

# Munslow Parish Council



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## Minutes of the Meeting of Munslow Parish Council on 1<sup>st</sup> April 2026

**Present:** Cllrs Ed Povey (Vice Chair), Nigel Dobson, Val Fotheringham Chris Meeson, and Stuart Rowbotham. **In Attendance:** Cllr Colin Stanford (Shropshire Council). H Coonick (Clerk/RFO)

- 26/035**      **Elect a Chairperson**  
**RESOLVED:** to elect Cllr Stuart Rowbotham as a temporary chair.
- 26/036**      **Receive and Accept Apologies for Absence:** Cllr Richard Arnold
- 26/037**      **Declarations of Interest:** None
- 26/038**      **Update on Hill Ford Stages Rally – Mr David Mills** reported that the planning for the rally was going well. The organisers are meeting with Shropshire Council on the 2<sup>nd</sup> April to get the final agreement signed off. They will produce guidance soon on what will happen on the day. They have not yet decided on the spectator areas. They encourage the neighbouring parish councils involved to communicate on the plans.
- 26/039**      **Public Forum:** No members of the public were in attendance. The Clerk read out a letter from a member of the public in Aston Munslow who had concerns about access during the road closure.
- 26/040**      **Approval of the Minutes of the Parish Council meeting held on 4<sup>th</sup> March 2026**  
**RESOLVED:** that the minutes were a correct record and they were signed by the chair.
- 26/041**      **Update on Council Vacancies and Consider Co-option Candidates:** Sara Kelby is eligible to stand and is willing to be co-opted. She had provided a short resume including why she was interested in becoming a councillor. The second vacancy can now be advertised for co-option and the clerk has advertised it on the notice boards, website and Facebook page. A second person is willing to stand after June if no-one else comes forward.  
**RESOLVED:** to co-opt Sara Kelby.
- 26/042**      **Consider the Temporary Road Closure in Aston Munslow:** the closure of the B4368 for National Grid works is planned for the 18<sup>th</sup> May -12<sup>th</sup> June. National Grid report that this is the preferred route for both National Grid and residents. All properties will have access, as will emergency vehicles.  
**RESOLVED:** to contact Shropshire Highways to check the notices for the diversion routes.
- 26/043**      **Reports**
- a. Shropshire Council – Cllr Stanford reported that work continues on potholes. He is a member of the Shropshire Hills National Landscape Partnership which has reduced the size of its committee.
  - b. Munslow Village Hall – Cllr Dobson that events are being planned for the Summer. A local resident has offered to pay for the cost of the materials for the redecoration of the hall.
  - c. South Shropshire Area Committee – Report on Meeting on the 11<sup>th</sup> March and elect a new representative. The clerk reported that Cllr Wagner (Shropshire Council's Deputy Leader) gave a presentation on the devolution of services from Shropshire Council to Town and Parish Councils.  
**RESOLVED:** to defer the election of a second representative to the next meeting.
- 26/044**      **Update on Devolution of Services from Shropshire Council:** An officer will be available to councils planning to take over non-statutory services from Shropshire Council. So far, the information made available on what has been provided appears to be inaccurate in some cases. Before the council decides if it wishes to provide any services it will need to know what Shropshire Council has a statutory duty to provide.
- 26/045**      **PLANNING: [26/00860/FUL](#)**- Erection of single storey extension to side/rear elevation 8 Greenyard Cottages, Munslow, SY7 9EX. There was some discussion about the lack of an Environmental Impact Report

**RESOLVED:** to support the application and make comment upon the concerns about the loss of some hedgerow and that exterior lighting needs to be controlled to prevent light pollution.

**26/046** **Update on the Nature Recovery Application:** the Species on the Edge Munslow Parish Nature Box Scheme has been awarded a grant of £704.49 by Shropshire Hills Conservation Fund. The Clerk has signed the acceptance form.

**26/047** **Agree the Three Priorities for Neighbourhood Policing for the period 1 April – 30 September 2026:**

**RESOLVED:** to ask the Neighbourhood Policing Team to priorities Antisocial driving, Speeding and Thefts (farms).

**26/048** **Agree the Agenda for the Annual Parish Meeting on the 6<sup>th</sup> May 2026:** the meeting will include information on Shropshire Council's Devolution Agenda and the Munslow Parish Nature Box Scheme.

**26/049** **Update on the Archiving of Parish Council Records:** The Clerk has deposited the records with Shropshire Archives. Some were in very poor condition and for them to be archived would need extensive conservation and deemed to be of low historical value. The minutes from 1897 to 2020 are in good condition and alongside other correspondence and records will be archived.

**RESOLVED** It was agreed that Shropshire Archives should destroy the records they deem to be unlikely to be salvageable or difficult to salvage and of little historic value except the Rate Book for 1854 which Cllr Meeson will review.

**26/050** **Environmental Maintenance**

a. Agree the Environmental Maintenance Grant Application

**RESOLVED:** to make an application for £1,000 for 2026-27

b. Agree the Hourly Rate for the Contractor:

**RESOLVED:** to £20 per hour for 2026-27

c. Confirm that Expenditure for 2025-26 was within the grant conditions

**RESOLVED:** that the expenditure for 2025-26 was within the grant conditions.

d. Agree New Tasks for the Contractor: to ensure vegetation is managed around corners and signs.

**26/051** **Management of Assets**

a. Repairs to Notice Boards at Aston Munslow and Broadstone– deferred to the next meeting

b. Maintenance of Vehicle Activated Signs – the issue with the sign not charging had been resolved.

**26/052** **Finance**

a. Agree Banking Signatories:

**RESOLVED:** Cllrs Dobson and Povey to remain and signatories and Cllr Chris Meeson to become a signatory with online access.

b. Authorise Payments

i. D Lewis (Environmental Maintenance) Inv 955 £156.75

ii. Corvedale News (for the Clerk) £8.00

iii. Cllr Dobson (reimbursement for VAS Fuse Holder) £5.49

**RESOLVED:** to make the above payments.

**26/053** **Items for the Next Meeting after the Annual Parish Meeting on Wednesday 6<sup>th</sup> May 2026 at Munslow Village Hall:** a. Update on Repairs/Replacement of Notice Boards

**Signed:**

**Date:**