

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 20th January 2022 at 7.00pm at Cantley Village Hall**

Present: Dot Machin (Chair)
Kevin Francis
Brenda Pawsey
Steve Bennett
Peter Key
Jan Davis (also District Councillor)

Also present: Melanie Eversfield, The Clerk

1. Public Forum

District Cllr J Davis had circulated his report before the meeting. The Clerk to put information in the newsletter in relation to items from the report that may be of interest to parishioners.

2. Apologies

Apologies were received and accepted from Norma Knight and District Councillor E Lamings.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 16th December 2021

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

There were none.

6. Matters Arising

- a) Network Rail – District Cllr J Davis gave an informative update. He will continue to pursue this matter on behalf of the Parish. The Clerk to also write to NR with the PC's support to District Cllr Davis' endeavours.
- b) Noticeboard in Langley Road – The Clerk stated that this has been ordered and is awaiting delivery.
- c) Village Sign – The Clerk stated that she has arranged for this to be delivered to the lady that will refurbish the sign.
- d) Station Road Parking – It was noted that this was still an ongoing issue.

**JD/
Clerk**

7. Highways and Transport

- a) It was noted that a site meeting taken place on 2nd November with NCC Highways. No further communication had been received. The Clerk to chase.
- b) A report from Cllr J Davis in relation to flooding and sewage was received and noted. Cllr J Davis to continue to chase this issue with the relevant authorities.

Clerk

JD

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2022 as at 31st December 2021 was received and noted.
- b) The budget and precept for 2022/2023 was considered and **agreed** with the precept being set at £10,750.00.
- c) The following payments were considered and **agreed** that all should be paid by Standing Order:-

Clerk

Clerk

Mrs M Eversfield	Salary January 2022	£186.88
HMRC	PAYE January 2022	£46.60
Norwich City Council	Limpenhoe Village Green Works	£2,520.00
Came & Company	Insurance Renewal	£615.53

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- 9. Ongoing Matters**
- a) Limpenhoe Village Green
It was noted that work to the site had been completed and the Clerk was awaiting further advice from the Fringe Project. **Clerk**
- b) Cantley Pond
It was noted that work has been completed but no update on a new bench had been received. The Clerk to deal with this. **Clerk**
- c) Cantley Sugar
It was noted that a meeting with Cantley Sugar was to take place on 4th February at 3.30pm.
- d) Platinum Jubilee – The Clerk is yet to write to all organisations in the Parish as per the last meeting. **Clerk**
- e) Newsletter – The Clerk stated that this is in hand. **Clerk**
- 10. Planning**
- a) Correspondence from WHP Telecoms Ltd regarding smart meter network at Cantley Village Hall was received and noted.
- 11. Items for the Next Months Agenda**
As per meeting minutes.
- 12. Date of Next Meeting**
Thursday 17th February 2022 at 7.00pm at Cantley Village Hall

The meeting closed at 8.08pm

CHAIR