

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 12 th June 2019 at 7:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Elizabeth May, Jonathan Worsfold. Clerk – Mrs Janet Burnett One member of the public

Cllr Martin Round - Women and Equalities Committee - inequalities faced by Gypsy, Roma and Traveller Communities. The Govt is launching a cross-governmental strategy to tackle many of the inequalities highlighted in the report. Cllr Round would like ESPC to be part of a project involved in this – The Councillors agreed to this.

1. Apologies: Cllrs Karen Chappell-Tay, Martin Round and Shellina Prendergast
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda Cllr May declared a personal interest in 10.1.
 - III. Requests for Dispensation - none
3. Risk Assessment to be approved
4. Minutes of the meetings held on 10th April and 1st May 2019 were agreed
5. **Police**
Cllr Worsfold reported on Police Liaison meeting held 6/6/19. Request for any information / intelligence to be reported at: csu@maidstone.kent.pnn.co.uk
No crimes reported in May.
6. **Consultations**
Environmental Services Review - Clean Streets Survey – closes 14/7/19
Planning Reform - Outcome of Government Consultation
7. **Highways including PROW**
Cllr Ireland reported on highways – work partly completed on Morry Lane.
PROW- Diversion order and creation order relating to footpaths at East Sutton circulated.
8. **Training**
9. **KALC**
Next meeting 17/6/19 – Apologies Cllr Ireland
Office of the Kent Police & Crime Commissioner: Volunteer Scheme - deadline 1 July
10. **Planning**
 - I. Recommendation made on the following applications
 - i. 19/502369/FULL Lower Lodge Friday Street ME17 3DD
Removal of rear sheds and outhouse, and erection of a part single storey, part two storey extension to rear of listed dwelling to provide kitchen and 2 bedrooms.

The Parish Council resolved that this application be approved but do not wish to go to Committee.
 - ii. 19/502370/LBC Lower Lodge Friday Street ME17 3DD
Listed Building Consent for removal of rear sheds and outhouse, and erection of a part single storey, part two storey extension to rear of listed dwelling to provide kitchen and 2 bedrooms.

The Parish Council resolved that this application be approved but do not wish to go to Committee.
 - II. MBC decisions
19/501121/FULL. Land at East Sutton Road ME17 3DT. Erection of equine stables for private use - Refused
11. **Finance**
 - I. Correspondence
 - II. The following items of income were noted

MBC	6434.00	Precept
MBC	359.00	PSS
 - III. Items ratified for payment

J Burnett	155.68	Salary
Go cardless	13.20	Tailored Auto Pensions
EDF	78.81	

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EDF	76.26	
Items approved for payment on line		
SVPC	39.00	Room hire
HMRC	38.80	PAYE month 2
Microsoft office	59.99	
L Robbins	50.00	Internal Auditor

IV. Bank Balances

Unity 11943.37

Nationwide 8161.70

V. Bank Reconciliation approved and signed

VI. Performance against budget approved and signed

VII. Internal Audit

i. Circulated to Cllrs

The Parish Council resolved to accept the Internal Audit and had noted its comments

ii. The Parish Council considered whether the scope of the internal audit ensures that the auditor can complete section 4 of the Annual Return and whether Lionel Robbins be appointed Auditor for 2019/20

The Parish Council resolved that the scope of the internal audit ensured that the auditor can complete section 4 of the Annual Return and that Lionel Robbins be appointed Auditor for 2019/20

VIII. External Audit - Annual Governance and Accountability Return

i. Certificate of Exemption signed

ii. The Parish Council reviewed the effectiveness of the system of internal control and:

Resolve to approve the Annual Governance statement 2018/19

iii. The Parish Council considered The Accounting statements 2018/19 and:

Resolved to approve the Accounting Statement 2018/19

iv. Notice of the period for the exercise of public rights set as Monday 17/6/19 to Friday 26/7/19.

12. Play Areas

I. Play area reports

II. Weekly – no issues

Monthly – no issues

III. Annual play area inspection £95.00

The Parish Council resolved to continue with this.

13. Village Hall

I. Request from Village Hall Management Committee to pay their recent bill for lighting works £740.00 plus £148.00 vat – Clerk to liaise with Chairman.

II. Report – East Sutton walk on 30/6/19.

III. Lease – Cllr Ireland to revise the lease for the next meeting.

14. Correspondence

Invitation to Mayor's Garden Party - 24 July 2019 – Cllr Turnill to attend

Satswana has decreased its fees to £75.00 per annum as DPO.

Brian Mortimer - Mayor of Maidstone 2011/12 – funeral taking place. Send apologies.

15. Reports from members of the public. This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.

16. Additional matters to be discussed at next meeting

17. Date of next Parish Council Meeting 3/7/19

18. Meeting closed 21.30