EXPENDITURE	6783.50
TOTAL	6788.62			TOTAL	5.12
EXPENDITURE TO DATE	AMOUNT				
See Payments Ledger					
TOTAL	6783.50				
		TOTAL	2096.45		

RECONCILIATION

RESERVES RECONCILIATION  
27th June 2022

Main account		11318.12	
Waste Paper Account		2226.09	
Play Area Equipment Fund		1058.62	
Play Area Maintenance Fund		568.09	
Allotments		165	
Burial Ground		786	
Speed Indicating Device		5	
<b>Annual Operational Costs</b>		<b>3215</b>	
<b>General Reserve</b>		<b>3294.32</b>	539.65
			3833.97
General Reserve Guideline	25-75 % Precept	3217 - 9652	



Manor Farm, Frampton

£2,244.80 for Public Open Space

7 Dorchester Road, Frampton

£355.44 for Parks, Gardens and Outdoor Sport

£209.69 for Play Areas

£332.37 for Community Venues