

# WINTERBORNE WHITECHURCH PARISH COUNCIL

## Minutes

**Wayne Lewin – Clerk to the Parish Council  
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Minutes of Full Council held on **Wednesday 19<sup>th</sup> November 2025** in The Old School Room  
Meeting commenced at 7.00 pm

### **Councillors in attendance:**

**Julien Turner, Liam Deeney, Geoff Eaton, Ricky Trim, Alan Holford-Walker and Chris Royle**

There were 2 members of the public in attendance  
Cllr Emma Parker (Dorset Council)

## **FULL COUNCIL**

### **1. Apologies for absence**

All members were present.

### **2. Declarations of pecuniary or other interest**

Cllr Deeney declared an interest in agenda item 14.

### **3. Minutes of the previous meeting held on 15<sup>th</sup> October 2025**

These were agreed as a true and accurate record of the meeting.

### **4. Clerk's report**

The Clerk had no matters that were not on the agenda.

### **5. Chair's update**

The Chair was content that all projects were going ahead as planned.

### **6. Public participation – items on the agenda only**

There were no questions at this point.

### **7. Dorset Councillors report**

Cllr Parker confirmed that the fence on Dorchester Hill had been approved by planning under a discharge of condition.

In addition, a Highways Safety Officer had visited the site and saw no issues as it was within the 30mph zone.

Cllr Parker confirmed that no Ward Councillors had been made aware or been invited to any matters to do with devolution of assets or the 'Fresh Start Project' led by DAPTC.

### **8. Planning**

There were no new planning applications.

### **9. Financial matters**

#### **a. Payments for authorisation**

There were **6** payments (PV's 47-52), totalling **£1424.24**, that were approved and authorised for payment.

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#### **10. Solar park funding – appointment of Parish Council representative (as maybe required)**

It had been agreed by the public, that 8 independent members of the community would make up the committee on 12<sup>th</sup> November, therefore, a Parish Council representative was not now needed. The Clerk would liaise with the Chair of the Solar Panel as to available funds - as and when needed.

#### **11. Solar park funding – due diligence requirements for release of funds**

Members agreed to the minimum documentation in order to satisfy legal requirement as per the UK audit regulations and guidance 2025.

Solar Fund application form

Minutes of meeting

Copy of paid invoice or original invoice (if paid to a third party)

A vote of thanks was given to Helen Hakimzadeh for her continued leadership on this matter.

#### **12. Traffic Management measures update**

Dorset Council had confirmed that a nominated Highways Improvement Officer would be delegated to this project in the New Year.

A minimum of 8 weeks lead time was given for any designs to be drawn from this date.

It was noted that the self-seeded bush by the drainage (as observed by Dorset Council staff) had been removed thus providing a clearer line of sight.

#### **13. Procurement of shelter opposite Lady Bailey caravan park**

The Parish Council had received 4 quotes (and 2 non replies).

It was agreed to purchase from shelters4less, at a cost of £ 1973.00 + VAT.

All this subject to legal agreements with the landowner.

Installation fees would be discussed once this had been settled.

#### **14. Grant funding for children's Christmas Party**

Members agreed to award a s137 payment of £300 towards the party.

#### **15. DAPTC membership**

Members agreed to continue membership, with a review to take place in a years' time.

#### **16. Initial 2026 budget and project discussion**

The Clerk produced a draft budget of £17000, which would be cost neutral to the previous year.

#### **17. Public participation – items not on the agenda for discussion or update only**

There were no further matters.

#### **18. Items and date for the next meeting**

**21<sup>st</sup> January 2026**

There being no further business the meeting closed at **1954 hours**.

**Julien Turner** \_\_\_\_\_ Chair of Winterborne Whitechurch Parish Council

**Dated** \_\_\_\_\_