



EYTHORNE PARISH COUNCIL

Minutes of the Meeting of the Council held

on 11th May 2022 at 6.30 pm, Elvington Community Centre. Eythorne.

Present: Cllr M Ledger (Chair), Cllr Butcher, Cllr Hansell, Cllr C Ledger, Cllr Meehan, Cllr Millard, Cllr Morgan-Lovett, Cllr Whitehead (Vice Chair) and Cllr Wright.

Also, present: Caroline Flynn (Clerk to EPC), Community Warden Juliet West, Cllr Peter Walker (DDC) and 1 MOP.

5/1/22. APOLOGIES FOR ABSENCE

Cllr Linda Keen, (DDC)

5/2/22. DECLARATIONS OF INTEREST

There were no declarations of interest.

5/3/22. MINUTES

The minutes from the meeting held on the 13th April were circulated to members.

Resolved: The minutes were agreed as a true record, proposed by Cllr Whitehead, seconded by Cllr Hansell and carried. Minutes were signed by the Chair.

5/4/22. COMPLETED ACTIONS FROM THE APRIL MEETING/MATTERS ARISING

The Clerk circulated the actions to all members prior to the meeting, actions completed as follows:

- Car's parking on Eythorne roundabout were reported to our Community Warden.
- Sandwich Road bus shelter damage has been reported to the police and our insurance company, awaiting quotes to proceed any further.
- The internal audit has been completed by our auditor Tony Kilbee.
- Annual Insurers have been contacted and the annual insurance has now been renewed.
- One quote received for pathway repairs leading to Eythorne playing field from Willow Way, awaiting further quote.

Cllr Millard asked if our insurers could be contacted to ask if we can take the damaged bus shelter down due to health and safety. **Action: The Clerk to contact our insurance company.**

The Clerk told members companies have been contacted to provide quotes to replace the gate at children's play area in Eythorne. Cllr Millard asked Cllr Meehan if he could speak to the contractor who repaired the allotment gates to look at replacing the gate at the play area, this can be done urgently due to health and safety. **Action: Cllr Meehan to contact the contractor to see if he can replace the gate.**

5/5/22. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS

Report by Community Warden Juliet West:

- Trespassing on private property
- Rogue/ doorstep traders

1 Signed by the Chair: Date:.....

- Obstruction of footpath
- Nuisance noise
- Nuisance bonfire smoke
- Nuisance motor bikes
- Stray/ lost dogs
- Theft from vehicle
- Theft from garden
- Concerns raised ref activities in woodland
- Possible obstruction of badger sett
- Scam calls/emails
- Individual Welfare issues
- Referrals to other agencies
- Events attended in community
- Let's Eat lunch club
- Pop up café (The next one is on Friday the 20th May in the morning)

Cllr Whitehead mentioned a huge bonfire in a field possibly containing tyres and asked Juliet for advice, Juliet said this should be reported to Environmental Health as it is a potential health hazard. Juliet said there is further information on bonfires on the DDC website.

(Cllr M Ledger stepped out of the meeting at 6.40pm)

Cllr Millard spoke about the bus shelter incident and felt part of the problem was due to a hedge blocking the road when turning right and asked Juliet if a hedge is blocking the view of someone trying to turn from a road can the owner be asked to cut back the hedge? Juliet advised to contact KCC.

Action: The Clerk to contact KCC regarding this.

April Report by PCSO Emma Carmichael

Emma sent her apologies and sent in the following:

For awareness of residents, there has been a few reports of a female attending addresses in the area of Nonnington asking for help, she has used excuses of fleeing Domestic Abuse, running out of fuel and flat phone battery. Fortunately, people have sent her on her way. The ladies at the church did hand over 15 pounds as she was claiming she was fleeing Domestic Abuse. Please be vigilant and share locally.

Op Feilding was carried out over the weekend of the 23rd of April, we didn't receive any calls for bikes in that weekend, all the hotspot areas were checked. 1 Vehicle was seized for no insurance.

DDC have had complaints about the smell of Cannabis from an address in Chaucer Road. Any information to be reported to me via email or 101.

Reports over the last month:

- **04/04/22** – Monkton Court Lane, road rage incident. 2 vehicles collided causing minor damage to wing mirrors, 1 driver refused to give details for insurance and became aggressive. No vehicle details gained by the informant.
- **04/04/22** – The Street Eythorne, Cold callers selling door to door out of a holdall representing military with tatty paper I.D.
- **09/04/22** – Cherry Grove Elvington, Van spotted in Cherry Grove unloading bikes, bikes were returning to the van to re fuel. A warning letter has been sent out to the owner from Herne Bay.

2 Signed by the Chair: Date:.....

- **13/04/22** – Monkton Court Lane junction with The Street, minor shoulder injury RTC, damage to the bus shelter.
- **17/04/22** – Cherry Grove Elvington, call for bikes on the pitt, police attended the bike made off.
- **18/04/22** – Cherry Grove Elvington, x2 calls for bikes on the pitt.
- **20/04/22** – Cherry Grove Elvington, call to bikes on the pitt same informant as previous.
- **21/04/22** – Cheery Grove Elvington, call for bike coming out of an address, Police attended, located the bikes. Spoke with the owners. No riding was witnessed. Housing have been made aware for the ASB aspect.
- **22/04/22** – Called to bikes on the pitt, about 10 bikes, all different descriptions to previous calls.
- **25/04/22** – Kennel Hill, came in as possible migrant, police attended located the male and transported to the intake unit at the docks.
- **30/04/22** – Fraud, male purchased a mobile phone from eBay, 2 months later the phone was blacklisted. Speaking to provider there is nothing they can do as the owner can do this. Potentially a stolen phone sold on eBay.

Cllr Peter Walker:

- Cllr Walker spoke about the recent KCC Highways consultation to reduce the speed limit to 20mph at Church Hill and near the school, he felt this was not enough and should extend to other problem roads around the village. Cllr Walker said the incident with the bus shelter along The Street was most likely a partial speeding issue and thought KCC Highways should look at a 20mph here.

Cllr Whitehead told Cllr Walker that the consultation was due to Eythorne Parish Council's Highway Improvement Plan to make the area safer on the roads and that this is just the start of the project and that further roads will be added to our Highway Improvement Plan which KCC Highways had suggested we could do. Peter Walker said the consultation ends on the 30th May.

- 1 day road closure on the 29th May at Coldred Road to The Street from 8am to 4pm.
- DDC Cllrs have been allocated £500 for Jubilee events and said if any local organisations need funding to please contact him or DDC www.dover.gov.uk/jubileegrants. (Malcolm Ledger re-joined the meeting at 6.55pm)
- DDC Local Plan consultation has been put back to September, Cllr Walker said he has objected to everything on the Local Plan. He still has concerns over the field along Terrace Road that a possible 350 houses could be built there if a developer were to buy the land. Cllr Walker went on to say the infrastructure is still an issue and should be put in place prior to any building of houses.

Cllr Meehan asked if infrastructure will be considered during the next consultation of the Local Plan, Peter Walker replied that Southern Water will most likely do the bare minimum but feels a new drainage system is required.

Cllr Walker reiterated about the bonfire and said this should be reported to Environmental Health now before it is lit as it could cause a health hazard and to also contact the Kent Fire Brigade. (Cllr Walker left the meeting at 7.05pm).

5/6/22. PUBLIC CONTRIBUTIONS AND QUESTIONS

A representative from the Elvington/Eythorne Heritage Group spoke to members about permission to place a memorial to those who lost their lives working at Tilmanstone Colliery, it is proposed to be placed near the planters. It will be made from an original wheel made into head gear with a stone placed and raised, the group would like permission from EPC to do this.

Item 5/13/22 has been moved up the agenda to be able to make a decision which all members agreed to.

3 Signed by the Chair: Date:.....

Resolved: All members were in favour to allow a memorial to be placed as described near the planters at Elvington recreation ground in memory of the miners.

5/7/22. ANNUAL RETURN RISK MANAGEMENT STATEMENT 2021-2022

Resolved: Members unanimously agreed to accept the Risk Management Statement for 2021-22, the Chairman/Clerk will both signed the document, this was proposed by Cllr Wright and seconded by Cllr Meehan and carried.

5/8/22. ANNUAL RETURN STATEMENT OF INTERNAL CONTROL

Members considered the Statement of Internal Control.

Resolved: Council agreed the document be approved and the Chairman and Clerk sign and date the Statement on behalf of the Council, this was proposed by Cllr Millard and seconded by Cllr Wright and carried.

5/9/22. ANNUAL RETURN GOVERNANCE STATEMENTS

Members considered the Annual Governance Statement for 2021-22.

Resolved: The Annual Governance Statement be approved and that the Chairman and the Clerk sign and date the Statement on behalf of the Council, proposed by Cllr Morgan-Lovett, seconded by Cllr Wright and carried.

5/10/22. ANNUAL RETURN ACCOUNTING STATEMENTS

Members considered the Accounting Statements provided by the Clerk/Responsible Financial Officer who had prior to the meeting signed and dated section 2 of the AGAR for 2021-22.

Resolved: The Accounting Statement be approved and signed and dated by the Chairman on behalf of the Council, proposed by Cllr Wright, seconded by Cllr Meehan and carried.

5/11/22. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

- a) Authorisation of payments/bank reconciliation, circulated prior to the meeting: The invoices as detailed below were agreed for payment, proposed by Cllr Whitehead, seconded by Cllr Morgan-Lovett, unanimously carried.

Finance Report Payments		
Payee	Payment Type	Amount £
C Vincent	April Salary	1490.66
S Thomson	April Salary	707.80
KCC LGPS	Pension	360.73
Came & Company	Annual Insurance	1894.88
KALC	Annual Subs	811.39
KCC Highways	HIP costs 20mph	2019.50
S Thomson	Expenses March	17.55
Microsoft	Annual 365 Subs	79.99
VHE	Hall Hire	255.00
Viking	Box of Paper & archive folders	52.00
Idverde	March Mowing	67.94
Lloyds	CC Monthly fee	3.00

5/12/22. PLANNING

Applications:

22/00452, 62 Sandwich Road, Eythorne CT15 4DQ, Erection of single storey side and rear extensions, raise existing roof, insertion of 3no. rooflights and 2no. windows to first floor to facilitate loft conversion (existing conservatory to be demolished). **Expires 23.5.22.**

4 Signed by the Chair: Date:.....

Resolved: Members had no objections to this application.

22/00588, Keswick House, Barfrestone Road, Eythorne CT15 4AH, Erection of two storey side extension, single storey rear extension and insertion of rear external door (existing garage to be demolished). **Expires 1.6.22.**

This was a late entry received today (11.5.22), members felt an extension should be requested and added to the next meeting to allow time to look at the application in more detail.

Resolved: The Clerk to ask for an extension and add to the next meeting, if an extension is not granted the Clerk has permission to put forward comments from members.

Decisions:

22/00213, The Old Rectory, Barfrestone Road, Barfrestone, CT15 7JJ, Erection of new entrance gates and boundary fencing to existing vehicular access. **Granted.**

22/00192, Flax Court, Flax Court Lane, Eythorne, CT15 4AB, Erection of side extension to existing garage to facilitate conversion to ancillary annexe. **Granted.**

21/01736, West View Chapel Hill Eythorne CT15 4BA, Erection of a detached dwelling, with associated parking (existing shed and greenhouse to be demolished). **Granted.**

21/01814, West End Cottage Coldred Road Eythorne CT15 4BE, change of use and conversion of barn into holiday let. **Granted.**

21/01838, West End Cottage Coldred Road Eythorne CT15 4BE, Works to facilitate conversion of outbuilding into holiday let. Internal works include: Remove & Insert new partitions to form ground floor bedroom & bathroom. Installation of mezzanine and staircase to form access to mezzanine bedroom. External works include: Replace existing window in new position, insert 1no new window, Insert 2no rooflights all to rear south elevation. Replace garage door with glazed opening, replace 1no window to front north elevation. **Granted.**

Cllr Millard has concerns over how West View Chapel had been agreed and it always appears that our comments are ignored. Members said this would be an example to give to our DDC Cllr next time.

5/13/22. CORRESPONDENCE

- Bromley Wood – The Clerk reported a resident had written in over concerns of Bromley Wood with trees being cut down, this has been reported and the resident has been informed. Enforcement have been out to investigate.
- Elvington Heritage Group – request to use part of Elvington recreation ground to site a memorial to commemorate the men and the boys who lost their lives working at Tilmanstone Colliery during 1906 and 1986.

Resolved: As per above this item was moved after item 6 and has been agreed.

5/14/22. COMMUNITY MAGAZINE

Cllr Meehan had nothing further to report and is awaiting to meet with Rev Sean Sheffield for further details. Members all felt the magazine would be a very useful way of sharing information with residents.

Action: The Clerk to add to the next meeting.

5/15/22. ALLOTMENTS

Cllr Millard asked if all of the water containers were now on site and discussed the water supply issue at the allotments. Cllr Hansell said to meet at the allotments at Shepherds Well to look at how

they arrange the water supply. It was also suggested that perhaps the standpipe option is investigated again.

Action: Cllrs Millard and Hansell to meet at the Shepherdswell allotments, Cllr Hansell to arrange.

5/16/22. ANY OTHER MATTERS

Cllr Wright asked if all of the Lighting of the Beacon plans were in place for the 2nd June? Cllr Whitehead and Morgan-Lovett said it will just be the Beacon being lit at 9.45pm on the 2nd at Eythorne railway station and that the plaques will be put in place prior to this date. Cllr M Ledger will arrange for a cherry picker to be able to light the beacon.

Cllr Whitehead mentioned the resident who clears the pit path and that she had brought along a card for everyone to sign and pass on to him to thank him for all his hard work.

Cllr Millard pointed out that there are others in the area that also help pick up litter and that perhaps they should also be thanked.

Action: The Clerk to ask our handyman if he is aware of who the other people might be to be able to thank them as well.

5/17/22. DATE OF NEXT MEETING

Annual Parish Community Meeting Wednesday 18th May, 6.30 pm Elvington Community Centre
Wednesday 8th June 2022, 6.30pm Elvington Community Centre.

All were in agreement for the meeting to be held on the 8th June 2022.

The meeting closed at 7.45pm.